

# CLEARWATER CHRISTIAN COLLEGE



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CLEARWATER  
CHRISTIAN COLLEGE

2004

2005

*catalog*

*For God hath not given us  
the spirit of fear, but of power,  
and of love and of a sound mind.*

II Timothy 1:7 • College Verse

# calendar of events

## FALL SEMESTER

*August 25 - December 15*

**2004**

<b>August</b>	
23	New Student Arrival Deadline (4:00 p.m.)
24	Returning Student Arrival Deadline (4:00 p.m.)/38th Convocation (7:00 p.m.)
25	Registration
26	FIRST DAY OF CLASSES
24 - 27	Christian Life Conference
<b>September</b>	
29	Day of Prayer • No classes
<b>October</b>	
20	Mid-term grades released
<b>November</b>	
22 - 28	Thanksgiving Break
Nov. 30 - Dec. 2	Personal Evangelism Seminar
<b>December</b>	
10 - 15	Final Examinations
21	Fall final grades released

## SPRING SEMESTER

*January 11 - May 7*

**2005**

<b>January</b>	
10	Student Arrival Deadline (10:30 p.m.)
11	Registration
12	FIRST DAY OF CLASSES
17 - 21	Christian Life Conference
<b>February</b>	
23	Day of Prayer • No classes
<b>March</b>	
9	Mid-term grades released
11	Renaissance Day • No classes
14 - 18	Missions Conference
21 - 27	Spring Break
<b>April</b>	
26, 28	Commencement Contests
<b>May</b>	
2 - 5	Final Examinations
6	Spring final grades released (9:00 p.m.)
7	Commencement (10:30 a.m.)

## SUMMER SESSION

*May 9 - 27*

**2005**

<b>May</b>	
9	Registration (7:00 a.m.) Classes Begin (7:30 a.m.)
27	Final Examinations
<b>June</b>	
3	Summer Session final grades released

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# *a message from Dr. Stratton*



Clearwater Christian College is committed to excellence in education and to effective discipleship towards Christlikeness. Both of these are essential components of our mission. The Lord has blessed this college with faculty and staff who have given their lives to accomplish these two challenges, and we will continue to develop innovative ways to achieve these goals.

This catalog outlines the policies, procedures, and programs that are intended to help the student understand the Clearwater Christian College expectations for a successful academic career. Although much of the reference material will be only helpful for specific circumstances, the catalog contains vital information for every prospective student and parent to read and comprehend. The Mission, Purpose, and Goals section is essential reading for anyone contemplating attending Clearwater Christian College since it provides a look at the heart of our college. The other sections are important for specific questions such as: 1) How much is the tuition? 2) How do I enroll? 3) How much financial aid is available? 4) What courses must I take in a particular major?

The steps of the process from selection of a college, to enrollment, and then ultimately to graduation can be intimidating; however, enrollment counselors, administrators, faculty, and staff are ready at various stages to provide guidance and direction. These men and women are committed to helping each student successfully complete the rigorous and exciting challenges of the college career. They will be constantly pointing each student toward the Lord Jesus Christ, Who is central to everything we do.

Quality education in a family atmosphere that is focused on the Lord Jesus Christ is the product we offer. Every part of the college life—academics, athletics, Christian service, social events, dorm life, chapel—is designed to prepare men and women to know, love, and serve their God. May we be faithful and effective in this pursuit!

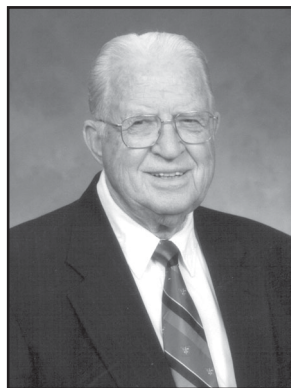
Sincerely yours,

A handwritten signature in black ink that reads "Dick Stratton". The signature is written in a cursive, flowing style.

Richard A. Stratton

# *a message from Dr. Steele*

At Clearwater Christian College our desire is that graduates be effective witnesses for the Lord not only in churches, in Christian schools, on mission fields, but also in every walk of life. So-called secular fields of work are not secular for the Christian; instead, they are fields for witness and service. Our desire is that every graduate will have grown closer to the Lord while a student, will have a greater burden for lost souls, and a greater love for the saved.



We believe that the basic solution to the moral and ethical problems of our nation and the world is recognizing and receiving "the Lamb which taketh away the sin of the world." (John 1:29) We believe this will finally be the case when the Lord returns and establishes His millennial kingdom, as He promised.

Essential in the total program of the college is the academic, spiritual, and character development of the students. As part of the program students are equipped to discern unbelief and sin which often subtly creep into our churches, institutions and homes. As true soldiers of the Cross, Clearwater Christian College students are equipped to expose sources of unbelief by God's Word and to answer unbelief by God's Word.

We commend Clearwater Christian College, it's board, administration, faculty, staff, and student body to pastors, parents, and friends for prayer and support. We invite prospective students to prayerfully consider the unique program and emphasis of the college.

Yours in His Faithfulness,

A handwritten signature in black ink that reads "Arthur E. Steele". The signature is written in a cursive style with a long, horizontal flourish at the end.

Arthur E. Steele



*mission, purpose, & goals*

## **MISSION**

Clearwater Christian College exists to provide an excellent liberal arts education centered on God's Word, with a focus on challenging students to love God wholly, to know Him intimately, and serve Him fervently; educating men and women to minister faithfully and humbly with evangelistic zeal as they impact eternity for Jesus Christ in every avenue of life.

## **PURPOSE**

Clearwater Christian College is a fundamental, Christian, liberal arts, coeducational college which is denominationally unaffiliated and dedicated to sound academic instruction while propagating the historic Christian faith. The College is committed to a program of instruction which will cause its scholars to maintain personal allegiance to the whole counsel of God. Through its educational programs and the administrative and educational support services, the College attempts to provide the kind of atmosphere which will promote the intellectual, spiritual, social, and character development of students. Clearwater Christian College is committed to provide programs which will develop in the student godly character and a desire to achieve academic integrity and excellence. As a liberal arts institution, the College prepares students for many avenues of service, including the church, business, education, and the arts. Areas of study may be developed which are within the liberal arts tradition and consistent with the College's founding purpose.

## **GOALS**

1. Provide programs which develop in the students godly character and a desire to know God and His Word so that they become more and more conformed to the image of Christ.
2. Provide programs which will develop the students' communicative and quantitative skills to prepare them to function effectively in society.

## MISSION, PURPOSE AND GOALS

3. Provide programs which will prepare students for their chosen ministry or profession or to pursue graduate or professional studies.
4. Provide students with the opportunity for cultural enrichment, assisting them in developing personal standards for evaluating the arts (music, drama, visual art, and literature).
5. Provide programs which will encourage the students to recognize and to fulfill their responsibility to serve Christ and to witness to others.
6. Inform students of modern religious movements which have deviated from orthodox Christian theological positions.
7. Help the students understand the foundations which have made our nation great so that they will conduct themselves as responsible citizens.
8. Help students understand the Biblical account of special creation and be able to answer non-Biblical theories of origins.
9. Attract and retain a competent faculty dedicated to the College's purpose and the ministry of teaching while expecting high standards of student performance.
10. Maintain fiscal stability and financial solvency within a balanced operating budget.
11. Broaden the College's base of financial support and advance its reputation through fund raising, alumni, and community relations.
12. Provide services, facilities, and equipment adequate to support the educational program.
13. Attract and retain a growing number of predominately traditional college-aged, full-time residential Christian men and women capable of pursuing and benefiting from the academic offerings of the College.
14. Provide a healthy, safe, and secure environment for the entire College family.
15. Attract and retain personnel who have appropriate skills, interests, and experience in support of the College's mission to assist the College in fulfilling its purpose.

## HISTORY OF THE COLLEGE

Clearwater Christian College began with a burden in the hearts of the founders concerning the trends in evangelical colleges away from biblical standards of morality and from the historic biblical fundamentals. The founders also perceived a growing casual attitude toward doctrine and lack of emphasis on personal soul-winning. They were burdened about the trends in Christian colleges toward the ecumenical movement, new evangelicalism, and ecumenical evangelism.

In July 1965, the possibility of establishing a Christian college on the west coast of Florida came closer to reality after an exploratory trip to Florida by Dr. Arthur E. Steele. This was followed by a year of calling on pastors in the area and

## MISSION, PURPOSE AND GOALS

surveying the possibilities of and the need for a Christian college. Dr. Steele then moved his family to this area. Many friends made themselves available to help in the founding of this college. The college acquired fifty waterfront acres at the eastern entrance to the city of Clearwater.

On September 17, 1966, fifteen students enrolled as the first class of Clearwater Christian College. The Lord providentially supplied funds, friends, faculty, facilities, and a promising student body. The great enthusiasm and sense of expectancy during that first year has continued throughout the years.

In 1986, the college celebrated twenty years of operation under the leadership of Dr. Steele. In January 1987, the Board of Directors named Dr. George D. Youstra to succeed Dr. Steele as president. Dr. Youstra brought an extensive record of accomplishments in Christian education and government to this leadership role at the college. Since 1987, the college enrollment has more than tripled, new buildings have been added, 88 additional acres have been acquired, new programs offered, and in 1998, gained reaffirmation of SACS accreditation.

In May 2002, Dr. Richard A. Stratton assumed the presidency. In addition to his heart's desire to preach, Dr. Stratton brings to his position a wealth of experience in education and business.

Through the years the college "family" has seen the Lord provide miraculously for the continuance of this ministry. This provision is due to the position the college has taken against doctrinal extremes, apostasy, and error, and its commitment to the fundamentals of the historic Christian faith. Clearwater Christian College began in the will of the Lord through much prayer and will continue to operate seeking His guidance, protection, and provision.

## DOCTRINAL STATEMENT

We believe and maintain the following:

- The plenary, divine inspiration of the Scriptures in the original languages; their consequent inerrancy and infallibility; and as the Word of God, their supreme and final authority in faith and life.
- The triune God: Father, Son, and Holy Spirit.
- The essential, absolute, eternal Deity; and the real and proper, but sinless, humanity of our Lord Jesus Christ.
- His birth of the Virgin Mary.
- His substitutionary, expiatory death, in that He gave His life "a ransom for many."
- His resurrection from among the dead in the same body in which He was crucified, and the imminent, premillennial bodily return of Jesus Christ in glory to this earth.
- The total depravity of man through the Fall.

## **MISSION, PURPOSE AND GOALS**

- Salvation, the effect of regeneration by the Spirit and the Word, not by works but by grace through faith.
- The everlasting bliss of the saved and the everlasting suffering of the lost.
- The real spiritual unity in Christ of all redeemed by His precious blood.
- The necessity of maintaining, according to the Word of God, the purity of the church in doctrine and life.

## **PHILOSOPHY OF EDUCATION**

Clearwater Christian College is founded on the belief in the inerrant, inspired Word of God, the Bible, which is the only infallible rule of faith and practice. The College seeks to integrate Biblical principles into the liberal arts in order to equip students to establish priorities and develop discernment for making decisions which will be glorifying to God.

We believe God is the Author of creation and the Source of all truth. Scripture teaches us that truth is revealed by God through Christ, “in whom are hid all the treasures of wisdom and knowledge” (Colossians 2:3). True Christian education is based on the principle that no dichotomy exists between the secular and sacred. There should be no disjunction between piety and scholarship, faith and reason, religion and science, or theology and philosophy.

## **INSTITUTIONAL EFFECTIVENESS**

Virtually every phase of operation at Clearwater Christian College is affected by the growing institutional commitment to developing reliable measures of effectiveness. Student surveys measuring the learning environment, library services and resources, and understanding of the overall college purpose and objectives are conducted annually by the College. Student opinions of instruction are solicited systematically. Each academic division has developed instructional objectives and prepared strategies to implement and evaluate these objectives. The faculty perform self-evaluations and are evaluated by their division chair each year. As a result of these activities, college personnel are familiar with what their intended outcomes are and are able to assess progress toward the established goals.

## **HONOR STANDARDS**

It is the College’s belief that an individual’s commitment to the Word of God will affect his day-to-day conduct. Realizing that our students come from differing backgrounds and levels of spiritual maturity, the College has formulated a basic standard of conduct that it will expect students to conform to while they are in attendance. Rules and regulations are formulated on the basis of Biblical principles, individual safety, and Christian testimony. Specific expectations, and the penalties

## MISSION, PURPOSE AND GOALS

associated with a failure to adhere to them are given in the student handbook. The College reserves the right to refuse admission, place on disciplinary probation, or dismiss any student whose personal conduct and/or attitude in the judgment of the administration is not consistent with the Christian spirit and standards which the College seeks to maintain.

## LOCATION

Clearwater, Florida, is located halfway down the Florida peninsula on the west coast. It is north of St. Petersburg and just across Tampa Bay from the city of Tampa. The entrance to the College is on Route 60, the main highway between Tampa and Clearwater. This is also known as the Courtney Campbell Causeway. The College is within sight of the city of Tampa. Our 138-acre campus is situated on Tampa Bay, the eastern boundary of the city of Clearwater. The western boundary of the city is the Gulf of Mexico.

The College is ideally located for a Christian liberal arts college in a cluster of towns which provide opportunities for Christian service in fundamental, separated, soul-winning churches. There are also many employment opportunities for students in small industries and shopping centers. The greater metropolitan area also provides access to faculty and alumni for graduate studies.

## CAMPUS FACILITIES

### **Cathcart Hall**

This multi-purpose building borders beautiful Tampa Bay. The College cafeteria is on the first floor and the second floor houses administrative offices. The observation deck on the second floor gives a picturesque view of Tampa Bay, while the lobby of Cathcart Hall serves as the reception area for visitors. This building was provided through the generous gift of Mr. and Mrs. Harold Paden of Arlington, Virginia, in memory of her parents, Mr. and Mrs. Arthur W. Cathcart.

### **Dambach Hall**

Named in honor of William L. Dambach, a longtime friend and supporter of the College, Dambach Hall was one of the first buildings on campus. In 1990, the building was renovated and enlarged to become our main classroom building. In addition to classrooms, the east wing houses the Gospel Center Memorial Chapel, an auditorium that can seat over 500.

### **Easter Library**

The Easter Library was built in 1970 and expanded in 1989 with gracious gifts from Dr. and Mrs. Lowell Easter and several other donors. The collection includes

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over 112,000 volumes; 2,293 regularly received paper and electronic periodical titles; and thousands of music scores and multimedia materials. The library also contains collections of children's literature, curriculum materials, pamphlets, and the College archives. The collections were provided, in part, by a timely gift from Mr. and Mrs. Raymond Murray.

The Library is recognized for outstanding holdings in creationism, Biblical studies, Native Americans, and American Presidents. The main reading room features individual study carrels, tables, reference collection, and a current periodical display. The service-oriented staff is dedicated to providing quality research and instructional support through information sources and changing technologies. The library's collections are accessed through the online catalog which contains the records of 12 local public and college libraries. It can be viewed on the library's homepage along with many reference and research tools for the preparation of course assignments.

The Easter Library is a member of three professional networks: the Tampa Bay Library Consortium (TBLC), Online Computer Library Center (OCLC) and the Association of Christian Librarians (ACL). These networks enable the sharing of valuable resources of over 43,000 libraries in 87 countries with over 51 million records.

### **Emmons Hall**

Emmons Hall is one of two residence halls on campus for women. The residence hall is designed for family-style living. Each unit has a furnished living room, four bedrooms, and a bathroom. The entire suite has central air conditioning and heating. Coin-operated laundry facilities and vending machines are conveniently located. Emmons Hall was named on behalf of Mrs. Anna Emmons, a long-time supporter of the College.

### **Gymnasium/Centre Court Café/Rehearsal Hall**

This 12,000 square foot athletic facility is home for all indoor intercollegiate and intramural sports activities. The gymnasium is equipped with six backboards enabling two full-court competitions at one time if necessary. The stage on the east end is utilized for drama productions as well as the platform for activities requiring a large auditorium area.

Major expansion of this facility in 1997 included the addition of a large rehearsal facility (Rehearsal Hall) for the College orchestra and choirs, and a student lounge, snack shop (Centre Court Café), bookstore, and post office. Funds for this project were provided in large part by an anonymous donor.

### **Merritts Hall**

This men's residence hall is adjacent to the College gymnasium. The residence hall resembles a hotel-style arrangement where the individual rooms open to an interior hallway. The rooms are carpeted and have an individual air conditioning/heating unit, small vanity, and walk-in closets. Restrooms and showers are centrally located on each floor. A large, second-floor study lounge overlooks one of the campus lakes. A major remodeling and a wing addition were provided by the gracious gift of Rev. and Mrs. Paul Merritts in 1995.

### **Paden Hall**

This women's residence hall was built along the same concept as its earlier counterpart, Emmons Hall. The building was provided in part by the gracious gift of Mr. and Mrs. Harold Paden of Alexandria, Virginia, in honor of his parents. A major addition to this building was dedicated in February, 1997, and more than doubled the housing capacity of this residence hall.

### **Steele Hall**

This residence hall/science classroom building is named in honor of Dr. Arthur E. Steele, founding president of the College. The building, dedicated in September 1999, provides housing for up to 100 men on the second and third floors. The first floor space is used for faculty offices, two science labs, a lecture hall, and a classroom. Faculty offices are also located on the third floor, conveniently accessed by an elevator.





*student life*



**l**though the classroom is an important arena for learning and receiving the distinctives of a Clearwater Christian College education, the College realizes that appropriate out-of-the classroom experiences can enhance the educational process, provide a means of service to the student body and community, and help develop leadership skills. For this reason, avenues are provided for spiritual ministry, social interaction, cultural enrichment, and athletic competition.

## **SPIRITUAL**

One objective of the College is to cultivate in the student a desire to know God and His Word. The required minor/concentration in Bible provides an excellent academic foundation. Daily chapel services provide a regular means of spiritual edification and refreshment. Each semester begins with a Christian Life Conference. The emphasis is on spiritual preparation for the challenges facing the student during the upcoming term of study. A Day of Prayer is set aside during both the fall and spring semesters to provide opportunities for large and small group prayer sessions and directed services on this vital area of the Christian walk. Each spring, the student's attention is directed to the need of world-wide missions through a week-long missions conference.

The entire College family is expected to attend a Bible-believing church in the community during regularly held services. Through this practice, students not only receive additional spiritual encouragement, but also find an avenue for Christian service and a group of Christian friends outside of the College family from whom they can receive continuing support while in school. On Wednesday evenings, students attend their church's mid-week service, participate in Christian service activities (usually in conjunction with their church), or are involved in the mid-week prayer service on campus.

Each full-time student is expected to participate in one Christian Service opportunity each week. The Christian Service program provides avenues for developing the habit of regular ministry. It is the desire of the College to have our

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graduates leave with a commitment to serve the Lord in full-time Christian ministry or in other occupations.

SOCIAL

The College has established thirteen organizations known collectively as The Greeks. These student-led groups are actively involved in providing social and service opportunities for the student body as well as organizing teams for the intramural sports program. Students have opportunity to join one of the organizations during Greek Rush held at the beginning of their first semester. Initiation into any student organization does not involve physical hazing of any kind.

Along with the activities sponsored by The Greeks, the College provides other opportunities for the student body. During the opening week of school, the College sponsors get-acquainted activities such as golf and a boat cruise. At Christmas, the College family participates in a school-wide banquet, which traditionally concludes the first semester. Class organizations and clubs sponsor member- and all-college activities throughout the year. Graduating seniors are honored by a banquet sponsored by the junior class.

In addition to The Greeks, the following clubs and academic-related organizations enhance learning or provide social interaction:

Alpha Chi (Honor Society)	History Club	Preaching Club
Art Club	Music Club	Science Club
Business Club	Photography Club	Student Missionary Fellowship
Drama Club	Political Club	

One of the purposes of student groups is to provide the opportunity for the development of leadership. Planning and overseeing social, academic, spiritual, and sports activities give concrete experience in working with people and leading groups.

In addition to the opportunities afforded through the above mentioned, the Student Senate provides additional avenues for leadership development. The Student Senate is comprised of the presidents and vice presidents of the thirteen Greek organizations. This group meets regularly and is responsible for the oversight of the Greek intramural sports programs and community service projects.

Students are also given opportunity to participate on a variety of faculty/administrative committees. These include the Food Service, Honor Court, Library, Social, Student Affairs, and Teacher Education Program Assessment committees.

## CULTURAL

Opportunities for cultural enrichment are available on and off-campus through the four major performing arts centers in the Tampa Bay area. Students are able to become involved in fine arts through participation in the College's music and drama departments. Music groups perform regularly for both the College family and the local community. Each spring or summer, the choir tours a selected area of the United States. The communications and music departments are responsible for major productions each school year and often participate in annual Christmas productions. The Commencement Contest allows students to compete in designated categories for recognition at Commencement. The *Causeway*, the College's award-winning yearbook, and *The Angle*, the student on-line newspaper, enable students who have journalistic and photographic interests to use their skills.

In order for students to receive exposure to appropriate cultural experiences, the College requires students to attend a minimal number of fine arts activities each semester. Students can choose from the frequent on-campus student, faculty, or guest concerts or ones held in performing arts centers or art museums in the Tampa Bay area.

## ATHLETICS

All students have an opportunity to become involved in athletic competition through the Greek intramural program. Students participate in flag football (men only), volleyball, basketball, and soccer. Awards are presented to the Greek organizations for their success in the individual sports.

The intercollegiate athletic program of the College provides competition in soccer, basketball, and baseball for the men, and volleyball, basketball, and soccer for the women. Golf is open to all college students. The College is a member of the Florida Christian College Conference and the National Christian College Athletic Association. Our official mascot is the cougar. Recent team accomplishments include the following:

<b>Men's Soccer</b>	1992, 1995, 1997-2000, 2002, 2003 NCCAA Regional Champions
<b>Volleyball</b>	1991, 1992, 1994-2003 NCCAA Regional Champions 1995-1997, 2000 NCCAA National Champions
<b>Men's Basketball</b>	1992-1999 FCCC League Champions 1992-1996, 2003 NCCAA Regional Champions
<b>Women's Basketball</b>	1997-1999, 2001-2003 NCCAA Regional Champions

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<b>Baseball</b>	1994, 1997-1999, 2003 NCCAA Regional Champions 1997 NCCAA National Invitational Champions
<b>Golf</b>	2002 NCCAA Regional Champions 2002 NCCAA National Champions

## HOUSING

Clearwater Christian College provides a great living experience through its campus-operated and supervised residence halls. Because it provides a wonderful opportunity to learn responsibility, to develop a spirit of cooperation, to help others, and to obtain encouragement from peers, the residence hall experience is recommended for all eligible students. The residence halls are supervised by the Office of Student Affairs. Residence hall advisors as well as select upper-class students aid this office with supervision. All single, degree-seeking students are required to live in the residence halls. Students who are 23 years old by the opening of College, who live with their family, or who are veterans of two years active military service and are 20 years old, may live off campus. Students who have been married or who have children are required to live off campus.

## CAMPUS SECURITY

A major concern across our nation is the matter of campus security. Clearwater Christian College has taken aggressive steps in the prevention of crime on campus. A newly installed security camera system and additional lighting have added to the safety of our campus. All-night campus security, providing both stationary protection at the campus entrance and mobile patrols, serves as a visual deterrent as well as accessible assistance in the case of an emergency. Residence students are informed on crime prevention and safety techniques for both on and off campus. Information about campus security policies and procedures, crime prevention programs, and on-campus crime statistics are available upon request from the Office of Student Affairs. The CCC campus has been remarkably free from problems often found on other college campuses.

## RECOGNITION

It is the desire of the College to provide appropriate recognition of our students as a means of encouragement or preparation for future opportunities. Besides the recognitions described in the Academic Information section of the catalog, the College currently provides the following:

***Academic Achievement*** - Each year, graduating seniors from each academic division are selected for recognition in their specific field for outstanding achievement and Christian example. Nominations are made by the faculty.

***Arthur E. Steele Founder's Award*** - This recognition is given to the graduating senior who exemplifies Christian leadership, testimony, and loyalty to the ideals, spirit, and purposes of the College as witnessed in the life of the school's founder and first president, Arthur E. Steele.

***Athletic Recognitions*** - Individual members from the College's intercollegiate athletic teams are given special recognition for their participation and outstanding achievement.

***Christian Service Award*** - Recognition of students who exemplify the purposes of the Christian Service program is given each semester during chapel.

***Communication Arts Award*** - This award is given to the outstanding student communicator of the year by the Communication Arts Department.

***Greek Awards*** - One men's Greek and one women's Greek are recognized for sports victories and involvement in school and community service.

***College Sports Hall of Fame*** - Student athletes who have excelled in character and in an intercollegiate athletic sport throughout their four-year attendance at the College are recognized by induction into the school's Sports Hall of Fame. Nominations are made by the Athletic Committee.

***Music Award*** - The outstanding student musician of the year is given an award annually by the Music Department.

***School Spirit*** - One male student and one female student are selected by the student body as examples of school spirit.

***Who's Who Among Students in American Universities and Colleges*** - The College recognizes seniors who demonstrate overall qualities of Christian character, scholarship, school and community service, leadership in extracurricular activities, and potential for future achievement.



*admissions*



**submitting** an application for admission is an important step for any prospective student. Careful examination of the offerings of the College, the institutional profile, and its expectations should help in determining one's "fit" with the institution. A well-written application and timely submission of admissions data should minimize the processing time. Prospective students should apply early in order to meet important enrollment and financial aid deadlines. Campus visits are highly encouraged because of the value of seeing firsthand what is advertised in the literature and for obtaining face-to-face answers to specific admissions concerns. Clearwater Christian College is committed to non-discriminatory admission practices, regardless of age, race, color, gender, or national or ethnic origin.

## ENTRANCE REQUIREMENTS

Certain admissions data are collected on each applicant by the Office of Enrollment Services and are evaluated by the admissions committee. The General Application for Admission packet, containing required forms, can be obtained from the Office of Enrollment Service or on our website. The admissions process includes the submission of the application for admission, a written statement of personal faith, at least two letters of recommendation, appropriate high school and college transcripts, SAT or ACT results, and a non-refundable \$35 processing fee. GED results are accepted in lieu of a high school transcript. SAT or ACT results may be waived for some transfer applicants. International students are required to submit a completed CCC International Student Data Form and scores from a recent administration of the TOEFL if they reside in a country where English is not the native language (see International Students). Before applying, the prospective student should thoroughly examine the purpose and objectives of the College.

Several factors, including Christian character, academic background, motivation, and personal testimony can influence the acceptance of applicants. Academically, applicants must have a minimum ACT composite score of 18 or a combined

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SAT score of 870 *and* high school or college GPA of 2.00 for unconditional acceptance. Individuals who miss either or both of these standards may be offered admission on the basis of academic probation. The restrictions associated with this admissions status are described in the Academic Information section of the catalog.

In considering one's academic background, the College recommends that applicants have a minimum of 15 high school credits in English (4), math (3), science (3), social science/humanities (3), and foreign language (2). Mathematics courses should include geometry. English courses should emphasize grammar and writing skills.

### International Students

Students whose citizenship is in a country other than the United States are required to submit an International Student Data Form, along with the General Application for Admission at least 90-120 days prior to the start of the intended semester of enrollment. The purpose of this form is to verify the applicant's ability to meet expenses incurred while attending the College. Verification of support requires affidavits of support from each source. Once this verification is accomplished, an I-20 form required for entrance into the United States will be issued. International students must consult their own embassies for visas and travel information to the United States.

In addition, international students for whom English is a second language are required to provide a minimum score of 500 (paper-based) or 173 (computer-based) on the Test of English as a Foreign Language or TOEFL.

### Home School Students

Individuals who will graduate from a home school program must meet the same requirements as new freshmen and transfer applicants. An official transcript indicating courses taken by academic term, credit and grades earned, and date of graduation is required. Applicants who cannot provide such information must pass the General Education Diploma (GED) exam in order to be accepted as a degree-seeking student.

### Special Students

Individuals desiring to enroll for courses as a non-degree-seeking student may apply as a special student. Special students may enroll for courses for the purposes of earning academic credit or auditing the course. All applicants are required to complete the General Application for Admission, write a statement of personal faith, provide at least one letter of recommendation (pastoral recommendation form preferred) and submit academic transcripts to prove satisfactory completion of course prerequisites unless waived by the dean of enrollment services. Non-

degree-seeking students should be aware that priority is given to degree-seeking students in the admissions process, and approval must be obtained from the dean of enrollment services to continue taking classes during subsequent terms. Since most federal, state, and institutional financial aid programs require the student to be degree seeking, special students should anticipate satisfying registration costs through use of personal funds. Unless permitted by the vice president for student affairs, special students are ineligible to reside on campus because of limited available space. Special students who wish to become degree-seeking students should contact the Office of Enrollment Services for further requirements.

## Dual Enrollment

High school students may be eligible to register for classes prior to high school graduation under our Dual Enrollment programs. Dual Enrollment permits students to take courses at CCC concurrent with their regular high school or home school program. Dual Enrollment applicants are required to submit the same documentation as a new freshman applicant. Applicants accepted under this admission category are awarded a tuition discount and may be eligible for a scholarship should they continue at the College as a degree-seeking student. Specific information regarding this enrollment opportunity can be obtained from the Office of Enrollment Services.



## ADMISSIONS

### Former Students

Students in good standing who interrupt their studies for no more than one academic term (not including summer sessions) are eligible to re-enroll without completing an application for admission. These students should notify the Office of Enrollment Services in writing of their intention to register for classes. Students who have been out for two academic terms (not including summer sessions) are required to reapply.

Students who have been dismissed from the College are eligible to apply for readmission upon completion of their suspension period. The admissions committee reviews all requests for readmission. Readmission is not automatic.

All former students who are accepted after having to reapply will be required to meet the course requirements of their intended degree program as stated in the catalog in effect at their return.

### Veterans

Clearwater Christian College is approved for veterans' training programs such as the GI Bill Education Benefit, Vocational Rehabilitation Program, War Orphans Educational Assistance Act, and Education Assistance to Children of Disabled Veterans. The Financial Aid Office should be contacted for assistance regarding these programs.

## MATRICULATION PROCESS

The objective of the Office of Enrollment Services is to assist each applicant from the time his or her application is received until the time of course registration. Each applicant is assigned an admissions counselor who assists the applicant throughout the process. The first step for accepted applicants is to confirm their intention to accept our offer of admission. This is done by submitting a confirmation form with the required non-refundable deposit by the deadline given. The confirmation deposit also secures housing reservations for resident students. The confirmation form is mailed to students soon after acceptance.

Once accepted applicants have confirmed, they will receive an arrival manual that outlines pre-arrival concerns, arrival dates and deadlines, student orientation schedules, and appropriate enrollment forms. A copy of *The Guide*, or student handbook, is also included in this packet. Confirmed students are given an opportunity to select classes through a registration opportunity called Early Selection. Early Selection appointments are scheduled with a representative of the registrar's office on campus or over the telephone. Confirmed students may participate in Early Selection once they have submitted their medical report forms and copies of their final high school transcripts.

## **CAMPUS VISITS**

When is it a good time to visit Clearwater Christian College? ANYTIME! We hope that every applicant will make an effort to see the campus firsthand before enrolling. Those who visit during a time when classes are in session have the best experience. Appointments for campus visits and tours should be made through the Office of Enrollment Services by calling 1-800-348-4463.



*financial information*



**ow** much does it cost?" Undoubtedly, that is one of the first questions and greatest fears of those embarking upon their pursuit of higher education. Perhaps a more appropriate question would be "How will it change me?" Without question, education does change us and the right kind of education is foundational for the right kind of change. At Clearwater Christian College, we believe in giving the student more than just a degree that will open the doors of employment. We are committed to offering an education that prepares them for service to their God!

Nonetheless, such commitment does not come without its cost. Consequently, set forth on the following pages is the college's tuition and fee structure for the 2004-2005 school year, as well as related financial information. We encourage the prospective student to thoroughly examine these pages and prayerfully consider the financial commitment required for a pursuit of this importance.

We stand ready to assist you in whatever ways we can should the Lord lead you here. We invite you to review the financial aid offerings available to most of our students listed in the Financial Aid section of our catalog. The college is committed to making every effort in helping you realize God's will for your life as you prepare for His service!

FINANCIAL INFORMATION

**The Full-Time Residential Student**

	<b>Academic Semester</b>	<b>Academic Year</b>
Tuition (12-16 hours)	\$ 5,110	\$10,220
Room Fee	1,470	2,940
Board Fee*	940	1,880
General Fee	315	630
 Total	 \$ 7,835	 \$15,670

\*Subject to 7% Florida State Tax

**The Full-Time Commuting Student**

	<b>Academic Semester</b>	<b>Academic Year</b>
Tuition (12-16 hours)	\$ 5,110	\$10,220
General Fee	315	630
 Total	 \$ 5,425	 \$10,850

**Notes:**

- For the student taking more than 16 hours, there is a fee for each additional credit hour. See *Other Tuition and Fees: Overload Tuition*.
- Board charge listed above is for the Seven-Day Meal Plan. The residential student is required to participate in the meal plan. There are no refunds for missed meals. Commuters are permitted to purchase meals by paying the fee posted at the cafeteria entrance or by purchasing a discounted Meal Pass in advance. It is stamped each time it is used. Meal passes are good for any meal served during normal operating hours and may be purchased from the receptionist at the Information Desk in the lobby of Cathcart Hall. The College reserves the right to revise this arrangement as necessary in order that the food service may operate in the best interest of the College family.
- Books, supplies, gym clothes, and other instructional materials are not included in the listed expenses.

**The Part-Time Student**

Tuition per semester hour (less than 12 hours)	\$400
General Fee by hours enrolled	
1-6 hours	\$70
7-11 hours	\$150

**The Summer Session Student**

Tuition, per session, per hour	\$286
General Fee, per session	\$35

**Note:**

- The meal plan and room fees for summer sessions will be announced prior to the sessions.

**Other Tuition and Fees**

ACT Residual Examination Fee	\$30
Alumni Association Member Tuition, per credit hour (See Note.)	\$235
Application Fee	\$35
Applied Music Fee (See Course Description section.)	Various
Audit Tuition per credit hour	\$80
Choir Fee	\$30
CLAST Examination Fee, per registration	\$30
Course Fees (See Course Description section.)	Various
General Fee, per semester	\$315
Graduation Fee	\$125
Health Insurance Fee, annual (See Note.)	\$226
Major Field Achievement Test	\$30
MUA Fine Arts User Fee, per MUA course	\$30
Orientation Fee, new students	\$40
Overload Tuition per credit hour, each hour over 16	\$145
Payment Plan Enrollment Fee	\$25
Registration Deposit, new students	\$100
Returned Check charge	\$25
Transcript Fee, per copy, after one free copy	\$5
Transcript Fee, per copy, faxed	\$10
Vehicle Registration Fee, annual	\$90
Independent Study Fee	\$200
Late Registration Fee (See Note.)	\$100

**Notes:**

- If a student elects to change from audit to credit status during the course of the semester, the student must enroll for the course in a credit status by using the “Drop-Add Form” available in the Office of the Registrar. This procedure must be completed no later than the end of the designated “drop-add period.”
- No transcript may be issued to a student with an outstanding financial obligation to the College.
- Immediate service for transcripts may require an extra fee.
- The College provides a secondary accident insurance policy covering all students enrolled for six or more hours to a maximum of \$5,000. There is no incremental charge

## FINANCIAL INFORMATION

for this provision. The fee shown is for an additional and optional health insurance policy, which is available for students enrolled for more than six hours. Information concerning both of these programs is available from Student Services. The total annual premium of \$226 will be charged in the fall semester.

- The Alumni Association member tuition rate is available for all alumni with a bachelor's degree.
- A late registration fee is charged to students that register on or after the first day of classes.

## REGISTRATION DEPOSIT

New students are required to pay a \$100 Registration Deposit if they desire to hold a space in their classes. This deposit will be applied to the student's account as a credit toward upcoming registration charges. It is non-refundable in the event the student fails to matriculate.



## TERMS OF PAYMENT

In general, **all accounts for each term are due and payable in full at registration.** The College offers extended payment plan options for the student who qualifies and is unable to make full payment on his account at the start of a given term. Additional details about the plans may be obtained by contacting the College Business Office.

CCC Installment Plan: While all accounts for each term are due and payable in full at registration, the College realizes that managing the cost of education still remains a challenge for most families. With that concern in mind, the College offers a five-month payment plan for those who know that they will not be able to satisfy their obligations (i.e. the amount due *after* the application of any financial aid and/or student loans) to the school by registration. For students attending *either* fall or spring semester, enrollment in the plan *must be made* by July 20 or December 20, respectively, with the first installment of 20 percent of the unsatisfied portion of the bill due at that time. Any student who has not satisfied school obligations by the day of registration will be automatically enrolled, and **40 percent of the unsatisfied obligation must be paid when he or she registers in order to attend classes.** Subsequent payments are due by the 20<sup>th</sup> of each month with November 20 and April 20 being the last payment dates for the fall and spring semesters, respectively. **Any account must be settled in order for a student to take exams at the end of each semester.**

A \$25 sign-up fee will be applied to the student's account for enrollment in the plan. There is no interest applied to the account as long as payments remain current. However, there will be a penalty fee equal to 1.5 percent of the entire outstanding account balance for payments received *after* the 20<sup>th</sup> of the month. Because the College does not otherwise charge interest on its payment plan, **the terms and application of the penalty fee will be adhered to strictly.** In addition, a student who plans to attend both fall and spring semesters may avoid the spring semester sign-up fee by making the first payment by December 20. In this case, the student will be automatically enrolled in the five-month plan. Since school bills for a full-time student can be generally comparable from semester to semester, this arrangement allows the student to create, in effect, a 10-month payment plan for the school year.

## NON-PAYMENT OF CHARGES

A student is not officially registered or entitled to enroll in any class until satisfactory financial arrangements have been completed with the Business Office. No transcript is issued and no degree is granted for any student with an outstanding fi-

## FINANCIAL INFORMATION

nancial obligation to the College. The student's financial account must be in good standing with the College in order to register for subsequent semesters.

## ACCOUNT ADJUSTMENTS AND REFUNDS

### Fall or Spring Semester

The student who withdraws from school or is dismissed for administrative reasons in either semester will receive an adjustment of his or her account and be eligible for refunds according to the following schedule. **Note:** A withdrawal or drop must be made on the appropriate form obtained from the Office of the Registrar. Unless otherwise required by federal regulations, all refunds are based on the 15-week enrollment period.

An applicant who withdraws prior to the first day of class will receive a refund of all monies paid for tuition and fees with the exception of the \$100 registration deposit and any meals.

### Tuition Adjustments Upon Withdrawal

Tuition, course fees, and other non-consumed special fees will be adjusted as follows:

- A withdrawal during the first class day receives a 100 percent adjustment.
- Beginning the second class day through the first 10 percent of the 15-week period, a withdrawal receives a 90 percent adjustment minus an administration fee of \$100.
- A withdrawal following the first 10 percent period of enrollment through the first 25 percent of the period receives an adjustment of 50 percent.
- A withdrawal following the first 25 percent of the period of enrollment through the first 50 percent of the period receives an adjustment of 25 percent.
- A withdrawal following the first 50 percent of the period will receive no adjustment unless required by federal regulations.
- For a recipient of Title IV Federal aid, see *Federal Refund Policy*.

### Adjustment of Other Fees Upon Withdrawal

Meal charges are prorated and adjustments calculated based on the last day of residency. No adjustment is made to the Room Fee, General Fee, Insurance Fee and certain class fees for withdrawals after the end of the Drop/Add period.

### Reduction of Course Load

No adjustments are made when students drop individual courses after the end of drop-add week. To drop a course, a student must fill out the appropriate form obtained from the Office of the Registrar.

## Federal Refund Policy

Federal regulations require that refund calculations be made for all students receiving Title IV Federal Student Aid who fail to complete more than 60% of a semester for which they enroll.

When a recipient of a Title IV grant or loan assistance withdraws from an institution during a payment period or period of enrollment in which the recipient began attendance, the institution must determine both the date of withdrawal and the amount of Title IV grant or loan assistance the student earned as of that date in accordance with the calculations prescribed by the regulations.

If the total amount of Title IV grant or loan assistance, or both, that the student earned is less than the amount of Title IV grant or loan assistance that was disbursed to the student or on behalf of the student in the case of a PLUS loan, the following applies:

- The difference between these amounts must be returned to the Title IV programs in the order specified in the regulations.
- No additional disbursements may be made to the student for the payment period or period of enrollment.

If the total amount of Title IV grant or loan assistance, or both, that the student earned is greater than the total amount of Title IV grant or loan assistance, or both that was disbursed to the student or on behalf of the student in the case of a PLUS loan, the following applies:

- The difference between these amounts must be treated as a post-withdrawal disbursement.
- If outstanding charges exist on the student's account, the institution may credit that account in accordance with all or a portion of the post-withdrawal disbursement up to the amount of the outstanding charges.

## General

The federal refund policy is intended to give an overview of the policies that govern adjustments to student accounts in the event of withdrawal. Federal and state regulations are complex, and specific circumstances should be considered when calculating adjustments for individual students. Examples of common refund calculations are available in the Office of Financial Aid or in the Business Office.

## Medical Withdrawal

A student withdrawing from school for medical reasons or conditions verified by a physician's written statement may, upon request, receive a proration of tuition and

## FINANCIAL INFORMATION

other fees as appropriate and as determined by the College, for the remaining part of the school term. A withdrawal or drop must be made on the appropriate form obtained from the Office of the Registrar.

### **Military Service Withdrawal**

A student withdrawing from school due to military service activation may receive a proration of tuition and other fees as appropriate and as determined by the College for the remaining part of the school year. Room and board expenses will be pro-rated based upon the actual period of enrollment. The student will be required to provide a copy of activation orders upon request.

### **Refunds from Student Account**

Students are encouraged to leave credit balances on their student account to cover future charges. However, in the event a refund is needed, the College will provide it in accordance to the following policies:

1. Request for refund must be made by the student.
2. The Business Office requires three working days to process a request.
3. Refunds will be issued no earlier than the first day after the drop/add period of each term (after first full week of classes).



### **Bookstore Purchases**

The College operates a campus bookstore where textbooks, classroom supplies, and other college-related items may be obtained. The bookstore accepts cash, personal checks, and VISA/MASTERCARD/DISCOVER for payments of any purchases. Bookstore purchases are not charged to the student's account in the Business Office unless a sufficient credit exists on his or her student account. In that case, bookstore charge vouchers are required and may be picked up in the Business Office.

### **Banking**

Students are encouraged to open checking or savings accounts with local banks to assist them with appropriate banking services such as check cashing. The Business Office cannot cash personal checks or third-party checks for students.



*financial aid*



**he** Financial Aid Office supports the purpose and mission of Clearwater Christian College by conducting a comprehensive financial aid program designed to help students who need financial assistance and is designed to recognize students on the basis of academic achievement, talent, or service.

The Financial Aid Office will help a student obtain financial assistance for which he or she may be eligible. It is the responsibility of the student, however, to be aware of the eligibility requirements, to submit all necessary forms in a timely manner, and to make appropriate inquiries. It is important that the student inform the Financial Aid Office of any aid which he or she expects to receive, in order for the student's financial aid package to be properly administered.

## **GENERAL INFORMATION**

Financial aid includes scholarships, grants, loans, veterans' benefits, and employment opportunities. Sources include government agencies, private foundations, organizations, and the College itself. Scholarships and grants are usually considered "gift" assistance, and repayment is not required. Both on-campus and off-campus work opportunities also help to defray College expenses. Low-interest loans are offered at competitive interest rates, and in most cases, are repayable over a period of time upon the student's departure from college.

## **GENERAL QUALIFICATIONS FOR FINANCIAL AID**

To qualify for federal and state grant and loan programs, a student must

1. be a U.S. citizen or an eligible non-citizen;
2. be enrolled for the minimum number of required credit hours (e.g. at least 12 semester hours are required to be eligible for state assistance);
3. be enrolled for the purpose of obtaining a degree;
4. be registered for the Selective Service, if applicable;

FINANCIAL AID

- 5. be maintaining satisfactory academic progress;
- 6. not be in default on a federal student loan or owe a refund on a federal grant received at any postsecondary institution; and
- 7. demonstrate financial need (for need-based aid).

Clearwater Christian College is committed to non-discriminatory financial aid practices regardless of age, race, color, gender, or national and ethnic origin. Most state and federal financial aid programs determine need through the following equation:

COST OF  
ATTENDANCE

—

EFFECTIVE  
FAMILY  
CONTRIBUTION

=

FINANCIAL  
AID  
NEED

Each institution defines and publishes its Cost of Attendance using its schedule of fees. The Effective Family Contribution is determined from information provided on the Free Application For Federal Student Aid. The difference between the Cost of Attendance and the Effective Family Contribution is the Financial Aid Need.

APPLICATION PROCEDURE

Applicants should obtain the Clearwater Christian College Financial Aid package, which contains applications for the financial aid programs available to students at CCC. The Free Application For Federal Student Aid (FAFSA) is the basic need analysis form used to determine the student’s eligibility for the Pell Grant, Supplemental Equal Opportunity Grant (SEOG), Florida Student Assistance Grant (FSAG), and federal loan programs. There are separate applications for college-funded scholarships, campus work programs, and the Florida Resident Access Grant (FRAG). Some applications for programs available to students attending CCC may have to be obtained through local guidance counselors’ offices or state agencies. College-funded scholarships, campus work, and the FRAG applications should be mailed to the Financial Aid Office of Clearwater Christian College.

Once the FAFSA application has been completed, it should be mailed to the federal processor. The processor will return a Student Aid Report (SAR) to the student. It should be reviewed for accuracy. The Financial Aid Office will use the information on the SAR to determine the student’s eligibility for federal/state programs. The Financial Aid Office will release a Financial Aid Award Letter to the student indicating his complete financial aid “package”. Once the award letter is signed and returned by the student, grants and scholarship amounts will be posted

on the student's account in the Business Office. Students accepting Stafford and PLUS loans are given applications for further processing. Loan checks are disbursed to the student's account beginning with the first day of classes.

Each program has a deadline for application. It is recommended that students apply for all financial aid programs under consideration shortly after January 1 preceding the year of entry. STUDENTS MUST REAPPLY FOR ALL FORMS OF FINANCIAL AID EACH ACADEMIC YEAR.

## INTERNATIONAL STUDENTS

In order to qualify for financial aid as an eligible non-citizen, students must be permanent residents with an alien registration card (Form I-551 or Form I-551C) with a valid expiration date. Students may also present a "Temporary Resident Card" (Form I-688) with a valid expiration date to qualify as eligible non-citizens. The I-688A and the I-688B DO NOT qualify the students as an eligible non-citizen. Only students with proper alien registration cards may receive federal or state financial aid.

## SOURCES OF FINANCIAL ASSISTANCE

### External Grants and Scholarships

#### Federal Pell Grant (PELL)

This grant is provided by the U.S. Department of Education and is based on need. It is considered the "foundation" of the financial aid package and may be combined with other sources of aid to meet the total cost of attendance. Awards are determined by the student's enrollment status. For the academic year 2004-2005, awards range from \$400 to \$4,050. The deadline to file the FAFSA for consideration for Pell is June 30, 2005.

#### Federal Supplemental Educational Opportunity Grant (SEOG)

This need-based grant is provided by the U.S. Department of Education and is available to eligible exceptionally needy Pell recipients. For the academic year 2004-2005, awards range from \$100 to \$1,500. The deadline to file the FAFSA for consideration for SEOG is April 1, 2004.

#### Reserved Office Training Corps (ROTC) Scholarship

Students participating in Air Force, Army, and Navy ROTC through the College's arrangement with detachments at the University of South Florida may qualify for four-, three-, or two-year scholarships from that branch of the United States Military. Specific information and qualifying details are available through the specific ROTC detachment or Clearwater Christian College. Scholarships usually cover

## FINANCIAL AID

the cost of tuition at Clearwater Christian College, fees, textbooks, and a monthly stipend for personal expenses. See College-Funded Scholarships for possible matching scholarship program for room and board expenses.

### Veterans Benefit

Veterans may qualify for educational assistance according to their length of military service. Widows and children of veterans who died or were disabled as a result of service-connected injury or disease may also be eligible for educational benefits. Information may be obtained from the Veterans Administration or from the College's Financial Aid Office.

Veterans enrolled under the federal GI Bills PL 358 and PL 634 receive their allowances directly from the government and pay the fees and charges in the same way as other students.

WARNING: Students who drop or withdraw from a course may not be paid for the course unless the circumstances for having to drop the course are considered to be mitigating circumstances by the Veterans Administration (i.e., circumstances beyond the control of the student).

### Vocational Rehabilitation

Physically disabled students may be approved to receive financial assistance to attend college for the purpose of vocational rehabilitation. Those who wish to consult with a representative regarding vocational rehabilitation should contact their local district office of the Division of Vocational Rehabilitation, Department of Health and Rehabilitative Services. NOTE: The Business Office coordinates the process.

### Florida Student Assistance Grant (FSAG)

This grant is provided by the State of Florida and is available to eligible Florida residents. The annual awards for this need-based assistance range from \$200 to \$1,300. Florida residents must complete the FAFSA, including all questions regarding state residency.

### Florida Resident Access Grant (FRAG)

The Florida Resident Access Grant is a non-need based award and is provided to eligible Florida residents. Florida residents must complete the FRAG application and return it to the College no later than the end of the first week of classes for the fall or spring terms.

### Florida Minority Teachers Scholarship

This scholarship is available to a Florida resident who intends to teach in Florida public schools. The student must be enrolled full-time and have been accepted

into the Teacher Education Program (TEP) at the junior level in a state-approved teacher education program. The student must be a member of one of the following ethnic groups: African American/Black, Hispanic, Asian American/Pacific Islander, American Indian/Alaskan Native, or dislocated military personnel or dislocated defense contractor employee. The annual renewable award for this scholarship is \$4,000. The award may be renewed for the senior year.

### **Florida Bright Future Scholarships Program**

The Florida Bright Future Scholarship Program is the umbrella program for three state-funded scholarships based on academic achievement in high school. Eligibility requirements are

- Be a Florida resident
- Earn a Florida standard high school diploma or its equivalent from a public or private high school, or complete a state-approved home education program
- Be accepted by and enrolled in an eligible Florida public or independent postsecondary education institution
- Be enrolled for at least six semester credit hours or the equivalent
- Not have been found guilty of or pled guilty to a felony charge

#### Florida Academic Scholars

A Florida high school graduate must meet one of the following requirements: earn a 3.5 GPA in 15 college-prep courses and have a SAT score of 1270 or an ACT score of 28; earn an International Baccalaureate diploma; be home schooled with an ACT score of 28; be a scholar or finalist in the National Merit Scholarship or National Achievement Scholarship program. Student must complete 75 hours of community service. Apply online at [www.floridastudentfinancialaid.org](http://www.floridastudentfinancialaid.org).

#### Florida Medallion Scholars

A Florida high school graduate will need a cumulative high school GPA of 3.0 in college prep courses and a SAT score of 970 or an ACT of 20 (SAT score of 1070 and an ACT score of 23 for homeschoolers). Apply online at [www.floridastudentfinancialaid.org](http://www.floridastudentfinancialaid.org).

#### Florida Gold Seal Vocation Scholars

A Florida high school graduate will need a cumulative GPA of 3.00 in the required 15 courses for high school graduation, complete a program of studies that requires a 3.50 GPA in three secondary school vocational credits, pass a College Placement Test or its equivalent, and meet general

## FINANCIAL AID

eligibility requirements for the Florida Bright Futures Scholarship Program. Apply online at [www.floridastudentfinancialaid.org](http://www.floridastudentfinancialaid.org).

### Florida Independent College Fund

The Florida Independent College Fund is a not-for-profit foundation for program and resource development for the Independent Colleges and Universities of Florida. It is dedicated to providing financial assistance to students attending these institutions. The following scholarships are provided by this fund:

#### United Postal Service Foundation Scholars

A scholarship up to \$3,000 for a senior student. Students must complete the college-funded scholarship application. One scholarship awarded.

#### The Coca-Cola First Generation Scholarship

A scholarship up to \$5,000 for an entering freshman student in good standing who is the first person in his or her immediate family to graduate from college. Students must complete the college funded scholarship application. One scholarship awarded. Not available in 2003-2004.

#### Florida Rock Scholarship

A scholarship up to \$3,000 open to senior business majors who reside in the state of Florida. Students must complete the college-funded scholarship application. One scholarship awarded.

### College-Funded Scholarships

Clearwater Christian College scholarships are designed to help students pay their tuition and fees. Off-campus living and transportation costs are excluded. Beyond individual scholarship requirements, **each applicant must have a valid Student Aid Report on file with the CCC Financial Aid Office. To apply for these programs, the student must submit a completed CCC College-Funded Application to the Financial Aid Office.** For renewal purposes, the student must continue to meet the provisions of the scholarship program and maintain satisfactory academic progress. The amount of the scholarship may be reduced if the awards would result in a credit balance. This scholarship does not cover the cost of books. Students who qualify for this award will receive aid for fall and spring terms only.

#### General Academic Scholarship

This scholarship is open to entering freshmen and transfer students who enroll as full-time students. Students must have a minimum SAT score of 1140 or ACT score of 25. Students transferring with more than 30 credit hours or more must

have a minimum 3.25 GPA for all completed college work. Award amount: \$2,300. Number of new awards: 50. May be renewed.

### Christian Worker Scholarship

This scholarship is available to full-time Christian workers and/or the dependents of a full-time Christian worker whose income is the major source of support for the family. Qualified freshmen students who enroll full-time may receive an annual award of \$2,000. Sophomore students and above classifications who enroll full-time may receive an annual award of \$1,226.

### Clearwater International Student Scholarship

This scholarship is available to eligible first-time CCC students whose sole citizenship is a country other than the United States, provided they are full-time and degree-seeking. Eligible students may receive up to \$1,000 a semester. Students must earn at least a 2.00 GPA for each academic year in order to maintain eligibility.

### Clearwater Leadership Scholarship

This scholarship is open to entering, first-time eligible full-time freshmen. A required separate application and recommendation form may be found at [www.clearwater.edu](http://www.clearwater.edu) or requested from the CCC Financial Aid Office. Criteria: 3.00 GPA, SAT score 1050 or ACT score 22, a separate 250-word essay. Award amount: \$5,110. Number of awards: 10. May be renewed.

### Clearwater Summer Camp Scholarship

This scholarship is open to eligible, full-time students who agree to work at one of the camps which recruit on campus. The scholarship is open to sophomore students and above. A required separate application and recommendation form may be found on [www.clearwater.edu](http://www.clearwater.edu) website or may be requested from the CCC Financial Aid Office. The eligible student must have a 2.50 GPA and cannot be on academic or disciplinary probation. Award amount: \$2,500. Number awarded: 5. May be renewed with a student essay and recommendation from the camp supervisor.

### Multiple Family Discount

This scholarship is available to the families with more than one student attending CCC at the same time. A discount of \$1,000 will be divided equally among family members.

### Music Scholarship

This scholarship is available to eligible vocal and instrumental musicians based on musical ability and financial aid need. Auditions in person or by video or audio

## FINANCIAL AID

tapes are required. In accepting the scholarship, the student agrees to enroll in appropriate applied lessons and participate in musical groups or performances as identified by the music department. Multiple scholarships ranging between \$1,000 and \$4,000 annually have been awarded. These scholarships may be renewed for subsequent years. **Priority will be given to students majoring in music.**

### Reserved Office Training Corps (ROTC) Matching Scholarship

Students who qualify for Air Force, Army, and Navy ROTC tuition scholarships may be eligible to receive a matching scholarship to cover room and board expenses. Scholarship amounts will not exceed the cost of room and board for one academic year less the amount of other federal and state grants the student may qualify to receive. A limited number of awards will be offered each academic year.

## **Donor and Memorial Scholarships**

The following scholarships have been made available through continuing gifts of donors. To be eligible for consideration, the applicant must enroll as a full-time, degree-seeking student, have a valid SAR on file with the Financial Aid Office, and pursue the specific major or interest designed by the scholarship unless designated otherwise. The deadline for applications and supporting documents to be received by the Financial Aid Office is April 1, 2004, unless noted otherwise. Awards are made annually, divided over appropriate fall and spring term enrollments. Qualified applicants are selected by the Financial Aid Committee. The number of awards and the amount of the awards are determined by the Committee and may vary from year to year.

### Alumni Scholarship

This scholarship is open to all students who are children of active Clearwater Christian College alumni. Contact Dave Drury in Alumni Services to apply for this scholarship. One award will be considered for \$1,000 per academic year.

### Jim and Jan Avery Medical Scholarship

This scholarship is provided by Dr. & Mrs. James Avery. It is intended to assist students enrolled in the pre-med program. The scholarship is open to all enrollment classifications of students in the pre-med program. One award will be considered for \$500 per academic year.

### Muriel Hall Scholarship

This scholarship is provided in honor of Mrs. Muriel B. Hall who recognized the need for business students to receive a sound, fundamental, Christian education. Eligible students must be enrolled in a major in the Division of Business Studies

and have at least a junior status for the intended academic year. Multiple awards will be considered for \$750 to \$1,000 per academic year.

#### Dr. Harry W. Hunter Memorial Scholarship

This scholarship is provided in memory of Dr. Harry W. Hunter, a former member of the Clearwater Christian College Board of Directors and an outstanding Christian educator. This scholarship is available to eligible sophomore students majoring in physical education. One scholarship for \$1,000 will be awarded.

#### Johnson Family Scholarship

This scholarship is provided in memory of Elsie Johnson. Eligible students must be enrolled in Bible, church ministries, or pastoral studies. Open to all enrollment classifications. A single award between \$200 and \$300 will be made each year. Not available in 2004-2005.

#### Mabel Haines Luethy and Paul Leewood Luethy Scholarship

This scholarship is available to eligible students preparing for pastoral ministry, youth ministry, or missions. The scholarship is based on financial need. One scholarship for \$750 will be awarded.

#### Macfarlane Scholarship

This scholarship is provided in honor of Dr. Jean Macfarlane, who for many years served as Chair of the Department of English and the Division of Arts and Science at Clearwater Christian College. Open to all student classifications who major in English. A single award for \$900 will be made each year. Not available in 2004-2005.

#### Motter Memorial Scholarship

This scholarship is provided in memory of James R. Motter, who served in the area of elementary education as a teacher and principal for 31 years. Eligible students must be enrolled in a degree program in teacher education. One scholarship will be awarded to one individual in the amount of \$750.

#### Ohio Bible Fellowship Scholarship

This scholarship is open to entering freshmen who are members or whose parents are members of the Ohio Bible Fellowship. The student must enroll as a full-time, degree-seeking student and must complete a Federal Application for Student Financial Aid (FASFA). Need is considered when awarding this scholarship. A \$1,000 award will be awarded to one student for the 2004-2005 academic year.

## FINANCIAL AID

### Peterson Memorial Scholarship for Musical Ministry

This scholarship is available to eligible vocal and instrumental musicians majoring in music. The scholarship is based on musical ability and financial need. In order to receive this scholarship, students must ascribe to personal standards in the area of music, which agrees with the College's traditional, conservative, and Biblical music standards. One scholarship up to \$1,200 will be awarded.

### Procacci Memorial Scholarship

This scholarship is provided in memory of Guiseppe and Rosa Procacci by their daughter Esther Procacci Pavlides. Eligible students must be entering freshmen who intend either to pursue a vocation in elementary or secondary education or are enrolled in the pre-med major. One award for \$4,000 is awarded annually.

### Schmidt Memorial Scholarships

The following three scholarships are provided in memory of Miss Elsie Schmidt, who spent her career as a secretary and was a long-time friend of the College. These will not be awarded in 2004-2005.

#### Schmidt Memorial Scholarship for the Arts

Eligible students must be enrolled in communication arts, English, or be minoring in fine arts. It is open to all enrollment classifications. Multiple awards will be considered for \$500 to \$1,000 per academic year.

#### Schmidt Memorial Scholarship for Women in Business

Eligible women students must be enrolled in a degree program in the Division of Business. It is open to all enrollment classifications. Multiple awards will be considered for \$500 to \$1,000 per year.

#### Schmidt Memorial Scholarship for the Ministry

Eligible students must be enrolled in a degree program in the Division of Biblical Studies. It is open to all enrollment classifications. Multiple awards will be considered for \$1,000 to \$2,500 per year.

### Shaffer Scholarship

In honor of Rev. and Mrs. Reiman J. Shaffer, true ambassadors for Christ, both in their prior years of ministry and in the present as they share in the educational process of students preparing for a preaching ministry. For Division of Biblical Studies students entering college as beginning freshmen. Multiple awards will be considered for \$500 to \$1,000 per academic year.

### Sturm-Prince Memorial Scholarship

A scholarship will be awarded each semester to one full-time student meeting the following criteria: must be a Pennsylvania resident who attends an independent fundamental church in the Waynesboro, Franklin County area of Pennsylvania. This is a need-based scholarship open to all student classifications. One award will be considered for \$1,000 per semester. This scholarship may be renewed.

### Van Ostenberg Memorial Scholarship

This scholarship is provided in memory of Mr. Don H. Van Ostenberg, noted businessman and former member of the College's Board of Directors. Eligible students must be enrolled in a major in the Division of Business Studies and have at least a sophomore status. A single award for \$2,000 will be made each year.

## **Loans**

Although loans are a common source of financing a college education, students should enter into them carefully. The Financial Aid Office recommends that students discuss each loan program with them prior to initial application. *Federal law requires all borrowers to participate in an Entrance Interview prior to receiving the first loan and an Exit Interview prior to leaving the College to discuss their obligation to the lenders. Requests for academic transcripts and diplomas will be held until the interview has been conducted.*



## FINANCIAL AID

### Federal Stafford Loan - Subsidized

The Subsidized Stafford Loan program is a need-based program and is available to qualified students who enroll for at least half-time. Each loan is granted for a period of one academic year and is usually disbursed in two installments. The Stafford Loan is a deferred-loan program. While the student is enrolled at least half-time, repayment is deferred until either six months after graduation, the student drops below half-time, or withdraws from college. In addition, as long as the borrower is enrolled at least half-time, the federal government is paying the accrued interest to the lender on the borrower's behalf. Loan amounts are limited by classification: first year students, \$2,625; second year students, \$3,500; third through fifth year students, \$5,500 each year (maximum of \$23,000 for five years). Loans disbursed after July 1, 1998, have a variable interest rate tied to the 91-day T-bill plus 1.7% that is adjusted every July 1 with a cap of 8.25%. There is a 3% origination fee with each loan. These fees are subtracted from the loan amount at the time of disbursement.

### Federal Stafford Loan - Unsubsidized

The Unsubsidized Stafford Loan program is available to qualified students who are not eligible for the maximum available loan amount for their classification through the Subsidized Stafford Loan program. The rate of interest remains the same as the subsidized program; however, the borrower is responsible for the interest accrued during his or her enrollment. Freshmen and sophomores are eligible for \$4,000; juniors and seniors are eligible for \$5,000.

### Federal PLUS Loan

Whereas the Stafford Loan program is a student loan program, the PLUS loan is for parents who borrow to finance their child's education. Payments begin within 60 days after the loan is disbursed unless the lender approves a deferment request from the parent. Loan disbursements cannot exceed the cost of attendance figure determined by the College for each dependent child enrolled at least half-time, minus all other financial aid. This includes Stafford Loans received by the student for the academic year. There is a 3% origination fee and a 1% insurance premium with each loan. These fees are deducted from the loan amount at the time of disbursement. Loans have a variable interest rate based on a 52-week T-Bill plus 3.10% capped at 9.00%.

## **Work-Study Programs**

Clearwater Christian College encourages students to consider some form of employment during their time of enrollment. Work not only provides a possible means of income for paying off a school obligation or income for personal expenses but also serves as a possible means of exercise, social interaction, and min-

istry. The greater Tampa Bay area provides a number of off-campus employment opportunities due to its retirement population and local tourism. Additionally, the College employs its own students to assist in various capacities through two different programs described below. Applications for campus work are included in the financial aid packet. Clearwater Christian College adheres to the 1986 Immigration Reform Act, which requires verification of identity and work eligibility of all workers on their first day of employment. Verification is completed by producing either a valid passport or photo identification (driver's license, College ID, etc.), and an original social security card or original birth certificate. Participating students can work up to 20 hours per week and earn up to approximately \$1,000 per semester. Students are paid on a biweekly basis. Campus work opportunities are considered a privilege, and the students' work performance must be satisfactory for continued participation.

### Federal Work-Study Program

This program is made available to financially needy students by the U.S. Department of Education. Qualified students must complete the FAFSA. Priority is given to needy students that apply for admission and financial aid by May 1. Hourly wages begin at the current federal minimum wage.

### College Work Study Program

Limited positions are available to qualified full-time students through this program. Although applications are accepted anytime, it should be understood that returning students are given first priority on available jobs each academic year; then new applicants are hired on a first-come, first-serve basis.

## **MISCELLANEOUS INFORMATION AND POLICIES**

1. Students receiving financial aid should thank the Lord for each source of assistance and must take care to see that all monies received are used to meet legitimate college-related expenses.
2. Students are encouraged to investigate financial aid offerings other than those available through the College's program. These include the student's home church or denomination; parents' and students' employers and unions, community civic organizations, bank trusts, libraries; and high school guidance offices. There are computerized data services available through local school systems or from private sources.
3. Requests for financial aid can be considered only after the appropriate application forms and requested documentation have been submitted to the College Financial Aid Office.

## FINANCIAL AID

4. Students desiring to participate in any College-funded financial aid programs are expected to apply for the Pell Grant. In addition, Florida residents are expected to apply for the FSAG and FRAG programs.
5. Students must meet the College's standard of satisfactory academic progress as described in this section for continued financial aid eligibility.

## SATISFACTORY ACADEMIC PROGRESS STANDARDS

Many financial aid programs are renewable from year-to-year. Since student needs may vary from year-to-year, new applications must be filed each academic year. Before awarding aid for a new academic year, the Financial Aid Office must determine whether the students are making satisfactory academic progress toward their program of study. The criteria for determination includes the student's cumulative GPA, number of credits earned, and the percent of credits earned out of all credits attempted while enrolled at CCC. This evaluation is made once a year at the conclusion of the spring term. The standards for federal, state, and institutional programs offered at CCC are explained below.



## **Federal Assistance**

In order to be making satisfactory academic progress for all federal financial aid programs offered at CCC, the student must earn a minimum cumulative GPA of 2.00 and complete at least 67% of the credits attempted at CCC. Students who fail to meet either standard at the time of evaluation may be eligible for consideration on a probationary period. Students who fail to meet either standard at the end of the probationary period will be placed on federal financial aid suspension, during which time they are ineligible to receive funds from any federal program. Reinstatement is possible once the student is in compliance with both standards.

## **State Assistance**

In order to be making satisfactory academic progress for the FSAG and FRAG (state) programs, the student must earn a minimum cumulative GPA of 2.00 **and** complete at least 24 hours of credit during the academic year (12 hours if enrolled for either the fall or spring terms but not both). Students who fail to meet the GPA standard at the time of evaluation will continue to receive assistance on a probationary basis. Students failing to meet this standard at the conclusion of the probationary period will be placed on state financial aid suspension for one academic year. Reinstatement is possible if the student is making satisfactory progress at the next evaluation period. Students who fail to meet the 24-hour standard at the time of evaluation will become ineligible to receive monies through these state programs for one academic year. Reinstatement is possible if the student is making satisfactory progress at the next evaluation period.

In order to maintain eligibility for the Florida Academic Scholars fund, students must maintain a 3.00 cumulative GPA. In order to maintain eligibility for the Florida Medallion Scholars and Florida Gold Seal Vocation Scholars funds, students must maintain a 2.75 cumulative GPA. Florida Academic Scholars who fail to meet the academic standard at the time of evaluation but who do meet the standard for the Medallion Scholar's program may qualify for this award for the upcoming academic year. Students should consult the Financial Aid Office for continued eligibility requirements for other state-of-Florida financial aid programs.

## **Institutional Assistance**

In order to be making satisfactory academic progress for institutional financial aid programs offered at CCC, other than the President's and Transfer Academic scholarships, students must earn a minimum cumulative GPA of 2.000 and complete at least 67% of the credits attempted at CCC. Students who fail to meet either standard at the time of evaluation may be eligible for consideration for a probationary period. Students who fail to meet both standards at the end of the probationary period will be placed on institutional financial aid suspension, during which time

## FINANCIAL AID

they are ineligible to receive funds from any institutional program. Reinstatement is possible once the student is in compliance with both standards.

In order to be making satisfactory academic progress for the Honors, President's, and Transfer Academic scholarship programs, the student must maintain at least a 3.500 cumulative GPA and complete at least 67% of the credits attempted at CCC. Students who fail to meet either standard at the time of evaluation will become ineligible to receive funds from these programs for one academic year. Reinstatement is possible one time if the student is in compliance with both standards at a future evaluation period. **A student who withdraws or who is expelled from the College for administrative reasons forfeits all institutional assistance, and such credits are removed from his or her account.**

### Appeals Process

Students who feel that mitigating circumstances existed which adversely affected their ability to maintain satisfactory academic progress resulting in financial aid suspension may request a formal review of their eligibility. Events which may be considered for this review include but are not limited to extended illness, accident, death in the family, personal tragedy, active military orders, or other situations beyond the student's control which prevented him from meeting the minimum standards. A student wishing to appeal a suspension must submit a written appeal to the Financial Aid Committee no later than 30 days after the date of the suspension notice. The appeal must clearly state the circumstances which prevented the student from meeting the standards and include all appropriate supporting documentation. The Financial Aid Committee will review the appeal and determine if eligibility will be reinstated. Written notification of the Committee's decision is provided to the student within 30 days of the date of appeal.

## APPLYING FINANCIAL AID CREDITS

Financial Aid Need was defined earlier as the difference between the published Cost of Attendance and the Effective Family Contribution as determined by the needs analysis formula. Once determined, the College will apply approved financial aid against the need in the following order:

1. Federal grants and scholarships
2. State funds
3. Externally funded private funds
4. CCC academic scholarships
5. All other CCC scholarships
6. Federal and state loans

Clearwater Christian College reserves the right to adjust all College-funded assistance so that the combination of funds and other sources of aid (excluding loans and cash payment) DO NOT EXCEED tuition, room and board, and other fees payable to the institution. This adjustment will be made at the end of the drop/add period.



*academic information*



**he** following section outlines the academic policies affecting prospective and enrolled students. Information on the available academic degrees, majors and minors, requirements for graduation, registration, and other academic-related matters are provided in detail. Prospective students should familiarize themselves with related policies regarding transfer of credit, enrollment status, and entry testing programs.

## **DEGREES OFFERED**

Clearwater Christian College is a four-year undergraduate institution offering two baccalaureate degrees: the Bachelor of Arts (B.A.) and the Bachelor of Science (B.S.). These degrees are designed to be completed in four years. The actual duration for one's course of study is dependent on the student's course load, scheduling difficulties, remedial or repeated coursework, or additional majors and minors selected. Students enrolled in education programs in which requirements for Teacher Certification are established by the State of Florida are required to adjust their program to meet the current Department of Education requirements as these rules change.

The College also offers two associate degrees: the Associate of Arts (A.A.) and the Associate of Science (A.S.). These degrees are designed to be completed in two years. A One-Year Bible Certificate is also available.

## **MAJORS OFFERED**

A major program requires students to take a minimum of 36 semester hours in one or more related discipline areas above the freshman level as indicated by the course prefix code leading to the bachelors degree. Major programs are designed so that there is a logical sequence of requirements with appropriate prerequisites in place. The majority of program offerings in all majors must include study at the 300-400 level. The following major programs are available (degree in parenthesis):

## ACADEMIC INFORMATION

### **DIVISION OF BIBLICAL STUDIES**

Bible (B.A.)  
Church Ministries (B.A. or B.S.)  
Pastoral Studies (B.A.)

### **DIVISION OF BUSINESS STUDIES**

Accounting (B.S.)  
Administrative Office Management (B.S.)  
Business Administration (B.S.)  
Information Systems Management (B.S.)  
Secretarial Science (A.S.)

### **DIVISION OF EDUCATION**

Biology Education (B.S.)  
Elementary Education—ESOL Endorsement (B.S.)  
English Education—ESOL Endorsement (B.S.)  
Mathematics Education (B.S.)  
Music Education (B.S.)  
Physical Education K-12 (B.S.)  
Social Studies Education (B.S.)  
Special Education—Exceptional Student Education K-12—ESOL  
Endorsement (B.S.)

### **DIVISION OF FINE ARTS**

Church Music (B.A. or B.S.)  
Communication Arts (B.A.)  
Music (B.A. or B.S.)

### **DIVISION OF HUMANITIES**

English (B.A.)  
General Studies (A.A. or B.S.)  
History (B.A.)  
Humanities (B.A.)  
Interdisciplinary Studies (B.A. or B.S.)  
Pre-Law (B.A.)

### **DIVISION OF SCIENCE**

Biology (B.S.)  
Exercise and Sport Science (B.S.)  
Mathematics (B.S.)  
Pre-Medicine (B.S.)  
Psychology (B.A. or B.S.)

The specific course requirements for each of these majors are listed under the section entitled Academic Programs.

## MINORS OFFERED

An academic minor requires a minimum of eighteen semester hours of coursework in a specific concentration. At Clearwater Christian College every baccalaureate graduate earns a minor in Bible except for students who major in Bible, Church Ministries, or Pastoral Studies and students who major in Interdisciplinary Studies with a concentration in Bible. These courses are part of the core curriculum. Students who desire to earn academic minors in addition to the one they will earn in Bible may choose from those listed below:

- Accounting
- Biblical Languages
- Biology
- Business Administration
- Chemistry
- Church Ministries
- Coaching
- Communication Arts
- Computer Information Systems
- English
- Information Systems Management
- History
- Mathematics
- Missions
- Music
- Psychology
- Secretarial Science
- Special Education—Exceptional Student Education

The minors in accounting, business, church ministries, and missions are comprised of courses in two related discipline areas totaling 18 hours. Students may add an academic minor or track to their major according to the chart on the opposite page. The number in each box refers to the number of credit hours required to complete the minor or track. Course requirements for academic minors are listed under the section entitled Academic Programs.

ACADEMIC INFORMATION

MINORS MAJORS	Accounting	Bible	Biblical Languages	Biology	Business Administration	Chemistry	Church Ministries	Coaching	Communication Arts	Computer Information Systems	English	Information Systems Management	History	Mathematics	Missions	Music	Psychology	Secretarial Science	Special Education
	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Administrative Office Management	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Bible	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Biology	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Business Administration	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Church Ministries	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Church Music	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Communication Arts	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Elementary Education	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
English	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
English Education	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Exercise and Sport Science	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
General Studies	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
History	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Humanities	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Information Systems Management	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Interdisciplinary Studies	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Mathematics	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Mathematics Education	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Music	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Music Education	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Pastoral Studies	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Physical Education	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Pre-Law	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Pre-Medicine	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Psychology	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Social Studies Education	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Special Education	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20

## GRADUATION REQUIREMENTS

In order to receive a degree from Clearwater Christian College, all candidates for graduation are required to meet the following requirements.

### Course Requirements

Students who earn a baccalaureate degree are required to complete at least 128 semester hours of credit (64 hours for Associate degrees) with an overall cumulative grade point average (GPA) for all work attempted at Clearwater Christian College of 2.000. Exception: Education majors must earn a minimum GPA of 2.500; pre-med and pre-law majors must maintain a GPA of 3.500. A minimum of 25% (32 semester hours for bachelors degree programs) of the general education and major course requirements must be earned at Clearwater Christian College. A minimum grade of C- is required for satisfactory completion of all courses identified as a major course requirement.

### Summer Sessions

In addition to the fall and spring semesters, students may take advantage of the summer sessions, which offer students the opportunity to move their academic program along at an accelerated rate. Students may enroll for up to seven semester hours during any summer session.

### Residence Requirement

To be eligible to receive either a baccalaureate or an associate degree, a student must complete the last 24 semester hours of study at Clearwater Christian College. Any exceptions require special permission by the vice president for academic affairs or the registrar.

### Testing Requirement

Education majors and minors are required to pass the College Level Academic Skills Test (CLAST). Minimum passing scores are dependent on the standards in effect at the time when students take the exam at their initial attempt. Education majors are also required to pass the Florida Teacher Certification Exam and the General Knowledge Exam. Additionally, all graduates are required to take an end-of-program content area exam such as the Major Field Test, Graduate Record Examination, Medical College Admission Test, Law School Admission Test, or Certified Professional Secretaries exam. All these tests are described beginning on page 70.

## ACADEMIC INFORMATION

### Miscellaneous Requirements

In addition to those listed above, all candidates for graduation must maintain satisfactory Christian Service involvement throughout their college career and be in good standing with the Offices of Student Affairs and Administrative Services.

The faculty, administration, and board of directors review the list of candidates for graduation during the spring term of each year. Degrees are conferred at the annual Commencement in May. Students who finish all requirements for graduation during the fall semester and who do not plan to return for graduation may receive their diploma within 90 days of completion upon request.

### Senior Evaluation

All students who have been accepted into their major and who anticipate graduation (program completion) within three semesters must make an appointment with the Office of Academic Advising for a senior evaluation. At this time, the student's entire academic record to date is reviewed. All outstanding course and testing requirements which must be completed before graduation, are identified and specific plans made to finish these requirements on schedule. This senior evaluation becomes a contract between the student and the college.

### Application for Graduation

In the fall term prior to each spring Commencement, all students who plan to be graduated must complete an Application for Graduation and submit a \$125 fee. This form must be completed in order for a student's name to be added to the graduation roster. Late fees are added to the initial charge if the form is submitted after the stated deadline.

### Post-Graduation Completion

Students may participate in the Commencement program if they have six or fewer hours remaining in their programs and if these courses are available in summer school at Clearwater Christian College. Students requesting exceptions to taking the classes at CCC must appeal in writing to the registrar. The letter of appeal should give the reason for the incomplete course work and specific plans to finish during the summer of 2004. Students must complete a *Transient Request Form* before enrolling in a course at another institution during the summer.

Clearwater Christian College recognizes three dates per year as official dates for completion of a degree. These dates coincide with the final day of the fall semester, the final day of the spring semester, and a summer date in mid-August.

- To be considered for a December graduate date, all course work must be completed by the final day of the fall semester and official transcripts for transient work must also be submitted by this date.

- To be considered for a May graduation date, all course work must be completed by the final day of the spring semester of Commencement; and transcripts for transient work done prior to the spring semester must be received in the Registrar’s Office by the last day of the drop/add period in the spring. Students who are not able to provide official transcripts verifying completion of transient course work by this date will be deferred to the August graduation date. Students taking transient work during the spring semester of Commencement will also be deferred to the August graduation date.
- Students who have six or more hours outstanding at the time of Commencement will be deferred to the August graduation date.

GENERAL EDUCATION REQUIREMENTS

The following coursework has been identified as the general education requirements for the appropriate degree program. These courses represent the courses common to all majors. The general education requirements are often referred to as the academic core. The course requirements reflect the liberal arts distinctive of our educational program. General education and major course requirements are interwoven together in a checklist format by suggested terms of enrollment in a later section of the catalog.

General Education Requirements—Associate Degrees

Freshman Seminar, GNS 101	0 hours
English Grammar Composition, ENG 101 <sup>1</sup> & 102	6 hours
Mathematics requirement (two required), MAT 130, 140, 145, or 150	6 hours
Bible Survey, BIB 101 and 103	6 hours
Modern Religious Issues, BIB 206	2 hours
Bible Doctrines, BIB 411 & 412	6 hours
Total Required	26 hours

<sup>1</sup>Entry level determined by placement decisions.

## ACADEMIC INFORMATION

### General Education Requirements—Baccalaureate Degrees

Areas and Courses	Bible	Business	Education	Fine Arts	Humanities	Science
<b>BIBLE</b>						
Old Testament Survey (BIB 101)	3	3	3	3	3	3
New Testament Survey (BIB 103)	3	3	3	3	3	3
Modern Religious Issues (BIB 206)	2	2	2	2	2	2
Bible Doctrines (BIB 411 and 412)	6	6	6	6	6	6
Bible Electives (BIB, MIS, CHU 230 or 304)	6	6	6	6	6	6
<b>COMMUNICATION</b>						
English Composition (ENG 101 and 102)	6	6	6	6	6	6
Literature Survey (ENG 211, 212, 221, or 222)	6	6	3	6	6	6
Fundamentals of Communication (COM 110)	3	3	3	3	3	3
<b>HUMANITIES</b>						
Introduction to the Fine Arts (HUM 200)	3	3	3	3	3	3
Introduction to Philosophy (PHI 201)	3		3			
<b>MATHEMATICS</b>						
Intermediate Algebra (MAT 130)	3			3	3	
College Algebra (MAT 140)		3	3			3
Probability and Statistics (MAT 150)			3			3
Business Statistics (BUS 311)		3				
Liberal Arts Math (MAT 145)	3		3	3	3	
<b>SCIENCE</b>						
Biology, Earth/Phys Sci (SCI 104, 106, and/or 107)	3	3	9	3	3	3
<b>SOCIAL SCIENCE</b>						
American Constitutional Gov (POS 231)	3	3	3	3	3	3
History of Civilization (HIS 121 and/or 122)	6	6	3	6	6	6
United States History (HIS 201 or 202)			3			
General Psychology (PSY 210)	3	3	3	3	3	3
<b>OTHER</b>						
Lifetime Fitness (ESS 109)**	1	1	1	1	1	1
Introduction to Computers (CIS 100)	3	3		3	3	3
Technology in Education (EDU 235)			3			
<b>TOTAL REQUIRED</b>	<b>66</b>	<b>63</b>	<b>72</b>	<b>63</b>	<b>63</b>	<b>63</b>

\*\*Waived for students who have completed military service, over 25 years of age, or who suffer from a debilitating illness or injury.

## REGISTRATION

### Registration Opportunities

Students who are accepted for admission, readmission, or are eligible to continue their enrollment at Clearwater Christian College can register for classes during the designated periods. The College offers three registration periods prior to the start of each academic term: *early registration*, *registration prior to start of class*, and *late registration*. *Early registration* is available during a given time period well in advance of the approaching academic term. Eligible students are able to meet with their academic advisor to determine course selections and to submit a registration form to the Registrar's Office for consideration. Students who complete all registration concerns during the designated period can forego some of the inconveniences associated with registration.

*Registration prior to the start of classes* indicates a final opportunity for returning students to make course selections. This opportunity usually ends a week before final exams. New students may register up until the last day before classes begin without penalty.

Any registration occurring on or after the first day of classes is considered late registration. Eligible students can make course selections at that time but are subject to a late registration fee of \$100. **NO STUDENT MAY REGISTER FOR CLASSES AFTER THE FIRST WEEK OF CLASSES.** Late registration is not permitted after the first day of classes for summer sessions.

To be considered registered, a student must a) submit an approved registration form to the Registrar's Office, b) satisfy the registration concerns of the Office of Student Affairs, and c) make satisfactory arrangements with the Business Office regarding payment of accounts. Dates for each registration period are listed in the Calendar of Events. Procedures are available from the Registrar's Office prior to the start of each registration period.

### Changes After Registration

After submitting an initial registration form, it may become necessary to make changes. All changes are made by submitting an approved DROP/ADD form to the Registrar's Office. Courses dropped prior to and during the first week of classes will result in an adjustment of the student's academic schedule and account in the Business Office. Courses may be dropped after the first week of classes by submitting an approved Class Withdrawal form to the Registrar's Office. However, when classes are dropped after the first week of school, the student is both financially and academically responsible for the class. Financial responsibility includes the payment of applicable tuition and course fees. Academic responsibility indicates the reality that the dropped course will appear on the student's official

## ACADEMIC INFORMATION

record with the appropriate withdrawal grade of *W*, *WP*, or *WF*. *W* is given as the grade for courses dropped between the first and seventh weeks of classes. *WP* and *WF* are given as the grade for courses dropped after the seventh week. *W* and *WP* grades carry no quality points but do not adversely affect the student's grade point average. The *WF* grade is equivalent to an *F* grade and will adversely affect the student's grade point average. Students who fail to officially withdraw from a course will automatically invoke the penalties of the College's Class Attendance Policy. A student withdrawn under this policy shall receive the grade that he has earned when his withdrawal is reported by the professor. The DROP/ADD policy is modified for summer sessions.

### Course Cancellations

In the event that a scheduled course must be cancelled prior to the start of a term, every effort will be made to contact students who have already registered for the course to inform them of the change. Alternate scheduling solutions are recommended as appropriate. Classes will not be cancelled for graduating seniors unless an acceptable alternative course is available.

### English Composition

Students are required to take ENG 102 *English Composition II* before enrolling in 300- or 400-level courses. They are strongly encouraged to enroll in ENG 101 or ENG 102 at the time they enter the College if they have not already completed the courses.

## CHANGE OF MAJOR

Students usually indicate their academic majors and minors at the time of application. Those wishing to alter their choices may do so at any point during their enrollment by submitting a CHANGE OF MAJOR form to the Registrar's Office. Students who change majors or add additional majors or minors should discuss these changes with their advisor and other appropriate academic personnel. Some changes may extend the student's enrollment in college or affect financial aid.

**Students who add or change majors or minors are required to follow those program requirements of the catalog in effect at the time when the Registrar's Office receives written notice of the change.** Students who interrupt their enrollment for two or more consecutive semesters will be required to meet the newest catalog requirements available at the time of their re-enrollment.

## PLACEMENT PROGRAM

The purpose of the College's Placement Program is to determine the entry level of new students, freshmen, and applicable transfer students, in appropriate college English and mathematics courses. Placement decisions are made by evaluating standardized test results and/or results on institutional placement exams. The English and Mathematics Placement Exams are administered on a regular basis prior to each term of enrollment. Dates for these exams can be obtained through the admissions office.

## ACADEMIC ADVISING

Each student is assigned an academic advisor at the time of initial registration. The role of the advisor in the academic life of the student is to provide the proper guidance throughout the course of study in the student's chosen major field. The first step in the registration process is to meet with an advisor to update progress and to plan for the upcoming terms. The role in guidance played by the advisor is not limited to scholastic achievement and work load. At Clearwater Christian College, students often find their academic advisors an indispensable source for spiritual guidance and direction.



STUDENT CLASSIFICATION

Academic Load

For tuition purposes and financial aid, students enrolled for 11 semester hours or less are considered part-time students. Students enrolled for 12 semester hours or more are considered full-time students. For summer sessions, enrollments of 3 semester hours or more are considered full-time. All others are considered half-time. Since all baccalaureate programs require a minimum of 128 semester hours for completion, an academic load of 16 semester hours is considered a normal full-time load. No student is allowed to register for more than 20 semester hours (or more than two courses during summer school) without approval from the Vice President for Academic Affairs or Registrar. Students should seek to maintain a balance between academic pursuits, work, and other acceptable extracurricular activities. For financial aid purposes, part-time enrollments are further broken into the following categories: less than half-time (1 to 5 hours of enrollment); half-time (6 to 8 hours); and three-quarters time (9 to 11 hours).

Degree or Non-Degree Seeking

Degree-seeking students take coursework leading to a specific major or degree. To be eligible for most financial aid programs, students must be degree seeking. Non-degree-seeking students may take coursework for credit or audit.

Hour Classification

Students are classified according to the number of credits completed toward earning a degree.

<u>Classification</u>	<u>Cumulative Hours Completed</u>
Freshman	0 - 29
Sophomore	30 - 59
Junior	60 - 89
Senior	90 or above

Cumulative hours are based on all college work completed, whether at CCC or elsewhere, even if these credits do not apply toward the degree program selected by the student.

## TRANSIENT ENROLLMENT

Students enrolled as degree seeking may be permitted to attend another college to complete general requirements as a transient student. The process begins by submitting a Transient Enrollment Form to the Registrar for approval **prior** to registration. Transient credit is treated the same way as transfer credit. Students will not be given permission to enroll as a transient student for a course that is currently being offered at CCC. **Degree-seeking students are required to complete their final 24 hours of credit at Clearwater Christian College.**

## RESERVE OFFICER TRAINING CORPS (ROTC)

Clearwater Christian College students who are interested in participating in a Reserve Officer Training Corps (ROTC) program with either the United States Air Force, Army, or Navy (Marines) may do so under an agreement between the college, these specific branches of the military, and the University of South Florida (USF) in Tampa. The ROTC curriculum includes 12-16 hours of classroom instruction by active duty officers over a two- or four-year period. The two-year or Basic Course consists of four semesters of classroom instruction typically one hour each week. While enrolled, the student can also expect to participate in appropriate physical fitness and leadership experiences each week. Students enrolled in the Basic Course will not incur any required military service.

Each military branch offers alternative experiences for the completion of Basic Course requirements for transfer students and individuals with previous military experiences. The four-year or Advanced Course is designed to prepare the student who desires to be a professional military officer in either the Reserve, National Guard, or Active service. The academic program consists of four semesters of classroom instruction of three hours each week. While enrolled, the student can also expect to participate each week in appropriate physical fitness, leadership lab, and field training experiences. In addition, the student is required to participate in an extended summer encampment. Interested students should contact the specific ROTC office for other specific requirements for commissioned officers. ROTC detachment will provide the student with uniforms and offer financial assistance for college in the form of two-, three-, and four-year scholarships that cover tuition, books, lab fees, and certain other academic expenses to qualified participants.

Clearwater Christian College students register for ROTC courses through the college during normal course registration. Course titles and descriptions are located in the back section of this catalog. All ROTC course instruction and leadership laboratories are conducted through the specific ROTC office at the University of South Florida (USF) in Tampa. CCC students should contact the Dean of En-

## ACADEMIC INFORMATION

rollment Services for further information before contacting the specific ROTC office at USF. For more information about ROTC detachments at USF, go to <http://www.ugs.usf.edu/rotc.htm> or go to the national ROTC website for the service branch you are interested in obtaining information.

## CREDIT AND GRADING SYSTEM

Clearwater Christian College awards credit on a *semester hour basis*. One semester hour of credit represents a total of 15 clock hours of instruction given over a designated period of enrollment. Fall and spring terms usually last 15 weeks, including a week of examinations. Summer sessions last about 3 weeks.

Instructors at Clearwater Christian College use a letter grade system in evaluating the performance of students. Letter grades are given a numerical value based on a 4.000 scale. Quality points are determined by multiplying the number of credits a course is assigned times the numerical value assigned the grade received by the student. Grade point averages are determined by dividing the total number of quality points by the total number of credits attempted. Not all grades affect a student's academic grade point average. The following scale is used by instructors in converting numerical percentage into letter grades and quality point values.

<u>Grade</u>	<u>Percentage Range</u>	<u>Quality Points</u>
A (Excellent)	90 - 100	4.000
B (Good)	80 - 89	3.000
C (Average)	70 - 79	2.000
D (Poor)	60 - 69	1.000
F (Failure)	0 - 59	0.000
WF (Withdrew Failing)	NA	0.000
WP (Withdrew Passing)	NA	NA
W (Withdrew)	NA	NA
I (Incomplete)	NA	NA
S (Satisfactory)	NA	NA
U (Unsatisfactory)	NA	NA
P (Pass)	NA	NA
R (Repeated Course)	NA	NA
AU (Audited Course)	NA	NA

Grade slips are released the week after the seventh week of classes and at the conclusion of the term of study. Grade slips and academic transcripts list the individual courses attempted by term enrolled, hours earned, credit hours used in computing GPA's, quality points earned, and term/cumulative totals.

## Incomplete Grades

Students who do not complete the requirements of a specific course by the end of the academic term in which the course is being taken may receive a grade of *I*. This grade will remain on the student's transcript until the work has been completed and replaced by the appropriate academic grade of *A*, *B*, *C*, *D*, or *F* at the deadline set by the class instructor or within 30 days of the term's conclusion, whichever comes first.

## Academic Forgiveness Policy

This policy permits students to repeat courses in order to earn a higher grade. The grades of all courses that were repeated will remain on the transcript but will be noted with an asterisk. Only the course attempted in which the highest academic mark and its respective quality points was earned will be used in the overall grade point calculation shown on the official transcript. The highest grade will be posted on the transcript showing both the grade and an *R* signifying that the course was repeated. Courses repeated at other institutions do not count toward the forgiveness policy.

## Remedial Courses

The following courses, ENG 099 Basic English, MAT 099 Basic Algebra, MUS 098 and 099 Basic Music Theory, are considered remedial courses. Students who are academically deficient in one or more of these areas may be required to register for one of these courses to remediate their weakness. Students must earn a minimum academic grade of *C-* in order to progress to the next course in sequence. Credits earned are not applicable to the student's program of study. Quality points earned are applicable in the consideration of term and cumulative GPA's.

## Academic Progress

Students must demonstrate through their scholastic record that they are making satisfactory academic progress toward a degree in order to enroll for classes and to receive financial assistance. Satisfactory progress for enrollment purposes is based solely on coursework attempted at Clearwater Christian College. At the conclusion of each academic term, the registrar will review the student's progress and a decision regarding continued enrollment will be made. If at the end of a given term, the student's cumulative GPA is 2.000 or above, he is considered making satisfactory academic progress and becomes eligible to re-enroll for classes for the upcoming term of study.

## ACADEMIC INFORMATION

### Academic Probation

If a student's cumulative GPA falls below 2.000 at the end of an academic term, he will be placed on **academic probation**. For this purpose, an academic term is defined as a fall or spring semester, or a summer in which a student attempts twelve (12) semester hours of credit. Other than students who are accepted under a probationary status, a student will not be considered for academic probation status until he has completed a total of twelve (12) hours of course work at CCC.

Academic probation is intended to alert students to unsatisfactory progress and to reestablish progress that will allow continuation of a degree program. The probationary period will consist of the student's next term of enrollment as defined above. During this period the student will be ineligible to participate in intercollegiate athletics, fine arts productions, student leadership, and independent study or web-based courses. Students on academic probation will be required to have a reduced course load and work schedule and must meet regularly with an academic advisor to review progress. Moreover, these students must get the permission of the registrar or the vice president for academic affairs before taking personal days that require class absences.

At the end of the probationary period, the administration will review the student's progress.

1. If the student's GPA has increased to 2.000 or above, the student will be removed from academic probation.
2. If the student's term GPA is above 2.000, but his cumulative GPA is still below 2.000, he will be allowed to continue enrollment under academic probation status.
3. If the student fails to achieve a term GPA of 2.000, he will be considered to have made unsatisfactory progress and will be under **academic suspension**. He becomes ineligible to enroll for the following fall or spring semester.
  - a. Students who have been suspended may apply for readmission after one semester. If admission is granted, the student will be under academic probation and must earn term GPAs of 2.000 each semester in order to continue.
  - b. If a student enrolls in summer school and brings his cumulative GPA above 2.000, his probationary status may be removed for the fall semester.
  - c. Students dismissed twice because of unsatisfactory academic progress are not permitted to re-enroll for one academic year.

4. Appeals regarding academic probation or suspension may be made in writing to the vice president for academic affairs.

## **CONFIDENTIALITY OF STUDENT RECORDS**

Under the provisions of the Family Educational Rights and Privacy Act of 1974, the College has developed policies which recognize the rights of students to inspect their educational records. The policy regarding the release of educational records is available upon request from the Registrar's Office.

## **TRANSFER CREDIT POLICY**

Clearwater Christian College will accept transfer credits earned at other institutions under the following conditions:

1. The grade earned is *C-* or better. No *P*, *S*, or *U* grades will transfer.
2. Courses transferred are applicable to the program of study the student is pursuing at Clearwater Christian College.
3. The credit must be earned through a regionally accredited, degree-granting institution. Credits earned through institutions that are not regionally accredited may be transferable once the transfer student has earned at least 30 semester hours with a 2.000 GPA at Clearwater Christian College.
4. Completed work is presented on an official transcript.

Only credits are transferred, not quality points. Quarter hours are converted into semester hours using the formula: one quarter hour of credit equals  $\frac{2}{3}$  semester hours of credit.

Advanced standing is based upon the number of credits transferred. Sophomore standing requires 30 semester hours, junior standing requires 60 semester hours, and senior standing requires 90 semester hours. No credit is awarded based upon life experience.

Clearwater Christian College participates in an Articulation Agreement with Florida community colleges. A student completing an associate of arts degree at a Florida community college may transfer up to 64 credit hours toward a four-year program at CCC. These transfer hours will satisfy the general core requirements for any major. Please consult the registrar for specific guidelines related to the Articulation Agreement. After a student has completed 90 hours, the College will not accept correspondence course work in transfer.

## TESTING PROGRAM

### College Entrance Examination (SAT or ACT)

One of the components used in making placement and certain financial aid decisions is the results from either the SAT or ACT college entrance examination. Students should submit standardized test results to the Admissions Office well in advance of the first term of their attendance. For those who have not taken the test, the College's Admissions Office administers the Residual ACT examination to qualified students by appointment. The fee for this campus administration is \$30 and must be paid in advance. Students are encouraged to take the SAT or ACT again, if necessary, to raise their scores to an acceptable level.

### Placement Examinations

Placement examinations are administered during orientation periods to most new students. Students who have earned at least an SAT verbal score of 440 or an ACT English score of 20 will be exempt from taking the English Placement Exam. Those earning at least an SAT math score of 440 or an ACT math score of 20 will be exempt from taking the Math Placement Exam. Results are used to direct students to the level of English or math instruction best suited for them.

### College Level Academic Skills Test (CLAST)

The CLAST is designed by the state of Florida to measure the communication and computation skills expected of students completing their sophomore year in college. CLAST includes four subtests: essay, writing, reading, and mathematics. Objective test items are used to measure writing, reading, and mathematics skills. The essay portion is designed to measure writing skills. On-campus test administrations are scheduled each year during the months of October and February for education majors and students pursuing a teaching track (minor). Passing scores from the CLAST are required before permission is granted to begin the Student Teaching Internship.

### College Level Examination Placement (CLEP)

#### Advanced Placement (AP)

#### International Baccalaureate (IB)

CLEP is a means by which students may earn college credit by obtaining a minimum score on an examination. CLEP is administered nationwide in many colleges and universities. Passing standards required by Clearwater Christian College are available through the registrar's office. CLEP credit may not be received after completion of 60 hours of credit.

The Advanced Placement (AP) program is administered at the high school level. At the conclusion of a given academic course, AP students are encouraged to take a subject area test. Many colleges award college credit based on test results. AP scores of 3 or 4 will receive three semester hours of credit in the related subject area. A score of 5 will receive six semester hours in the related subject area. Credit for IB exams is offered for scores of 4 or 5. Information on AP, including passing standards required by Clearwater Christian College, is available through the registrar's office. The College accepts a maximum of 24 semester hours of credit through CLEP, Advanced Placement, and International Baccalaureate program.

Clearwater Christian College follows the State Board of Education guidelines in awarding credit for International Baccalaureate (IB) work. A score of four in a subject area will earn three semester hours of credit, and a score of five will earn six semester hours of credit. Scores below those listed will not earn credit.

### **Graduate Record Examination (GRE)**

Many graduate and professional schools and fellowship sponsors require that their applicants take the GRE. Scores on either the GRE General Test, a subject test, or both are used to supplement undergraduate records and other indicators of students' potential for graduate study. The scores provide a common measure for comparing the qualifications of applicants from a variety of colleges and universities with different standards. They also contribute toward making the evaluation of grades and recommendations a fairer process. Students majoring in administrative office management, communication arts, general studies (B.S.), humanities, interdisciplinary studies, or exercise and sport science are required to take the GRE in their senior year. Applications for the GRE are available from the Office of the Vice President for Academic Affairs.

### **Florida Teacher's Certification Examination (FTCE)**

A passing score on the Florida Teacher's Certification Examination (FTCE) is required by the State Department of Education for individuals desiring teacher certification with the state. Senior education majors and students pursuing a teaching track are required to take this examination during their senior year between August and April. The test is administered four times a year at sixteen off-campus locations, including St. Petersburg and Tampa. Applications are available from the Office of the Vice President for Academic Affairs and the Director of Teacher Education. The test includes a Professional Education portion (evaluates knowledge of social and psychological foundations of education, teaching methodology, curriculum, testing, and evaluation strategy), and a Subject Area Examination (evaluates knowledge of academic subject area within the teaching field).

## ACADEMIC INFORMATION

### **Major Field Test (MFT)**

### **Medical College Admission Test (MCAT)**

### **Law School Admission Test (LSAT)**

The MFT is required of students majoring in accounting, business administration, biology, church music, English, history, mathematics, music, and psychology. The tests are modified versions of the GRE Subject Tests. The results aid the institution in outcomes assessment and curriculum improvement. The test measures factual knowledge, the ability to analyze and solve problems, and to understand relationships, and to interpret material in a major field. The MFT is administered on campus during the fall term.

Students majoring in pre-medicine and planning to attend a graduate program in medicine are required to take the MCAT, MFT, or GRE, whatever they declare on their senior evaluation. The LSAT is required of students majoring in pre-law. These tests are administered off-campus, and registration materials are available from the Office of the Vice President for Academic Affairs.

Students majoring in Bible, church ministries, or pastoral studies will take an end-of-program content exam prepared by the Division of Biblical Studies.

### **Music Theory Placement Test**

Anyone entering the music or church music major must take a music theory placement test on campus during the orientation days before fall registration. The result determines whether the student should enroll in MUS 123 Music Theory I or in a remedial level course, MUS 098/099 Basic Music Theory.

## **MILITARY SERVICE POLICY**

Tuition refunds or credits are provided for students called to active military service during the term of their enrollment. Equitable arrangements will be made to see that these students earn academic credit for their suspended term of attendance whenever possible. Room and board expenses will be pro-rated based upon the actual period of enrollment.

## **SCHOLASTIC RECOGNITIONS**

### **Dean's List Award**

The Dean's List Award is for full-time students who have completed all coursework for the semester and who have earned a grade point average (GPA) between 3.500 and 3.899 at the conclusion of either the fall or spring term.

### **President's List Award**

The President's List Award is for full-time students who have completed all coursework for the semester and who have earned a grade point average (GPA) of 3.900 or above at the conclusion of either the fall or spring term.

### **Graduation Honors**

The following graduation honors are reserved for those candidates for the baccalaureate degree who have earned a cumulative grade point average (GPA) of 3.700 or better according to the scale below:

summa cum laude .....	3.900 - 4.000
magna cum laude .....	3.800 - 3.899
cum laude .....	3.700 - 3.799

### **Release of Academic Records**

Requests for academic records to be released to a third party will be permitted once the following information has been received: a written request that includes the student's current home address, the address where the transcript is to be sent, the date of the request, dates of attendance, social security number, and original signature. A \$5 fee must be submitted with the request, and the student's account must be paid in full.



*academic programs*



he following section describes the majors and minors available to students who attend Clearwater Christian College. Programs are listed by the six academic divisions.

**Division of Biblical Studies**  
**Division of Business Studies**  
**Division of Education**

**Division of Fine Arts**  
**Division of Humanities**  
**Division of Science**

Division and program descriptions explain the objectives for each academic area. The program checklists outline course requirements in sequence. Students are encouraged to follow this format as closely as possible. Though slight variance may be necessary from time to time, the sequence is designed to enable the student to complete the program with a minimum of schedule conflicts. The registrar will attempt to maximize the number of credits which transfer from other colleges. However, since each college offers courses which are considered unique, CCC reserves the right to require students to take certain courses in residence. Course descriptions are given in the next catalog section.

ACADEMIC PROGRAMS

DIVISION OF BIBLICAL STUDIES

Faculty

Dr. Daniel Ebert, *Chair*  
Mr. Robert Carver  
Dr. Robert Delnay

Degrees and Majors

Bible (B.A.)  
Church Ministries (B.A. or B.S.)  
Pastoral Studies (B.A.)

Academic Minors

Bible  
Biblical Languages  
Church Ministries  
Missions

Purpose

The Division of Biblical Studies provides a basic foundation in Bible doctrine and related subjects, as well as a general survey of the Bible for the entire student body of the College. It also offers a curriculum with courses designated to train students for various ministries which require Bible knowledge and tools for Bible study and teaching.

Description of Division of Biblical Studies

All CCC students are affected by this division, since *graduates automatically earn a minor in Bible*. All majors receive instruction in Bible survey, systematic theology, modern religious issues, and other Bible and ministry oriented courses.

The minor in *Church Ministries* enables students to understand better the work and function of the local church. The minor in *Missions* serves as a basic introduction to students who are seeking God’s leading regarding the mission field. The *One-Year Bible Certificate* presents students with the opportunity to build a solid Bible foundation in two semesters.

## Bachelor of Arts in Bible

Students pursuing a solid undergraduate program in a liberal arts college setting will find this program outstanding preparation. Graduates are encouraged to follow up their training at this level with a seminary degree if they are called into the gospel ministry. Others will find this program invaluable preparation for a wide variety of Christian ministries.

### Course Requirements for *Bachelor of Arts in Bible*

#### *Freshman*

<b>BIB 101</b>	<b>Old Testament Survey</b>	<b>3</b>	<b>BIB 103</b>	<b>New Testament Survey</b>	<b>3</b>
COM 110	Fund of Communication	3	CIS 100	Introduction to Computers	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
ESS 109	Lifetime Fitness	1	HIS 122	History of Civilization II	3
GNS 101	Freshman Seminar	0	MAT 145	Liberal Arts Math	3
HIS 121	History of Civilization I	3	<b>TOTAL</b>		<b>15</b>
MAT 130@	Intermediate Algebra	3			
	<b>TOTAL</b>	<b>16</b>			

#### *Sophomore*

<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>	<b>BIB 201</b>	<b>Life of Christ</b>	<b>3</b>
ENG	ENG 211, 212, 221, or 222	3	<b>BIB 206</b>	<b>Modern Religious Issues</b>	<b>2</b>
<b>LAN 101</b>	<b>Elementary Greek I</b>	<b>3</b>	ENG	ENG 211, 212, 221 or 222	3
POS 231	American Const Government	3	HUM 200	Introduction to Fine Arts	3
PSY 210	General Psychology	3	<b>LAN 102</b>	<b>Elementary Greek II</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>	SCI	Science Requirement	3
			<b>TOTAL</b>		<b>17</b>

#### *Junior*

<b>BIB 301</b>	<b>Biblical Introduction-OT</b>	<b>3</b>	<b>BIB 302</b>	<b>Biblical Introduction-NT</b>	<b>3</b>
<b>BIB 307</b>	<b>Comparative Religions</b>	<b>3</b>	<b>BIB 308</b>	<b>Cults</b>	<b>3</b>
<b>BIB 411</b>	<b>Bible Doctrines I</b>	<b>3</b>	<b>BIB 332</b>	<b>Major Prophets</b>	<b>3</b>
<b>CHU 303</b>	<b>Pastoral Care</b>	<b>2</b>	<b>BIB 412</b>	<b>Bible Doctrines II</b>	<b>3</b>
<b>LAN 201</b>	<b>Intermediate Greek I</b>	<b>3</b>	<b>CHU 302</b>	<b>Homiletics</b>	<b>2</b>
<b>PHI 201</b>	<b>Introduction to Philosophy</b>	<b>3</b>	<b>LAN 202</b>	<b>Intermediate Greek II</b>	<b>3</b>
	<b>TOTAL</b>	<b>17</b>	<b>TOTAL</b>		<b>17</b>

#### *Senior*

<b>BIB 452</b>	<b>Romans</b>	<b>3</b>	<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>
<b>BIB 491</b>	<b>Bible Seminar I</b>	<b>1</b>	<b>BIB 430</b>	<b>Apologetics</b>	<b>3</b>
<b>HIS 401</b>	<b>Church History I</b>	<b>3</b>	<b>BIB 492</b>	<b>Bible Seminar II</b>	<b>1</b>
	General Electives	8	<b>HIS 402</b>	<b>Church History II</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>		General Electives	6
			<b>TOTAL</b>		<b>16</b>

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

ACADEMIC PROGRAMS

Bachelor of Science in Church Ministries

The major in Church Ministries is designed for the individual who wishes to prepare for a variety of full-time opportunities available through the local church. Broad instruction in specific church ministries including youth, Sunday school, music, and other specialized opportunities are explored.

Course Requirements for *Bachelor of Science in Church Ministries*

*Freshman*

<b>BIB 101</b>	<b>Old Testament Survey</b>	<b>3</b>	<b>BIB 103</b>	<b>New Testament Survey</b>	<b>3</b>
COM 110	Fund of Communication	3	CIS 100	Introduction to Computers	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
ESS 109	Lifetime Fitness	1	HIS 122	History of Civilization II	3
GNS 101	Freshman Seminar	0	MAT 145	Liberal Arts Math	3
HIS 121	History of Civilization I	3	<b>MIS 101</b>	<b>Personal Evangelism</b>	<b>2</b>
MAT 130@	Intermediate Algebra	3	<b>TOTAL</b>		<b>17</b>
	<b>TOTAL</b>	<b>16</b>			

*Sophomore*

<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>	<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>
<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>	<b>BIB 206</b>	<b>Modern Religious Issues</b>	<b>2</b>
<b>CHU 201</b>	<b>Intro to Church Ministries</b>	<b>3</b>	ENG	ENG 211, 212, 221, or 222	3
ENG	ENG 211, 212, 221, or 222	3	HUM 200	Introduction to Fine Arts	3
PSY 210	General Psychology	3	POS 231	American Const Government	3
	<b>TOTAL</b>	<b>15</b>	SCI	Science Requirement	3
			<b>TOTAL</b>		<b>17</b>

*Junior*

<b>BIB 301</b>	<b>Biblical Introduction-OT</b>	<b>3</b>	<b>BIB 302</b>	<b>Biblical Introduction-NT</b>	<b>3</b>
<b>BIB 307</b>	<b>Comparative Religions</b>	<b>3</b>	<b>BIB 308</b>	<b>Cults</b>	<b>3</b>
<b>BIB 411</b>	<b>Bible Doctrines I</b>	<b>3</b>	<b>BIB 412</b>	<b>Bible Doctrines II</b>	<b>3</b>
<b>CHU 303</b>	<b>Pastoral Care</b>	<b>2</b>	<b>CHU 302</b>	<b>Homiletics</b>	<b>2</b>
<b>CHU 321</b>	<b>Christian Education of Youth</b>	<b>2</b>	<b>CHU 304</b>	<b>Counsel for Christian Worker</b>	<b>3</b>
<b>PHI 201</b>	<b>Introduction to Philosophy</b>	<b>3</b>	<b>MUS 356</b>	<b>Church Music Admin</b>	<b>2</b>
	<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>		<b>16</b>

*Senior*

<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>	<b>BIB 406</b>	<b>Meth of Bible Study &amp; Teach</b>	<b>3</b>
<b>BIB 452</b>	<b>Romans</b>	<b>3</b>	<b>BIB 430</b>	<b>Apologetics</b>	<b>3</b>
<b>BIB 491</b>	<b>Bible Seminar</b>	<b>1</b>	<b>BIB 492</b>	<b>Bible Seminar II</b>	<b>1</b>
<b>CHU 421</b>	<b>Sunday School Administration</b>	<b>2</b>	<b>CHU 411</b>	<b>Church Administration</b>	<b>3</b>
<b>HIS 401</b>	<b>Church History I</b>	<b>3</b>	<b>HIS 402</b>	<b>Church History II</b>	<b>3</b>
	General Elective	3		General Elective	3
	<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>		<b>16</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

**FOR B.A. DEGREE:** Substitute LAN 101, 102 *Elementary Greek I & II* for six (6) hours of general electives and LAN 201, 202 *Intermediate Greek I & II* for six (6) hours of Bible electives.

## Bachelor of Arts in Pastoral Studies

The major in Pastoral Studies is designed for the man who desires to enter the pastoral ministry. This major includes specialized training in ministry areas such as administration, counseling, homiletics, and church ministries. Particularly valuable in this program is the senior year internship in a local church.

### Course Requirements for *Bachelor of Arts in Pastoral Studies*

#### *Freshman*

<b>BIB 101</b>	<b>Old Testament Survey</b>	<b>3</b>	<b>BIB 103</b>	<b>New Testament Survey</b>	<b>3</b>
COM 110	Fund of Communication	3	CIS 100	Introduction to Computers	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	ESS 109	Lifetime Fitness	1
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
MAT 130@	Intermediate Algebra	3	MAT 145	Liberal Arts Math	3
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>16</b>

#### *Sophomore*

<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>	<b>BIB 201</b>	<b>Life of Christ</b>	<b>3</b>
ENG	ENG 211, 212, 221, or 222	3	<b>BIB 206</b>	<b>Modern Religious Issues</b>	<b>2</b>
<b>LAN 101</b>	<b>Elementary Greek I</b>	<b>3</b>	ENG	ENG 211, 212, 221, or 222	3
POS 231	American Const Government	3	HUM 200	Intruduction to Fine Arts	3
PSY 210	General Psychology	3	<b>LAN 102</b>	<b>Elementary Greek II</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>	SCI	Science Requirement	3
				<b>TOTAL</b>	<b>17</b>

#### *Junior*

<b>BIB 301</b>	<b>Biblical Introduction OT</b>	<b>3</b>	<b>BIB</b>	<b>Bible Elective</b>	<b>3</b>
<b>BIB 307</b>	<b>Comparative Religions</b>	<b>3</b>	<b>BIB 302</b>	<b>Biblical Introduction NT</b>	<b>3</b>
<b>LAN 201</b>	<b>Intermediate Greek I</b>	<b>3</b>	<b>BIB 308</b>	<b>Cults</b>	<b>3</b>
<b>MIS 201</b>	<b>Hist &amp; Phil of Missions</b>	<b>3</b>	<b>CHU 302</b>	<b>Homiletics</b>	<b>2</b>
<b>PHI 201</b>	<b>Introduction to Philosophy</b>	<b>3</b>	<b>LAN 202</b>	<b>Intermediate Greek II</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>		General Elective	3
				<b>TOTAL</b>	<b>17</b>

#### *Senior*

<b>BIB</b>	<b>Bible Support Elective</b>	<b>3</b>	<b>BIB</b>	<b>Bible Support Elective</b>	<b>3</b>
<b>BIB 411</b>	<b>Bible Doctrines I</b>	<b>3</b>	<b>BIB 332</b>	<b>Major Prophets</b>	<b>3</b>
<b>BIB 452</b>	<b>Romans</b>	<b>3</b>	<b>BIB 412</b>	<b>Bible Doctrines II</b>	<b>3</b>
<b>BIB 491</b>	<b>Bible Seminar I</b>	<b>1</b>	<b>BIB 492</b>	<b>Bible Seminar II</b>	<b>1</b>
<b>CHU 303</b>	<b>Pastoral Care</b>	<b>2</b>	<b>CHU 304</b>	<b>Counsel for Christian Worker</b>	<b>3</b>
<b>CHU 401</b>	<b>Pastoral Internship I</b>	<b>0</b>	<b>CHU 402</b>	<b>Pastoral Internship II</b>	<b>0</b>
<b>HIS 401</b>	<b>Church History I</b>	<b>3</b>	<b>HIS 402</b>	<b>Church History II</b>	<b>3</b>
	General Elective	2		<b>TOTAL</b>	<b>16</b>
	<b>TOTAL</b>	<b>17</b>		<b>TOTAL PROGRAM HOURS</b>	<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

**BIBLE SUPPORT ELECTIVES:** (Select one of three)

BIB 406	Methods of Bible Study	3
CHU 411	Church Administration	3
MUS 356	Church Music Administration	2

ACADEMIC PROGRAMS

MINORS IN THE DIVISION OF BIBLICAL STUDIES

Course Requirements for *Minor in Bible*

The minor in Bible is part of each baccalaureate major except for Bible, Church Ministries, Pastoral Studies, and Interdisciplinary Studies with a concentration in Bible.

BIB 101	Old Testament Survey	3
BIB 103	New Testament Survey	3
BIB 206	Modern Religious Issues	2
BIB 411/412	Bible Doctrines I and II	6
BIB/CHU/MIS	CHU 230, CHU 304, any BIB or MIS course	6
	<b>TOTAL</b>	<b>20</b>

Course Requirements for *Minor in Biblical Languages*

LAN 101/102	Elementary Greek I and II	6
LAN 201/202	Intermediate Greek I and II	6
LAN 301/302	Advanced Greek I and II	6
	<b>TOTAL</b>	<b>18</b>

Course Requirements for *Minor in Church Ministries*

BIB 221	Acts	3
BIB 406	Methods of Bible Study & Teaching	3
CHU 201	Introduction to Church Ministries	3
CHU 321	Christian Education of Youth	2
CHU 421	Sunday School Administration	2
MIS 101	Personal Evangelism	2
<i>The above courses and one of the courses listed below:</i>		
CHU 121	Introduction to Christian Camping	3
CHU 304	Counseling for Christian Workers	
CHU 411	Church Administration	
	<b>TOTAL</b>	<b>18</b>

Course Requirements for *Minor in Missions*

BIB 221	Acts	3
BIB 307	Comparative Religions	3
MIS 201	History and Philosophy of Missions	3
MIS 301	Mission Principles, Policies, Practices	3
MIS 320	Cross Cultural Issues	3
MIS 401	Missionary Field Experience	3
	<b>TOTAL</b>	<b>18</b>

Course Requirements for *One-Year Bible Certificate*

*First Semester*

BIB 101	Old Testament Survey	3
BIB 201	Life of Christ	3
BIB 411	Bible Doctrines I	3
BIB 307	Comparative Religions	3
ENG 101	English Composition I	3
MIS 101	Personal Evangelism	2
	<b>TOTAL</b>	<b>17</b>

*Second Semester*

BIB	Bible Elective	3
BIB 103	New Testament Survey	3
BIB 206	Modern Religious Issues	2
BIB 308	Cults	3
BIB 412	Bible Doctrines II	3
ENG 102	English Composition II	3
	<b>TOTAL</b>	<b>17</b>

## **DIVISION OF BUSINESS STUDIES**

### **Faculty**

Dr. J. Dwight McEntire, *Chair*

Dr. Jeffrey Adams

Dr. Roger Bradley

Mr. Steve Casarow

Mr. George Dollar

Mr. Ian Duncan

Mr. David Filer

Mr. Kenneth Hess

Dr. Arthur Sharron

Dr. Richard Stratton

Mrs. Patricia Youstra

### **Degrees and Majors**

Accounting (B.S.)

Administrative Office Management (B.S.)

Business Administration (B.S.)

Information Systems Management (B.S.)

Secretarial Science (A.S.)

### **Academic Minors**

Accounting

Business Administration

Computer Information

Systems

Information Systems

Management

Secretarial Science

### **Purpose**

The purpose of the Division of Business Studies is to develop and educate individuals for professional qualifications and managerial leadership positions, both in Christian ministry and the business world. The courses are taught from a Christian perspective with a focus on preparing students to attain a proficiency in their chosen ministry, field, or profession while seeking God's direction in life.

### **Description of Division of Business Studies**

The Division is committed to Christian academic leadership and teaching excellence in degree programs for business. This commitment extends to maintaining and developing majors of distinction and prominence among Christian liberal arts colleges. The Division is dedicated to integrate the students' Biblical studies and college life experiences into their business studies. International business, information technology, business strategy and leadership are taught as integral parts of each business program. The Division's faculty and its business constituents are committed to help mentor each student and business graduate in his or her career development and give support and accountability in ministry activities.

## ACADEMIC PROGRAMS

### Bachelor of Science in Accounting

The Accounting major provides students the general education and technical knowledge to seek employment in a professional accounting occupation and to pursue professional certification as either a Certified Management Accountant or Certified Internal Auditor.

#### Course Requirements *Bachelor of Science in Accounting*

##### *Freshman*

<b>ACC 201</b>	<b>Principles of Accounting I</b>	<b>3</b>	<b>ACC 202</b>	<b>Principles of Accounting II</b>	<b>3</b>
BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	<b>BUS 201</b>	<b>Management Principles</b>	<b>3</b>
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
MAT 140@	College Algebra	3	PSY 210	General Psychology	3
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>18</b>

##### *Sophomore*

<b>ACC 307</b>	<b>Financial Acct &amp; Report I</b>	<b>4</b>	<b>ACC 308</b>	<b>Financial Acct &amp; Report II</b>	<b>4</b>
BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
<b>CIS 250</b>	<b>Adv Microcomputer Appl</b>	<b>3</b>	<b>BUS 203</b>	<b>Business Communications</b>	<b>3</b>
COM 110	Fund of Communication	3	<b>BUS 311</b>	<b>Business Statistics</b>	<b>3</b>
ENG	<i>ENG 211, 212, 221, or 222</i>	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
	<b>TOTAL</b>	<b>16</b>	ESS 109	Lifetime Fitness	1
				<b>TOTAL</b>	<b>16</b>

##### *Junior*

<b>BUS 305</b>	<b>Organizational Behavior</b>	<b>3</b>	<b>ACC 305</b>	<b>Cost &amp; Managerial Acct</b>	<b>3</b>
<b>CIS/ISM</b>	<b>CIS/ISM Elective</b>	<b>3</b>	BIB	Bible Elective	3
<b>ECO 201</b>	<b>Principles of Economics I</b>	<b>3</b>	<b>BUS</b>	<b>BUS Elective</b>	<b>3</b>
HUM 200	Introduction to Fine Arts	3	<b>BUS 302</b>	<b>Marketing Principles</b>	<b>3</b>
<b>FIN 301</b>	<b>Financial Mgt of the Firm</b>	<b>3</b>	<b>ECO 202</b>	<b>Principles of Economics II</b>	<b>3</b>
SCI	Science Requirement	3		<b>TOTAL</b>	<b>15</b>
	<b>TOTAL</b>	<b>18</b>			

##### *Senior*

<b>ACC 410</b>	<b>Federal Tax Accounting</b>	<b>3</b>	<b>ACC 414</b>	<b>Auditing</b>	<b>3</b>
<b>ACC 422</b>	<b>Accounting Info Systems</b>	<b>3</b>	<b>ACC 420</b>	<b>Advanced Accounting</b>	<b>3</b>
BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
<b>BUS 303</b>	<b>Business Law</b>	<b>3</b>	<b>BUS 304</b>	<b>Advanced Business Law</b>	<b>3</b>
<b>BUS 421</b>	<b>Business Strategy &amp; Policy</b>	<b>3</b>	POS 231	American Const Government	3
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>15</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## CPA Track

In Florida, students who plan to become a Certified Public Accountant must complete 30 semester hours primarily in accounting and business courses beyond the B.S. in Accounting and take the Uniform CPA Examination. This major meets the state of Florida course requirements. An attractive aspect of this major is an Accounting Internship assignment in a local accounting firm.

The CPA Track is open to students who earn a GPA of at least 3.0 in their freshman and sophomore years. Students must maintain a 3.0 GPA throughout the entire program to continue. Interested students should see their advisor early in their freshman year to plan this program.

Certification as a Certified Public Accountant is a matter regulated by individual states, and the requirements for taking the Uniform Certified Public Accountant Examination vary from state to state. Many states require 30 hours of course work beyond the baccalaureate program. Students in the CPA track should contact their state board of accountancy for details regarding course, examination, and licensing requirements.

The following courses are required beyond the B.S. in Accounting to take the CPA exam in Florida.

ACC 405	Advanced Cost Accounting	3
ACC 411	Advanced Taxation	3
ACC 415	Advanced Auditing	3
ACC 425	Accounting for Govt and Not-for-Profit Entities	3
ACC 441	Advanced Accounting Theory and Principles	3
ACC 460	Accounting Internship	3
	BUS/CIS/FIN/ISM Electives (300/400 level)	6
	General Electives (300/400 level)	6
	<b>TOTAL</b>	<b>30</b>

## ACADEMIC PROGRAMS

### Bachelor of Science in Administrative Office Management

The major in Administrative Office Management (AOM) is designed to provide training for entry level office management or supervisory positions. In addition to keyboarding, courses include business law, accounting, management, and computer training.

#### Course Requirements for *Bachelor of Science in Administrative Office Management*

##### *Freshman*

BIB 101	Old Testament Survey	3	ACC 200	<b>Survey of Accounting</b>	<b>3</b>
CIS 100	<b>Introduction to Computers</b>	<b>3</b>	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	CIS 250	<b>Adv Microcomputer Appl</b>	<b>3</b>
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
PSY 210	General Psychology	3	MAT 140@	College Algebra	3
SEC 107	<b>Keyboard/Wordprocessing I</b>	<b>3</b>	SEC 108	<b>Keyboard/Wordprocessing II</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>18</b>

##### *Sophomore*

BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
COM 110	Fund of Communication	3	BUS	<b>Business Elective</b>	<b>3</b>
ENG	<i>ENG 211, 212, 221, or 222</i>	3	BUS 203	<b>Business Communications</b>	<b>3</b>
ESS 109	Lifetime Fitness	1	ENG	<i>ENG 211, 212, 221, or 222</i>	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
SEC 210	<b>Office Technology</b>	<b>3</b>	SEC 101	<b>Office Procedures</b>	<b>3</b>
	<b>TOTAL</b>	<b>16</b>		<b>TOTAL</b>	<b>17</b>

##### *Junior*

BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
CIS/ISM	CIS/ISM Elective	3	BUS 302	<b>Marketing Principles</b>	<b>3</b>
ECO 200	<b>Economic Concepts</b>	<b>3</b>	BUS 311	<b>Business Statistics</b>	<b>3</b>
SEC 310	<b>Records Management</b>	<b>2</b>	HUM 200	Introduction to Fine Arts	3
SEC 315	<b>Legal Transcription</b>	<b>2</b>	SCI	Science Requirement	3
	General Elective	3	SEC 300	<b>Medical Transcription</b>	<b>2</b>
	<b>TOTAL</b>	<b>16</b>		<b>TOTAL</b>	<b>17</b>

##### *Senior*

BIB	Bible Elective	3	BUS 451	<b>AOM Internship</b>	<b>12</b>
BUS 303	<b>Business Law</b>	<b>3</b>		<b>TOTAL</b>	<b>12</b>
BUS 490	<b>Admin Office Management</b>	<b>3</b>			
POS 231	American Const Government	3			
	General Electives	5			
	<b>TOTAL</b>	<b>17</b>			

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## Bachelor of Science in Business Administration

The Business Administration major provides the student with a broad selection of courses considered essential and foundational for a career in business administration, either in the small or large business enterprise and for those preparing to provide managerial leadership in ministry organizations. This degree, with the strong liberal arts and Biblical studies programs, should prepare the business administration major to accept the vocational and spiritual challenges of the business workplace.

### Course Requirements *Bachelor of Science in Business Administration*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
<b>CIS 100</b>	<b>Introduction to Computers</b>	<b>3</b>	<b>BUS 201</b>	<b>Management Principles</b>	<b>3</b>
ENG 101*	English Composition I	3	<b>CIS 250</b>	<b>Adv Microcomputer Appl</b>	<b>3</b>
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
HIS 121	History of Civilization I	3	ESS 109	Lifetime Fitness	1
MAT 140@	College Algebra	3	HIS 122	History of Civilization II	3
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>16</b>

#### *Sophomore*

<b>ACC 201</b>	<b>Principles of Accounting I</b>	<b>3</b>	<b>ACC 202</b>	<b>Principles of Accounting II</b>	<b>3</b>
BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
COM 110	Fund of Communication	3	<b>BUS 311</b>	<b>Business Statistics</b>	<b>3</b>
<b>ECO 201</b>	<b>Principles of Economics I</b>	<b>3</b>	<b>ECO 202</b>	<b>Principles of Economics II</b>	<b>3</b>
ENG	ENG 211, 212, 221, or 222	3	ENG	ENG 211, 212, 221, or 222	3
	<b>TOTAL</b>	<b>15</b>	PSY 210	General Psychology	3
				<b>TOTAL</b>	<b>17</b>

#### *Junior*

BIB	Bible Elective	3	<b>ACC 305</b>	<b>Cost &amp; Managerial Acct</b>	<b>3</b>
<b>BUS 303</b>	<b>Business Law</b>	<b>3</b>	<b>BUS/ISM</b>	<b>BUS/ISM Elective</b>	<b>3</b>
<b>BUS 305</b>	<b>Organizational Behavior</b>	<b>3</b>	<b>BUS 203</b>	<b>Business Communications</b>	<b>3</b>
<b>CIS/ISM</b>	<b>CIS/ISM Elective</b>	<b>3</b>	<b>BUS 302</b>	<b>Marketing Principles</b>	<b>3</b>
<b>FIN 301</b>	<b>Financial Mgt of the Firm</b>	<b>3</b>	<b>BUS 304</b>	<b>Advanced Business Law</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>	HUM 200	Introduction to Fine Arts	3
				<b>TOTAL</b>	<b>18</b>

#### *Senior*

<b>ACC 410</b>	<b>Federal Tax Accounting</b>	<b>3</b>	BIB 412	Bible Doctrines II	3
BIB 411	Bible Doctrines I	3	<b>BUS/ISM</b>	<b>BUS/ISM Elective</b>	<b>3</b>
<b>BUS/ISM</b>	<b>BUS/ISM Elective</b>	<b>3</b>	POS 231	American Const Government	3
<b>BUS 421</b>	<b>Business Strategy &amp; Policy</b>	<b>3</b>	SCI	Science Requirement	3
	General Electives	4		General Electives	4
	<b>TOTAL</b>	<b>16</b>		<b>TOTAL</b>	<b>16</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## ACADEMIC PROGRAMS

### Bachelor of Science in Information Systems Management

The Information Systems Management major prepares students for information system development, web page management and support positions in both business and non-business organizations by providing the necessary programming skills and knowledge of how organizations arrange their data collection and communication systems. The student will have the foundational theory to advance to network certification, database administration, web master certification or business/systems analyst.

#### Course Requirements *Bachelor of Science in Information Systems Management*

##### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
<b>CIS 250</b>	<b>Adv Microcomputer Appl</b>	<b>3</b>	<b>BUS 201</b>	<b>Prin of Business Management</b>	<b>3</b>
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	ESS 109	Lifetime Fitness	1
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
MAT 140@	College Algebra	3	<b>ISM 310</b>	<b>Intro to Information Systems</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>16</b>

##### *Sophomore*

<b>ACC 201</b>	<b>Principles of Accounting I</b>	<b>3</b>	<b>ACC 202</b>	<b>Principles of Accounting II</b>	<b>3</b>
BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
<b>CIS 201</b>	<b>Application Programming I</b>	<b>3</b>	<b>BUS 311</b>	<b>Business Statistics</b>	<b>3</b>
COM 110	Fund of Communication	3	<b>CIS/ISM</b>	<b>CIS 202 or 320</b>	<b>3</b>
<b>ECO 201</b>	<b>Principles of Economics I</b>	<b>3</b>	<b>ECO 202</b>	<b>Principles of Economics II</b>	<b>3</b>
ENG	ENG 211, 212, 221, or 222	3	ENG	ENG 211, 212, 221, or 222	3
	<b>TOTAL</b>	<b>18</b>		<b>TOTAL</b>	<b>17</b>

##### *Junior*

BIB	Bible Elective	3	<b>ACC 305</b>	<b>Cost &amp; Managerial Acct</b>	<b>3</b>
<b>BUS 303</b>	<b>Business Law</b>	<b>3</b>	<b>BUS 203</b>	<b>Business Communications</b>	<b>3</b>
<b>BUS 305</b>	<b>Organizational Behavior</b>	<b>3</b>	<b>BUS 302</b>	<b>Marketing Principles</b>	<b>3</b>
<b>FIN 301</b>	<b>Financial Mgt of the Firm</b>	<b>3</b>	<b>ISM 430</b>	<b>Data Comm &amp; Networking</b>	<b>3</b>
HUM 200	Introduction to Fine Arts	3	PSY 210	General Psychology	3
<b>ISM 300</b>	<b>Database Systems</b>	<b>3</b>		<b>TOTAL</b>	<b>15</b>
	<b>TOTAL</b>	<b>18</b>			

##### *Senior*

<b>ACC 410</b>	<b>Federal Tax Accounting</b>	<b>3</b>	BIB 412	Bible Doctrines II	3
BIB 411	Bible Doctrines I	3	<b>ISM 470</b>	<b>Systems Analysis &amp; Design</b>	<b>3</b>
<b>BUS/ISM</b>	<b>BUS/ISM Elective</b>	<b>3</b>	POS 231	American Const Government	3
<b>BUS 421</b>	<b>Business Strategy &amp; Policy</b>	<b>3</b>	SCI	Science Requirement	3
<b>ISM</b>	<b>ISM 320 or 460</b>	<b>3</b>		General Elective	2
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>14</b>

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## Associate of Science in Secretarial Science

Secretarial Science affords opportunity for trained secretaries to serve in Christian service areas as churches, schools, and mission boards. Graduates have also demonstrated the Christian character, skill, knowledge, and positive influence necessary to serve in the business world. Training includes preparation in the medical, legal, and business aspects of the secretarial field.

### Course Requirements for *Associate of Science in Secretarial Science*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
<b>CIS 100</b>	<b>Introduction to Computers</b>	<b>3</b>	<b>BUS 201</b>	<b>Management Principles</b>	<b>3</b>
<b>COM 110</b>	<b>Fund of Communication</b>	<b>3</b>	<b>CIS 250</b>	<b>Adv Microcomputer Appl</b>	<b>3</b>
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
ESS 109	Lifetime Fitness	1	<b>SEC 108</b>	<b>Keyboard/Wordprocessing II</b>	<b>3</b>
GNS 101	Freshman Seminar	0	<b>TOTAL</b>		<b>15</b>
<b>SEC 107</b>	<b>Keyboard/Wordprocessing I</b>	<b>3</b>			
	<b>TOTAL</b>	<b>16</b>			

#### *Sophomore*

	<b>BUS/CIS/ISM/Sec Elective</b>	<b>3</b>	<b>ACC 200</b>	<b>Survey of Accounting</b>	<b>3</b>
BIB 411	Bible Doctrines I	3	BIB 206	Modern Religious Issues	2
<b>BUS 203</b>	<b>Business Communications</b>	<b>3</b>	BIB 412	Bible Doctrines II	3
MAT 130@	Intermediate Algebra	3	MAT 145	Liberal Arts Math	3
<b>SEC 210</b>	<b>Office Technology</b>	<b>3</b>	<b>SEC</b>	<b>SEC 300 or 315</b>	<b>2</b>
	<b>TOTAL</b>	<b>15</b>	<b>SEC 101</b>	<b>Office Procedures</b>	<b>3</b>
			<b>SEC 310</b>	<b>Records Management</b>	<b>2</b>
			<b>TOTAL</b>		<b>18</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>64</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

## ACADEMIC PROGRAMS

### MINORS IN THE DIVISION OF BUSINESS STUDIES

#### Course Requirements for *Minor in Accounting*

ACC 201/202	Principles of Accounting I and II	6
ACC 307/308	Financial Accounting and Reporting I and II	8
ACC 305	Cost and Managerial Accounting	3
ACC 410	Federal Tax Accounting	3
	<b>TOTAL</b>	<b>20</b>

#### Course Requirements for *Minor in Business Administration*

ACC 200	Survey of Accounting	3
BUS 201	Management Principles	3
ECO 202	Principles of Economics II	3
BUS 302	Marketing Principles	3
BUS 303	Business Law	3
FIN 301	Financial Management of the Firm	3
	<b>TOTAL</b>	<b>18</b>

#### Course Requirements for *Minor in Computer Information Systems*

CIS 100/250	Introduction to Computers or Advanced Microcomputer Applications	3
CIS 201	Application Programming I	3
CIS 202/MAT 360	Application Programming II or Discrete Mathematics	3
CIS 320	Structured Programming in Object-Oriented Languages	3
ISM 300	Database Design Concepts I	3
ISM 450	Web Application Development	3
	<b>TOTAL</b>	<b>18</b>

#### Course Requirements for *Minor in Information Systems Management*

CIS 201	Application Programming I	3
CIS 250	Advanced Microcomputer Applications	3
ISM 310	Introduction to Information Systems Management	3
ISM 320	E-Commerce	3
ISM 430	Data Communications and Networks	3
ISM 470	Systems Analysis and Design	3
	<b>TOTAL</b>	<b>18</b>

#### Course Requirements for *Minor in Secretarial Science*

BUS	Business Elective	3
SEC 101	Office Procedures	3
SEC 107/108	Keyboarding/Wordprocessing I and II	6
SEC 210	Office Technology	3
CIS 250	Advanced Microcomputer Applications	3
	<b>TOTAL</b>	<b>18</b>

## **DIVISION OF EDUCATION**

### **Faculty**

Dr. Gary Smith, *Chair*  
Mrs. Nancy Byers  
Dr. Mary Draper  
Mrs. Gina Hess  
Dr. Phil Larsen

Dr. Howard Mattice  
Dr. Dena Rapp  
Dr. George Youstra

### **Degrees and Majors**

Biology Education (B.S.)  
Elementary Education—ESOL  
Endorsement (B.S.)  
English Education—ESOL  
Endorsement (B.S.)  
Mathematics Education (B.S.)  
Music Education (B.S.)  
Physical Education (B.S.)  
Social Studies Education (B.S.)  
Special Education—Exceptional  
Student Education—ESOL  
Endorsement (B.S.)

### **Academic Minors**

Special Education—Exceptional  
Student Education

### **Purpose**

The Division of Education, through its Teacher Education Program (TEP), is committed to training quality teachers who will have a Christian philosophy of education. The Division seeks to prepare students with requisite skills, methods, and strategies which have proven effective and to equip them thoroughly with the necessary knowledge base for their respective subject area specialties.

### **Description of Division of Education**

Clearwater Christian College's foundational beliefs are fixed upon the infallible and inerrant Word of God. The Division of Education's philosophy addresses two foci: the preparation, spiritually and professionally, of individuals whose focus is the teaching profession and training teachers whose philosophical underpinnings are based on an accurate understanding of Biblical principles and truths. Graduates of the Division of Education are prepared to serve God effectively in both the Christian and public schools.

## ACADEMIC PROGRAMS

### **Requirements for Entrance into the Teacher Education Program (TEP)**

In order to be eligible to enter the Teacher Education Program of Clearwater Christian College, a student must have earned 60 semester hours and have a cumulative GPA of 2.50 or better from credits earned at CCC and must pass all subsections of the College Level Academic Skills Test (CLAST). Transfer students with 60 or more credits must earn a GPA of 2.50 or better in their first full year (30 semester hours) of attendance and also must pass all subsections of the CLAST. Students on disciplinary probation will not be accepted into the TEP.

Students who reach their 60<sup>th</sup> semester hour without a GPA of 2.50 will be deferred by the registrar from being considered for acceptance into the TEP. These students have one semester to improve their cumulative GPA to at least a 2.50. Those who succeed will be considered by the education division for acceptance into the TEP. Those who do not earn a 2.50 after this additional semester will not be allowed to continue to register for education courses and will be advised to change their major. Students may continue to retake any subsection of the CLAST until successful completion.

### **Student Teaching Internship**

The Student Teaching Internship is the culmination of the student's training. To qualify for the internship, education major and minor students must

- a. pass all four subtests of the CLAST;
- b. maintain a minimum GPA of 2.50 (cumulative);
- c. complete all course requirements for their degree program;
- d. be admitted into the Teacher Education Program;
- e. complete a Senior Evaluation with the Office of Academic Affairs.

During the student's last semester, the director of clinical field experiences places students in Hillsborough and Pinellas County public and non-public schools for the fourteen-week clinical experience as required by EDU 460 *Student Teaching Internship (Level III)*. The internship course is 12 semester hours, affording full-time student status during that semester. Students may request a school internship placement, but the arrangements must be made by the director of clinical field experiences, not by the student. Internship placements will be within a 25-mile radius of CCC. Students may not be employed by a school while their internship is in progress. Students on disciplinary probation will not be permitted to enroll in the internship. All interns must successfully demonstrate the 12 Accomplished Practices and the 30 Florida Generic Teaching Competencies to complete the TEP. While in the internship, students are expected to limit their overall academic load, work, and extra-curricular activities.

## State Program Approval

The Teacher Education Program (TEP) is approved by the State of Florida Department of Education. This recognition enables graduates of Clearwater Christian College to move freely to other states and be able to be state certified to teach outside Florida. State approval of teacher education programs recognizes a serious commitment on the part of institutions to quality programs for the preparation of educational personnel and to state goals to improve student performance by improving the knowledge and performance of their teachers. If additional information regarding approved programs is needed, it can be obtained from the Office of Professional Training Services, Florida Department of Education, Tallahassee, Florida 32399-0400.

Participation in the Teacher Education Program is required of all students anticipating a major or minor from the Division of Education. In the event provisions of the TEP are modified by the College due to changes in the program made by the State of Florida Teacher Certification Office, students will be required to meet the revised requirements. Students transferring in may require additional semesters to complete all program requirements.

## Program Completion Requirements

To complete this program, education majors and minors must

1. satisfactorily complete all academic courses outlined in their program of study while earning a minimum grade point average of 2.500;
2. pass all sections of the College Level Academic Skills Test (CLAST) prior to beginning their Student Teaching Internship; and
3. pass the professional education and subject area examination portions of the Florida Teacher Certification Examination (FTCE).

The following programs have been state approved:

Biology – *grades 6-12*  
 Elementary Education – *grades 1-6*  
 English – *grades 6-12*  
 Mathematics – *grades 6-12*  
 Music – *grades K-12*

Physical Education – *grades K-12*  
 Social Studies – *grades 6-12*  
 Special Education—Exceptional  
 Student Education – *grades K-12*

In addition to state certification, the teacher education programs offered at Clearwater Christian College are designed to meet the certification requirements with the American Association of Christian Schools (AACCS), the Association of

## ACADEMIC PROGRAMS

Christian Schools International (ACSI), and the Florida Association of Christian Colleges and Schools (FACCS).

### **English for Speakers of Other Languages (ESOL) Endorsement**

Students who are majoring in elementary education, special education—exceptional student education, or English education and plan to graduate in 2004 or following will receive an ESOL endorsement. The ESOL endorsement satisfies the state of Florida requirements for certification.



## Bachelor of Science in Biology Education

The Biology Education major is designed to provide prospective teachers with the course work required for preparing for teaching biology in grades 6-12.

### Course Requirements for *Bachelor of Science in Biology Education*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
MAT 145	Liberal Arts Math	3	ESS 109	Lifetime Fitness	1
<b>SCI 104</b>	<b>General Biology I</b>	<b>3</b>	MAT 150	Probability and Statistics	3
<b>SCI 106</b>	<b>Physical Science</b>	<b>3</b>	<b>SCI 105</b>	<b>General Biology II</b>	<b>3</b>
<b>SCI 194</b>	<b>General Biology I Lab</b>	<b>1</b>	<b>SCI 195</b>	<b>General Biology II Lab</b>	<b>1</b>
	<b>TOTAL</b>	<b>16</b>		<b>TOTAL</b>	<b>17</b>

#### *Sophomore*

BIB 411	Bible Doctrines I	3	BIB 206	Modern Religious Issues	2
<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>	<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>
<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>	<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>
MAT 140@	College Algebra	3	<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>
PSY 210	General Psychology	3	<b>SCI 107</b>	<b>Earth Science</b>	<b>3</b>
<b>SCI 204</b>	<b>Anatomy &amp; Physiology I</b>	<b>4</b>	<b>SCI 205</b>	<b>Anatomy &amp; Physiology II</b>	<b>4</b>
	<b>TOTAL</b>	<b>19</b>		<b>TOTAL</b>	<b>18</b>

#### *Junior*

<b>EDU 325</b>	<b>Meth Teach Mid/Sec Science</b>	<b>3</b>	BIB	Bible Elective	3
<b>EDU 362</b>	<b>Field Experience Practicum I</b>	<b>0</b>	BIB 412	Bible Doctrines II	3
HIS	<i>HIS 121 or 122</i>	3	COM 110	Fund of Communication	3
HUM 200	Introduction to Fine Arts	3	<b>EDU 332</b>	<b>Teach Read Mid/Sec Schools</b>	<b>3</b>
POS 231	American Const Government	3	<b>EDU 363</b>	<b>Field Experience Practicum II</b>	<b>0</b>
<b>SCI</b>	<b><i>SCI 305 or 330</i></b>	<b>4</b>	<b>SCI 304</b>	<b>Botany</b>	<b>4</b>
	<b>TOTAL</b>	<b>16</b>		<b>TOTAL</b>	<b>16</b>

#### *Senior*

BIB	Bible Elective	3	<b>EDU 460</b>	<b>Student Teaching Internship</b>	<b>12</b>
<b>EDU 404</b>	<b>Tests and Measurements</b>	<b>3</b>		<b>TOTAL</b>	<b>12</b>
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
ENG	<i>ENG 211, 212, 221, or 222</i>	3			
HIS	<i>HIS 201 or 202</i>	3			
PHI 201	Introduction to Philosophy	3			
<b>SCI 491</b>	<b>Origins</b>	<b>1</b>			
	<b>TOTAL</b>	<b>19</b>			

**TOTAL PROGRAM HOURS 133**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## ACADEMIC PROGRAMS

### Bachelor of Science in Elementary Education—ESOL Endorsement

The Elementary Education major provides prospective teachers with a planned sequence of course and field experiences which will prepare them for the elementary classroom and meet state certification requirements. The program, based on a Christian philosophy of education, encourages students to prepare and fulfill The Great Commission by serving in Christian, public, and private schools.

#### Course Requirements for *Bachelor of Science in Elementary Education—ESOL Endorsement*

##### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
COM 110	Fund of Communication	3	ENG 102	English Composition II	3
<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>	HIS	<i>HIS 201 or 202</i>	3
ENG 101*	English Composition I	3	MAT 140@	College Algebra	3
GNS 101	Freshman Seminar	0	SCI 106	Physical Science	3
HIS	<i>HIS 121or 122</i>	3	<b>TOTAL</b>		<b>15</b>
MAT 145	Liberal Arts Math	3			
<b>TOTAL</b>		<b>18</b>			

##### *Sophomore*

<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>	<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>
<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>	<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>
ENG	<i>ENG 211, 212, 221, or 222</i>	3	<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>
POS 231	American Const Government	3	MAT 150	Probability and Statistics	3
PSY 210	General Psychology	3	SCI 107	Earth Science	3
SCI 104	General Biology I	3	<b>SED 200</b>	<b>Intro Exceptional Students</b>	<b>3</b>
<b>TOTAL</b>		<b>18</b>	<b>TOTAL</b>		<b>18</b>

##### *Junior*

BIB 411	Bible Doctrines I	3	BIB 206	Modern Religious Issues	2
<b>EDU 310</b>	<b>Children's Literature</b>	<b>3</b>	BIB 412	Bible Doctrines II	3
<b>EDU 311</b>	<b>Elem Meth of Health/Phys Ed</b>	<b>2</b>	<b>EDU 312</b>	<b>Teaching Reading</b>	<b>3</b>
<b>EDU 314</b>	<b>Elem Meth of Language Arts</b>	<b>3</b>	<b>EDU 315</b>	<b>Social Studies for Elem Ed</b>	<b>3</b>
<b>EDU 316</b>	<b>Elem Meth of Mathematics</b>	<b>3</b>	<b>EDU 318</b>	<b>Elem Meth of Science</b>	<b>3</b>
<b>EDU 362</b>	<b>Field Experience Practicum I</b>	<b>0</b>	<b>EDU 320</b>	<b>Elem Meth of Music/Art</b>	<b>2</b>
ESS 109	Lifetime Fitness	1	PHI 201	Introduction to Philosophy	3
HUM 200	Introduction to Fine Arts	3	<b>TOTAL</b>		<b>19</b>
<b>TOTAL</b>		<b>18</b>			

##### *Senior*

BIB	Bible Elective	3	<b>EDU 460</b>	<b>Student Teaching Internship</b>	<b>12</b>
BIB	Bible Elective	3	<b>TOTAL</b>		<b>12</b>
<b>EDU 363</b>	<b>Field Experience Practicum II</b>	<b>0</b>			
<b>EDU 404</b>	<b>Tests and Measurements</b>	<b>3</b>			
<b>EDU 410</b>	<b>Applied Linguistics</b>	<b>3</b>			
<b>EDU 419</b>	<b>Diag/Pres Procedures in Read</b>	<b>3</b>			
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
<b>TOTAL</b>		<b>18</b>			

**TOTAL PROGRAM HOURS 136**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## Bachelor of Science in English Education—ESOL Endorsement

The English Education major is designed to provide prospective teachers with the course work required for preparing for teaching English in grades 6-12. The program prepares individuals to meet certification requirements in the state of Florida.

### Course Requirements for *Bachelor of Science in English Education—ESOL Endorsement*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
COM 110	Fund of Communication	3	<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>
<b>ENG 101*</b>	<b>English Composition I</b>	<b>3</b>	<b>ENG 102</b>	<b>English Composition II</b>	<b>3</b>
GNS 101	Freshman Seminar	0	HIS	<i>HIS 201 or 202</i>	3
MAT 145	Liberal Arts Math	3	MAT 140@	College Algebra	3
PSY 210	General Psychology	3	<b>TOTAL</b>		<b>15</b>
SCI 104	General Biology I	3			
<b>TOTAL</b>		<b>18</b>			

#### *Sophomore*

<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>	BIB 206	Modern Religious Issues	2
<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>	<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>
<b>ENG</b>	<b>ENG 201 or 204</b>	<b>3</b>	<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>
<b>ENG</b>	<b>ENG 211 or 212</b>	<b>3</b>	<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>
MAT 150	Probability and Statistics	3	<b>ENG</b>	<b>ENG 221 or 222</b>	<b>3</b>
SCI 107	Earth Science	3	ESS 109	Lifetime Fitness	1
<b>TOTAL</b>		<b>18</b>	HUM 200	Introduction to Fine Arts	3
			<b>TOTAL</b>		<b>18</b>

#### *Junior*

BIB	Bible Elective	3	BIB 412	Bible Doctrines II	3
<b>EDU 321</b>	<b>Meth Teach Mid/Sec English</b>	<b>3</b>	<b>EDU 332</b>	<b>Teach Read Mid/Sec Schools</b>	<b>3</b>
<b>EDU 362</b>	<b>Field Experience Practicum I</b>	<b>0</b>	<b>EDU 363</b>	<b>Field Experience Practicum II</b>	<b>0</b>
<b>ENG</b>	<b>English Elective</b>	<b>3</b>	<b>ENG</b>	<b>ENG 430 or 490</b>	<b>3</b>
<b>ENG 332</b>	<b>Shakespeare</b>	<b>3</b>	<b>ENG 321</b>	<b>Advanced Grammar</b>	<b>3</b>
HIS	<i>HIS 121 or 122</i>	3	<b>ENG 331</b>	<b>World Literature</b>	<b>3</b>
SCI 106	Physical Science	3	POS 231	American Const Government	3
<b>TOTAL</b>		<b>18</b>	<b>TOTAL</b>		<b>18</b>

#### *Senior*

BIB	Bible Elective	3	<b>EDU 460</b>	<b>Student Teaching Internship</b>	<b>12</b>
BIB 411	Bible Doctrines I	3	<b>TOTAL</b>		<b>12</b>
<b>EDU 404</b>	<b>Tests and Measurements</b>	<b>3</b>			
<b>EDU 410</b>	<b>Applied Linguistics</b>	<b>3</b>			
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
PHI 201	Introduction to Philosophy	3			
<b>TOTAL</b>		<b>18</b>			

**TOTAL PROGRAM HOURS 135**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

ACADEMIC PROGRAMS

Bachelor of Science in Mathematics Education

The Mathematics Education major is designed to provide prospective teachers with the course work required for preparing for teaching mathematics in grades 6-12. The program prepares individuals to meet certification requirements in the state of Florida.

Course Requirements for *Bachelor of Science in Mathematics Education*

*Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
HIS	<i>HIS 121 or 122</i>	3	<b>MAT 150</b>	<b>Probability and Statistics</b>	<b>3</b>
<b>MAT 148</b>	<b>Pre-Calculus</b>	<b>3</b>	<b>MAT 162</b>	<b>Calculus II</b>	<b>3</b>
<b>MAT 161</b>	<b>Calculus I</b>	<b>3</b>	SCI 107	Earth Science	3
POS 231	American Const Government	3	<b>TOTAL</b>		<b>18</b>
	<b>TOTAL</b>	<b>18</b>			

*Sophomore*

COM 110	Fund of Communication	3	BIB	Bible Elective	3
<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>	BIB 206	Modern Religious Issues	2
<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>	<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>
ESS 109	Lifetime Fitness	1	<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>
<b>MAT 261</b>	<b>Calculus III</b>	<b>3</b>	<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>
PSY 210	General Psychology	3	PHI 201	Introduction to Philosophy	3
	<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>		<b>17</b>

*Junior*

BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
<b>EDU 362</b>	<b>Field Experience Practicum I</b>	<b>0</b>	<b>EDU 332</b>	<b>Teach Read Mid/Sec Schools</b>	<b>3</b>
ENG	<i>ENG 211, 212, 221, or 222</i>	3	<b>EDU 363</b>	<b>Field Experience Practicum II</b>	<b>0</b>
HIS	<i>HIS 201 or 202</i>	3	HUM 200	Introduction to Fine Arts	3
<b>MAT 340</b>	<b>History of Mathematics</b>	<b>3</b>	<b>MAT 320</b>	<b>Fund of Geometry</b>	<b>3</b>
<b>MAT 360</b>	<b>Discrete Mathematics</b>	<b>3</b>	<b>MAT 370</b>	<b>Linear Algebra</b>	<b>3</b>
SCI 202	General Physics with Lab	4	<b>MAT 380</b>	<b>Differential Equations</b>	<b>3</b>
	<b>TOTAL</b>	<b>19</b>	<b>TOTAL</b>		<b>18</b>

*Senior*

BIB	Bible Elective	3	<b>EDU 460</b>	<b>Student Teaching Internship</b>	<b>12</b>
<b>EDU 328</b>	<b>Meth Teach Mid/Sec Math</b>	<b>3</b>	<b>TOTAL</b>		<b>12</b>
<b>EDU 404</b>	<b>Tests and Measurements</b>	<b>3</b>			
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
<b>MAT 491</b>	<b>Mathematics Seminar</b>	<b>3</b>			
SCI 104	General Biology I	3			
	<b>TOTAL</b>	<b>18</b>			

**TOTAL PROGRAM HOURS 136**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## Bachelor of Science in Music Education

The Music Education major is designed to provide prospective teachers with the course work required for preparing for teaching music in grades K-12. The program prepares individuals to meet certification requirements in the state of Florida.

### Course Requirements for *Bachelor of Science in Music Education*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
MAT 145	Liberal Arts Math	3	MAT 150	Probability and Statistics	3
<b>MUA</b>	<b>Applied Music Principal</b>	<b>1</b>	<b>MUA</b>	<b>Applied Music Principal</b>	<b>1</b>
<b>MUS</b>	<b>Choir, Chorale, or Inst Ens</b>	<b>1</b>	<b>MUA</b>	<b>Applied Music Secondary</b>	<b>1</b>
<b>MUS 123</b>	<b>Music Theory I</b>	<b>2</b>	<b>MUS</b>	<b>Choir, Chorale, or Inst Ens</b>	<b>1</b>
<b>MUS 125</b>	<b>Aural Theory I</b>	<b>1</b>	<b>MUS 124</b>	<b>Music Theory II</b>	<b>2</b>
SCI 104	General Biology I	3	<b>MUS 126</b>	<b>Aural Theory II</b>	<b>1</b>
PHE 109	Lifetime Fitness	1	<b>TOTAL</b>		<b>18</b>
<b>TOTAL</b>		<b>18</b>			

#### *Sophomore*

COM 110	Fund of Communication	3	BIB	Bible Elective	3
<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>	BIB 206	Modern Religious Issues	2
MAT 140®	College Algebra	3	<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>
<b>MNC**</b>	<b>Choir, Chorale, or Inst Ens</b>	<b>0</b>	<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>
<b>MUA</b>	<b>Applied Music Principal</b>	<b>1</b>	<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>
<b>MUA</b>	<b>Applied Music Secondary</b>	<b>1</b>	HIS	<i>HIS 121 or 122</i>	3
<b>MUS 223</b>	<b>Music Theory III</b>	<b>2</b>	<b>MNC**</b>	<b>Choir, Chorale, or Inst Ens</b>	<b>0</b>
<b>MUS 225</b>	<b>Aural Theory III</b>	<b>1</b>	<b>MUA</b>	<b>Applied Music Principal</b>	<b>1</b>
PSY 210	General Psychology	3	<b>MUS 352</b>	<b>Choral Conducting</b>	<b>1</b>
POS 231	American Const Government	3	<b>MUS 441</b>	<b>String Techniques</b>	<b>1</b>
<b>TOTAL</b>		<b>20</b>	<b>TOTAL</b>		<b>20</b>

#### *Junior*

BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
<b>EDU 313</b>	<b>Elem Music Methods</b>	<b>3</b>	<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>
<b>EDU 362</b>	<b>Field Experience Practicum I</b>	<b>0</b>	<b>EDU 322</b>	<b>Meth Teach Mid/Sec Music</b>	<b>3</b>
HUM 200	Introduction to Fine Arts	3	<b>EDU 332</b>	<b>Teach Read Mid/Sec Schools</b>	<b>3</b>
<b>MNC**</b>	<b>Choir, Chorale, or Inst Ens</b>	<b>0</b>	<b>EDU 363</b>	<b>Field Experience Practicum II</b>	<b>0</b>
<b>MUA</b>	<b>Applied Music Principal</b>	<b>1</b>	HIS	<i>HIS 201 or 202</i>	3
<b>MUS 313</b>	<b>Music History I</b>	<b>3</b>	<b>MNC**</b>	<b>Choir, Chorale, or Inst Ens</b>	<b>0</b>
<b>MUS 342</b>	<b>Percussion Techniques</b>	<b>1</b>	<b>MUA</b>	<b>Applied Music Principal</b>	<b>1</b>
<b>MUS 395</b>	<b>Junior Recital</b>	<b>0</b>	<b>MUS 314</b>	<b>Music History II</b>	<b>3</b>
SCI 106	Physical Science	3	<b>MUS 442</b>	<b>Woodwind Techniques</b>	<b>1</b>
SCI 107	Earth Science	3	<b>TOTAL</b>		<b>20</b>
<b>TOTAL</b>		<b>20</b>			

#### *Senior*

BIB	Bible Elective	3	<b>EDU 460</b>	<b>Student Teaching Internship</b>	<b>12</b>
<b>EDU 404</b>	<b>Tests and Measurements</b>	<b>3</b>	<b>TOTAL</b>		<b>12</b>
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
ENG	<i>ENG 211, 212, 221, or 222</i>	3			
<b>MNC**</b>	<b>Choir, Chorale, or Inst Ens</b>	<b>0</b>			
<b>MUA</b>	<b>Applied Music Principal</b>	<b>1</b>			
<b>MUS 341</b>	<b>Brass Techniques</b>	<b>1</b>			
<b>MUS 353</b>	<b>Instrumental Conducting</b>	<b>1</b>			
<b>MUS 495</b>	<b>Senior Recital</b>	<b>0</b>			
PHE 201	Introduction to Philosophy	3			
<b>TOTAL</b>		<b>18</b>			

**TOTAL PROGRAM HOURS**

**146**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

\*\* May be taken for credit.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Interm. Algebra*.

More than two semesters of secondary applied music is required if proficiency is not passed.

## ACADEMIC PROGRAMS

### Bachelor of Science in Physical Education

The Physical Education major is designed to prepare the student for teaching physical education in both the Christian and public school. Course work meets the state certification requirements for the state of Florida (Grades K-12).

#### Course Requirements *Bachelor of Science in Physical Education*

##### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>	<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	<b>ESS 151</b>	<b>Intro Exercise/Sport Science</b>	<b>2</b>
HIS	<i>HIS 121 or 122</i>	3	MAT 140@	College Algebra	3
MAT 145	Liberal Arts Math	3	SCI 106	Physical Science	3
<b>SCI 104</b>	<b>General Biology I</b>	<b>3</b>	<b>TOTAL</b>		<b>17</b>
<b>TOTAL</b>		<b>18</b>			

##### *Sophomore*

<b>ESS 211</b>	<b>Teaching Team Sports</b>	<b>2</b>	BIB	Bible Elective	3
<b>ESS 271</b>	<b>Prevent/Care Athl Injuries</b>	<b>3</b>	COM 110	Fund of Communication	3
MAT 150	Probability and Statistics	3	<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>
PSY 210	General Psychology	3	<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>
SCI 107	Earth Science	3	<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>
<b>SCI 204</b>	<b>Anatomy &amp; Physiology I</b>	<b>4</b>	ENG	<i>ENG 211, 212, 221, or 222</i>	3
<b>TOTAL</b>		<b>18</b>	<b>ESS 212</b>	<b>Teach Indiv and Dual Sports</b>	<b>2</b>
			<b>TOTAL</b>		<b>20</b>

##### *Junior*

BIB 206	Modern Religious Issues	2	BIB 412	Bible Doctrines II	3
BIB 411	Bible Doctrines I	3	<b>EDU 332</b>	<b>Teach Read Mid/Sec Schools</b>	<b>3</b>
<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>	<b>ESS 304</b>	<b>Conditioning and Fitness</b>	<b>3</b>
<b>EDU 362</b>	<b>Field Experience Practicum I</b>	<b>0</b>	<b>ESS 311-19</b>	<b>Theory/Practice in Coaching</b>	<b>2</b>
<b>ESS 311-19</b>	<b>Theory/Practice in Coaching</b>	<b>2</b>	<b>ESS 340</b>	<b>Motor Learning</b>	<b>3</b>
HUM 200	Introduction to Fine Arts	3	<b>ESS 378</b>	<b>Kinesiology</b>	<b>3</b>
PHI 201	Intro to Philosophy	3	HIS	<i>HIS 201 or 202</i>	3
POS 231	American Const Government	3	<b>TOTAL</b>		<b>20</b>
<b>TOTAL</b>		<b>19</b>			

##### *Senior*

BIB	Bible Elective	3	<b>EDU 460</b>	<b>Student Teaching Internship</b>	<b>12</b>
<b>EDU 324</b>	<b>Meth Teach Physical Educ</b>	<b>3</b>	<b>TOTAL</b>		<b>12</b>
<b>EDU 363</b>	<b>Field Experience Practicum II</b>	<b>0</b>			
<b>EDU 404</b>	<b>Tests &amp; Measurements</b>	<b>3</b>			
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
<b>ESS 472</b>	<b>Organization/Admin of PE</b>	<b>2</b>			
<b>ESS 478</b>	<b>Exercise Physiology</b>	<b>3</b>			
<b>TOTAL</b>		<b>17</b>			

**TOTAL PROGRAM HOURS 141**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## Bachelor of Science in Social Studies Education

The Social Studies Education major is designed to provide prospective teachers with an interdisciplinary preparation for the teaching of social studies in grades 6-12. The program prepares individuals to meet certification requirements in the state of Florida.

### Course Requirements *Bachelor of Science in Social Studies Education*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
COM 110	Fund of Communication	3	ENG 102	English Composition II	3
<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>	<b>HIS 122</b>	<b>History of Civilization II</b>	<b>3</b>
ENG 101*	English Composition I	3	MAT 140@	College Algebra	3
GNS 101	Freshman Seminar	0	PSY 210	General Psychology	3
<b>HIS 121</b>	<b>History of Civilization I</b>	<b>3</b>	<b>TOTAL</b>		<b>15</b>
MAT 145	Liberal Arts Math	3			
<b>TOTAL</b>		<b>18</b>			

#### *Sophomore*

<b>ECO</b>	<b>ECO 201 or 202</b>	<b>3</b>	BIB 206	Modern Religious Issues	2
<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>	<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>
<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>	<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>
<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>	ESS 109	Lifetime Fitness	1
ENG	ENG 211, 212, 221, or 222	3	<b>HIS 202</b>	<b>United States History II</b>	<b>3</b>
SCI 104	General Biology I	3	MAT 150	Probability and Statistics	3
<b>TOTAL</b>		<b>18</b>	SCI 107	Earth Science	3
			<b>TOTAL</b>		<b>18</b>

#### *Junior*

BIB 411	Bible Doctrines I	3	BIB	Bible Elective	3
<b>EDU 323</b>	<b>Mid/Sec Meth Social Studies</b>	<b>3</b>	BIB 412	Bible Doctrines II	3
<b>EDU 362</b>	<b>Field Experience Practicum I</b>	<b>0</b>	<b>EDU 332</b>	<b>Teach Read Mid/Sec Schools</b>	<b>3</b>
<b>GEO 200</b>	<b>Survey of World Geography</b>	<b>3</b>	<b>EDU 363</b>	<b>Field Experience Practicum II</b>	<b>0</b>
<b>HIS**</b>	<b>History Elective (Non Western)</b>	<b>3</b>	HUM 200	Introduction to Fine Arts	3
<b>HIS 347</b>	<b>Florida History</b>	<b>3</b>	PHI 201	Introduction to Philosophy	3
SCI 106	Physical Science	3	<b>POS 231</b>	<b>American Const Government</b>	<b>3</b>
<b>TOTAL</b>		<b>18</b>	<b>TOTAL</b>		<b>18</b>

#### *Senior*

BIB	Bible Elective	3	<b>EDU 460</b>	<b>Student Teaching Internship</b>	<b>12</b>
<b>EDU 404</b>	<b>Tests &amp; Measurements</b>	<b>3</b>	<b>TOTAL</b>		<b>12</b>
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
<b>HIS***</b>	<b>History Elective (American)</b>	<b>3</b>			
<b>HIS 201</b>	<b>United States History I</b>	<b>3</b>			
<b>TOTAL</b>		<b>15</b>			

**TOTAL PROGRAM HOURS 132**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

\*\* Choose one of the following: *HIS 333, HIS 343, or HIS 353.*

\*\*\* Choose one of the following: *HIS 409, HIS 423, or HIS 425.*

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## ACADEMIC PROGRAMS

### Bachelor of Science in Special Education—Exceptional Student Education (K-12)—ESOL Endorsement

The Special Education major provides prospective teachers with a planned sequence of courses and field experiences which will train them to effectively teach children and youth with special needs in grades K-12. In addition, the Special Education major provides students who choose to pursue graduate studies with a solid foundation in the diagnosis and treatment of exceptional students.

#### Course Requirements for *Bachelor of Science in Special Education—Exceptional Student Education (K-12)—ESOL Endorsement*

##### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	<b>EDU 103</b>	<b>History &amp; Philosophy of Educ</b>	<b>3</b>
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
HIS	<i>HIS 121 or 122</i>	3	HIS	<i>HIS 201 or 202</i>	3
MAT 145	Liberal Arts Math	3	MAT 140@	College Algebra	3
SCI 104	General Biology I	3	<b>SED 200</b>	<b>Intro Exceptional Students</b>	<b>3</b>
SCI 106	Physical Science	3	<b>TOTAL</b>	<b>TOTAL</b>	<b>18</b>

##### *Sophomore*

BIB	Bible Elective	3	BIB	Bible Elective	3
COM 110	Fund of Communication	3	<b>EDU 210</b>	<b>Introduction to ESOL</b>	<b>3</b>
<b>EDU 202</b>	<b>Curriculum and Instruction</b>	<b>3</b>	<b>EDU 272</b>	<b>Educational Psychology</b>	<b>3</b>
<b>EDU 235</b>	<b>Technology in Education</b>	<b>3</b>	ENG	<i>ENG 211, 212, 221, or 222</i>	3
<b>EDU 145</b>	<b>Teaching Diverse Populations</b>	<b>3</b>	ESS 109	Lifetime Fitness	1
PSY 210	General Psychology	3	MAT 150	Probability and Statistics	3
<b>TOTAL</b>	<b>TOTAL</b>	<b>18</b>	PHI 201	Intro to Philosophy	3
			<b>TOTAL</b>	<b>TOTAL</b>	<b>19</b>

##### *Junior*

BIB 411	Bible Doctrines I	3	BIB 206	Modern Religious Issues	2
<b>EDU 310</b>	<b>Children's Literature</b>	<b>3</b>	BIB 412	Bible Doctrines II	3
<b>EDU 314</b>	<b>Elem Meth of Language Arts</b>	<b>3</b>	<b>EDU 312</b>	<b>Teaching Reading</b>	<b>3</b>
<b>EDU 362</b>	<b>Field Exp Prac I (Spec Ed)</b>	<b>0</b>	SCI 107	Earth Science	3
HUM 200	Introduction to Fine Arts	3	<b>SED 331</b>	<b>Strategies for SLD</b>	<b>3</b>
POS 231	American Const Government	3	<b>SED 420</b>	<b>Educ/Beh Mngt Exc Std</b>	<b>3</b>
<b>SED 341</b>	<b>Strat for Mental Retardation</b>	<b>3</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>17</b>
<b>TOTAL</b>	<b>TOTAL</b>	<b>18</b>			

##### *Senior*

<b>EDU 363</b>	<b>Field Exp Prac II (Spec Ed)</b>	<b>0</b>	<b>EDU 460</b>	<b>Internship (Spec Ed)</b>	<b>12</b>
<b>EDU 410</b>	<b>Applied Linguistics</b>	<b>3</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>12</b>
<b>EDU 419</b>	<b>Diag/Pres Procedures in Read</b>	<b>3</b>			
<b>EDU 420</b>	<b>Classroom Management</b>	<b>3</b>			
<b>SED 410</b>	<b>Tests/Measurements Exc Std</b>	<b>3</b>			
<b>SED 421</b>	<b>Strategies for Behav Disorders</b>	<b>3</b>			
<b>SED 430</b>	<b>Personal Development</b>	<b>3</b>			
<b>TOTAL</b>	<b>TOTAL</b>	<b>18</b>			

**TOTAL PROGRAM HOURS 138**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

MINORS IN THE DIVISION OF EDUCATION

Course Requirements for *Minor in Special Education—Exceptional Student Education (K-12)*

EDU 210	Introduction to English for Speakers of Other Languages (ESOL)	3
SED 200	Introduction to Exceptional Students	3
SED 331	Strategies for Teaching Students with Specific Learning Disabilities	3
SED 420	Behavior and Educational Management of Exceptional Students	3
SED 421	Strategies for Teaching Students with Behavior Disorders and Emotional Handicaps	3
SED 430	Personal Development of Exceptional Students	3
	<b>TOTAL</b>	<b>18</b>

ACADEMIC PROGRAMS

DIVISION OF FINE ARTS

Faculty

Dr. Craig Ralston, *Chair*  
Dr. Pattye Casarow  
Dr. Robert Cundiff  
Mr. David Fitzgerald  
Dr. Melissa Frame

Dr. Richard Nichols  
Mr. Richard Shelburne  
Dr. Duane White

Degrees and Majors

Church Music (B.A. or B.S.)  
Communication Arts (B.A.)  
Music (B.A. or B.S.)

Academic Minors

Communication Arts  
Music

Purpose

The purpose of the Division of Fine Arts is to provide students with an opportunity to learn music and communication arts and to develop performance skills in music, drama, and interpretive speech. Students are given a broad base of knowledge in music and communication arts. Students interested in performance are trained to perform skillfully and artistically on the public platform in school, church, or elsewhere. Applied music lessons and performance opportunities (vocal, instrumental, dramatic, and interpretive speech) are available to all students, regardless of major.

Description of Division of Fine Arts

The Division of Fine Arts includes studies in both performance and non-performance areas. *Music* majors present public recitals in their junior and senior years. While some *communication arts* majors study non-performance areas, many communication arts students perform poetry, prose, and drama in general student fine arts recitals. Many fine arts students become involved in college productions.

Students learn both theory and practice, including private studio lessons for music students. Theoretical and performance skills gained in the classroom are applied ultimately on the public platform on campus, in church, school, and elsewhere.

## Bachelor of Science in Church Music

The Church Music major prepares students for performance opportunities, work in church or school, and graduate studies. Individual instruction is provided in voice, piano, organ, composition, and orchestral instruments as well as group instruction in choir and ensembles. This major gives students opportunities to express their talents in concerts, solos, and recitals. **Prospective music majors must audition in person prior to registration.**

### Course Requirements for Bachelor of Science in Church Music

#### Freshman

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	ESS 109	Lifetime Fitness	1
MAT 130@	Intermediate Algebra	3	MAT 145	Liberal Arts Math	3
MUA	<b>Applied Music Principal</b>	<b>1</b>	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS 123*	<b>Music Theory I</b>	<b>2</b>	MUS 124	<b>Music Theory II</b>	<b>2</b>
MUS 125	<b>Aural Theory I</b>	<b>1</b>	MUS 126	<b>Aural Theory II</b>	<b>1</b>
MUS 230**	<b>Diction for Singers</b>	<b>1</b>		<b>TOTAL</b>	<b>15</b>
	<b>TOTAL</b>	<b>15</b>			

#### Sophomore

COM 110	Fund of Communication	3	BIB 206	Modern Religious Issues	2
ENG	<i>ENG 211, 212, 221, or 222</i>	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
HUM 200	Introduction to Fine Arts	3	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUA	<b>Applied Music Principal</b>	<b>1</b>	MUA	<b>Applied Music Secondary</b>	<b>1</b>
MUA	<b>Applied Music Secondary</b>	<b>1</b>	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUS 224	<b>Music Theory IV</b>	<b>2</b>
MUS 223	<b>Music Theory III</b>	<b>2</b>	MUS 226	<b>Aural Theory IV</b>	<b>1</b>
MUS 225	<b>Aural Theory III</b>	<b>1</b>		General Elective	3
	<b>TOTAL</b>	<b>18</b>		<b>TOTAL</b>	<b>17</b>

#### Junior

BIB	Bible Elective	3	CIS 100	Introduction to Computers	3
MUA	<b>Applied Music Principal</b>	<b>1</b>	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS 313	<b>Music History I</b>	<b>3</b>	MUS 314	<b>Music History II</b>	<b>3</b>
MUS 323	<b>Form &amp; Analysis</b>	<b>2</b>	MUS 324	<b>Orchestration &amp; Arranging</b>	<b>2</b>
MUS 351	<b>Elements of Conducting</b>	<b>1</b>	MUS 352	<b>Choral Conducting</b>	<b>1</b>
MUS 395	<b>Junior Recital</b>	<b>0</b>	MUS 356	<b>Church Music Administration</b>	<b>2</b>
POS 231	American Const Government	3	SCI	Science Requirement	3
PSY 210	General Psychology	3		<b>TOTAL</b>	<b>16</b>
	<b>TOTAL</b>	<b>17</b>			

#### Senior

BIB 411	Bible Doctrines I	3	BIB	Bible Elective	3
MUA	<b>Applied Music Principal</b>	<b>1</b>	BIB 412	Bible Doctrines II	3
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUS 364	<b>Hymnology</b>	<b>2</b>	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS 401	<b>Church Music Practicum</b>	<b>0</b>	MUS	<b>MUS 332 or 334</b>	<b>2</b>
MUS 423	<b>Counterpoint</b>	<b>2</b>	MUS 353	<b>Instrumental Conducting</b>	<b>1</b>
MUS 492	<b>Music Seminar</b>	<b>2</b>	MUS 354	<b>Choral Literature</b>	<b>2</b>
	General Electives	5	MUS 495	<b>Senior Recital</b>	<b>0</b>
	<b>TOTAL</b>	<b>15</b>		General Elective	3
				<b>TOTAL</b>	<b>15</b>

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam. \*\*Required for voice principal students.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

**NOTE:** MUA 117 and MUA 121 (1 credit each) are required for students whose principal instrument is piano.

**FOR B.A. DEGREE:** Substitute 6 hours of Elementary Foreign Language, 6 hours of Intermediate Foreign Language, and PHI 201 *Introduction to Philosophy* for general electives.

## ACADEMIC PROGRAMS

### Bachelor of Arts in Communication Arts

A major in Communication Arts proposes to help students learn the human communication process and to develop their communication skills. A combination of theory and practice helps students understand how to communicate effectively in various situations. Communication skills are a crucial characteristic for major career choices. A major in Communication Arts will heighten a student's competence in every professional category. Some professions require additional education on the graduate level.

### Course Requirements for *Bachelor of Arts in Communication Arts*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
<b>COM 110</b>	<b>Fund of Communication</b>	<b>3</b>	CIS 100	Introduction to Computers	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	ESS 109	Lifetime Fitness	1
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
MAT 130@	Intermediate Algebra	3	MAT 145	Liberal Arts Math	3
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>16</b>

#### *Sophomore*

BIB 206	Modern Religious Issues	2	BIB	Bible Elective	3
<b>COM 220</b>	<b>Interpersonal Comm</b>	<b>3</b>	<b>COM 235</b>	<b>Voice and Diction</b>	<b>3</b>
ENG	<i>ENG 211, 212, 221, or 222</i>	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
HUM 200	Introduction to Fine Arts	3	LAN	Elem Foreign Language	3
LAN	Elem Foreign Language	3	SCI	Science Requirement	3
PSY 210	General Psychology	3		<b>TOTAL</b>	<b>15</b>
	<b>TOTAL</b>	<b>17</b>			

#### *Junior*

BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
<b>COM 255</b>	<b>Communication Theory</b>	<b>3</b>	<b>COM</b>	<b>Communication Elective</b>	<b>3</b>
LAN	<b>Interm Foreign Language</b>	<b>3</b>	<b>COM</b>	<b>Communication Elective</b>	<b>3</b>
PHI 201	Introduction to Philosophy	3	<b>COM 215</b>	<b>Mass Communication</b>	<b>3</b>
POS 231	American Const Government	3	<b>COM 330</b>	<b>Oral Interpretation</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>	LAN	<b>Interm Foreign Language</b>	<b>3</b>
				<b>TOTAL</b>	<b>18</b>

#### *Senior*

BIB	Bible Elective	3	<b>COM</b>	<b>Communication Elective</b>	<b>3</b>
<b>COM</b>	<b>Communication Elective</b>	<b>3</b>	<b>COM</b>	<b>Communication Support</b>	<b>3</b>
<b>COM 340</b>	<b>Non-Verbal Communication</b>	<b>3</b>	<b>COM 320</b>	<b>Communication &amp; Cognition</b>	<b>3</b>
<b>COM 491</b>	<b>Communication Seminar</b>	<b>3</b>	<b>COM</b>	<b>Production Requirement</b>	<b>3</b>
	General Electives	4		General Electives	4
	<b>TOTAL</b>	<b>16</b>		<b>TOTAL</b>	<b>16</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

**Communication Support:** Select one (*BUS 203, 305; CHU 302; EDU 340; ENG 312; MIS 320*)

**NOTE:** A maximum of six hours of COM 121-126 or COM 410-412 credit is allowed for fulfillment of production major requirements.

## Bachelor of Science in Music

The major in Music provides an intense musical concentration preparing students for performance opportunities, graduate studies, and teaching. Individual instruction is offered in voice, piano, organ, composition, and orchestral instruments in addition to group instruction in choir, vocal, and instrumental ensembles. This major gives musicians ample opportunity to express their God-given talents in public concerts, chapel solos, and recitals. **Prospective music majors and transfer students must audition in person prior to registration.**

### Course Requirements for Bachelor of Science in Music

#### Freshman

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	ESS 109	Lifetime Fitness	1
MAT 130@	Intermediate Algebra	3	MAT 145	Liberal Arts Math	3
MUA	<b>Applied Music Principal</b>	<b>1</b>	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS 123*	<b>Music Theory I</b>	<b>2</b>	MUS 124	<b>Music Theory II</b>	<b>2</b>
MUS 125	<b>Aural Theory I</b>	<b>1</b>	MUS 126	<b>Aural Theory II</b>	<b>1</b>
MUS 230**	<b>Diction for Singers</b>	<b>1</b>		<b>TOTAL</b>	<b>15</b>
	<b>TOTAL</b>	<b>15</b>			

#### Sophomore

BIB 206	Modern Religious Issues	2	COM 110	Fund of Communication	3
ENG	<i>ENG 211, 212, 221, or 222</i>	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
MUA	<b>Applied Music Principal</b>	<b>1</b>	HUM 200	Introduction to Fine Arts	3
MUA	<b>Applied Music Secondary</b>	<b>1</b>	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUA	<b>Applied Music Secondary</b>	<b>1</b>
MUS 223	<b>Music Theory III</b>	<b>2</b>	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS 225	<b>Aural Theory III</b>	<b>1</b>	MUS 224	<b>Music Theory IV</b>	<b>2</b>
PSY 210	General Psychology	3	MUS 226	<b>Aural Theory IV</b>	<b>1</b>
	<b>TOTAL</b>	<b>17</b>		<b>TOTAL</b>	<b>18</b>

#### Junior

MUA	<b>Applied Music Principal</b>	<b>1</b>	CIS 100	Introduction to Computers	3
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUS	<i>MUS 332 or 334</i>	2	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS 313	<b>Music History I</b>	<b>3</b>	MUS 314	<b>Music History II</b>	<b>3</b>
MUS 323	<b>Form &amp; Analysis</b>	<b>2</b>	MUS 324	<b>Orchestration &amp; Arranging</b>	<b>2</b>
MUS 351	<b>Elements of Conducting</b>	<b>1</b>	MUS 352	<b>Choral Conducting</b>	<b>1</b>
MUS 391	Junior Recital	0	SCI	Science Requirement	3
POS 231	American Const Government	3		General Elective	3
	General Elective	3		<b>TOTAL</b>	<b>17</b>
	<b>TOTAL</b>	<b>16</b>			

#### Senior

BIB	Bible Elective	3	BIB	Bible Elective	3
BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
MUA	<b>Applied Music Principal</b>	<b>1</b>	MUA	<b>Applied Music Principal</b>	<b>1</b>
MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>	MUS	<b>Choir, Chorale, or Instr Ens</b>	<b>1</b>
MUS 423	<b>Counterpoint</b>	<b>2</b>	MUS 353	<b>Instrumental Conducting</b>	<b>1</b>
MUS 492	<b>Music Seminar</b>	<b>2</b>	MUS 495	<b>Senior Recital</b>	<b>0</b>
	General Electives	5		General Electives	6
	<b>TOTAL</b>	<b>16</b>		<b>TOTAL</b>	<b>14</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major Requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

\*\*Required for voice principal students.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

**NOTE:** More than two semesters of secondary applied music required if proficiency test is not passed.

**FOR B.A. DEGREE:** Substitute six (6) hours of Elementary Foreign Language, six (6) hours of Intermediate Foreign Language, and PHI 201 *Introduction to Philosophy* for general electives.

ACADEMIC PROGRAMS

MINORS IN THE DIVISION OF FINE ARTS

Course Requirements for *Minor in Communication Arts*

COM 215	Mass Communication	3
COM 220	Interpersonal Communication	3
COM 330	Oral Interpretation	3
COM	<i>Communication Arts Electives</i>	6
A maximum of three hours credit from the following:		
COM 121-123	Newspaper Production	3
	or	
COM 410-412	Drama Performance Activity	
	<b>TOTAL</b>	<b>18</b>

Course Requirements for *Minor in Music*

MUA	<i>Applied Music</i>	4
MUS	<i>Choir, Chorale, or Instrumental Ensemble</i>	2
MUS 123/124	Music Theory I and II	4
MUS 125/126	Aural Theory I and II	2
MUS 313/314	Music History I and II	6
	<b>TOTAL</b>	<b>18</b>

CONCENTRATION IN THE DIVISION OF FINE ARTS

Course Requirements for *Interdisciplinary Concentration in Music*

MUA	<i>Applied Music</i>	4
MUS	<i>Choir, Chorale, or Instrumental Ensemble</i>	2
MUS 123/124	Music Theory I and II	4
MUS 125/126	Aural Theory I and II	2
MUS 314	Music History II	3
	<b>TOTAL</b>	<b>15</b>

## DIVISION OF HUMANITIES

### Faculty

Dr. Lexie Wiggins, *Chair*  
 Mrs. Catherine Anthony  
 Dr. Ralph Hayes  
 Mrs. Jennifer Herban  
 Miss Sue Hermes  
 Dr. Daniel Hurst

Dr. N. Luanne Hurst  
 Dr. Keith Hutchison  
 Dr. Edward Oliver  
 Mr. Frank Partridge  
 Mr. William Ritchie

### Degrees and Majors

English (B.A.)  
 General Studies (A.A. or B.S.)  
 History (B.A.)  
 Humanities (B.A.)  
 Interdisciplinary Studies (B.A. or B.S.)  
 Pre-Law (B.A.)

### Academic Minors

English  
 History

### Purpose

The purpose of the Division of Humanities is to assist in providing the foundation of a liberal arts education to prepare the student to seek knowledge for its own sake and to place it in a Biblical framework. The primary goal is the pursuit of truth so that the mind, the reason, and the power to reflect are exercised. Programs offered within the division are designed to send students to their sacred and secular duties well-prepared and fortified with Christian character.

### Description of Division of Humanities

The courses offered by this division form a major part of the foundation of the liberal arts education and lead to six academic majors including five bachelor degree programs. Majors leading to a Bachelor of Arts require instruction at the intermediate level in a foreign language and a course in philosophy. This requirement assumes that the student will have taken two years or more of language at the high school level and will be ready to resume language studies at the college level in Spanish or French. In most cases, students will have to take beginning level foreign language to be successful at the intermediate level.

# ACADEMIC PROGRAMS

## Bachelor of Arts in English

The major in English seeks to develop in the student the ability to think, write, and speak clearly and effectively. In addition, faculty strive to help the student understand, enjoy, and evaluate literature by becoming acquainted with the works of the world's major writers as well as those writers' social and intellectual backgrounds. This major is especially profitable for students wishing to enter the Christian ministry or become English teachers, librarians, or lawyers. It is also for those desiring a general humanities background. Students may enter the English major upon submission of a writing portfolio approved by the English Department. Students are to submit the portfolio upon completion of sixty hours.

### Course Requirements for *Bachelor of Arts in English*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
<b>ENG 101*</b>	<b>English Composition I</b>	<b>3</b>	CIS 100	Introduction to Computers	3
ESS 109	Lifetime Fitness	1	<b>ENG 102</b>	<b>English Composition II</b>	<b>3</b>
GNS 101	Freshman Seminar	0	HIS 122	History of Civilization II	3
HIS 121	History of Civilization I	3	LAN	Elem Foreign Language	3
LAN	Elem Foreign Language	3	MAT 145	Liberal Arts Math	3
MAT 130@	Intermediate Algebra	3	<b>TOTAL</b>		<b>18</b>
<b>TOTAL</b>		<b>16</b>			

#### *Sophomore*

<b>ENG 201</b>	<b>Expository Writing</b>	<b>3</b>	BIB	Bible Elective	3
<b>ENG 211</b>	<b>American Literature Survey I</b>	<b>3</b>	<b>ENG 204</b>	<b>Creative Writing</b>	<b>3</b>
LAN	Interm Foreign Language	3	<b>ENG 212</b>	<b>American Literature Survey II</b>	<b>3</b>
<b>PHI 201</b>	<b>Introduction to Philosophy</b>	<b>3</b>	HUM 200	Introduction to Fine Arts	3
POS 231	American Const Government	3	LAN	Interm Foreign Language	3
<b>TOTAL</b>		<b>15</b>	SCI	Science Requirement	3
			<b>TOTAL</b>		<b>18</b>

#### *Junior*

BIB 411	Bible Doctrines I	3	BIB 206	Modern Religious Issues	2
COM 110	Fund of Communication	3	BIB 412	Bible Doctrines II	3
<b>ENG 312</b>	<b>Dramatic Literature</b>	<b>3</b>	<b>ENG 222</b>	<b>British Literature Survey II</b>	<b>3</b>
<b>ENG 221</b>	<b>British Literature Survey I</b>	<b>3</b>	<b>ENG 321</b>	<b>Advanced Grammar</b>	<b>3</b>
PSY 210	General Psychology	3	<b>ENG 331</b>	<b>World Literature</b>	<b>3</b>
<b>TOTAL</b>		<b>15</b>	<b>ENG 334</b>	<b>Milton</b>	<b>3</b>
			<b>TOTAL</b>		<b>17</b>

#### *Senior*

BIB	Bible Elective	3	<b>ENG</b>	<b>Literature Elective</b>	<b>3</b>
<b>ENG 332</b>	<b>Shakespeare</b>	<b>3</b>	<b>ENG 430</b>	<b>The Novel</b>	<b>3</b>
<b>ENG 441</b>	<b>Contemporary Literature</b>	<b>3</b>	<b>ENG 490</b>	<b>Literary Criticism</b>	<b>3</b>
<b>ENG 491</b>	<b>Literature Seminar</b>	<b>3</b>		General Electives	4
	General Electives	4	<b>TOTAL</b>		<b>13</b>
<b>TOTAL</b>		<b>16</b>			

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

### Associate of Arts in General Studies

The A.A. degree program in General Studies offers a core curriculum in liberal arts. This program is designed for the individual who will use the degree as a stepping stone into a four-year program at Clearwater Christian College or another four-year institution. It is designed for the above-average student seeking to gain Biblical foundations in his study of the liberal arts before he or she enters advanced studies in an academic program not currently available at CCC.

### Course Requirements for *Associate of Arts in General Studies*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
COM 110	Fund of Communication	3	ENG 102	English Composition II	3
ENG 101*	English Composition I	3	HIS 122	History of Civilization II	3
ESS 109	Lifetime Fitness	1	MAT 145	Liberal Arts Math	3
GNS 101	Freshman Seminar	0	SCI	Science Requirement	3
HIS 121	History of Civilization I	3	<b>TOTAL</b>		<b>15</b>
MAT 130@	Intermediate Algebra	3			
	<b>TOTAL</b>	<b>16</b>			

#### *Sophomore*

BIB 411	Bible Doctrines I	3	BIB 206	Modern Religious Issues	2
ENG	ENG 211, 212, 221, or 222	3	BIB 412	Bible Doctrines II	3
HUM 200	Introduction to Fine Arts	3	POS 231	American Const Government	3
LAN	Foreign Language	3	PSY 210	General Psychology	3
PHI 201	Introduction to Philosophy	3		General Electives	4
	General Elective	3	<b>TOTAL</b>		<b>15</b>
	<b>TOTAL</b>	<b>18</b>	<b>TOTAL PROGRAM HOURS</b>		<b>64</b>

\* Entry level courses are determined by a placement exam.  
 @ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

ACADEMIC PROGRAMS

Bachelor of Science in General Studies

The Bachelor of Science in General Studies requires a curriculum in liberal arts, a Bible minor, and 128 credit hours of study. The completion of the College academic core may serve as a springboard for directing students into a specialized field of study. This program permits undeclared students the opportunity to complete a four-year program and receive a bachelor’s degree from an accredited Christian liberal arts college.

Course Requirements for *Bachelor of Science in General Studies*

*Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
COM 110	Fund of Communication	3	CIS 100	Introduction to Computers	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	HIS 122	History of Civilization II	3
HIS 121	History of Civilization I	3	MAT 145	Liberal Arts Math	3
PSY 210	General Psychology	3	<b>TOTAL</b>		<b>15</b>

*Sophomore*

ENG	ENG 211, 212, 221, or 222	3	BIB	Bible Elective	3
MAT 130@	Intermediate Algebra	3	ENG	ENG 211, 212, 221, or 222	3
POS 231	American Const Government	3	ESS 109	Lifetime Fitness	1
	General Electives	6	HUM 200	Introduction to Fine Arts	3
	<b>TOTAL</b>	<b>15</b>	SCI	Science Requirement	3
				General Elective	3
			<b>TOTAL</b>		<b>16</b>

*Junior*

BIB 206	Modern Religious Issues	2	BIB 412	Bible Doctrines II	3
BIB 411	Bible Doctrines I	3		General Electives	14
	General Electives	12	<b>TOTAL</b>		<b>17</b>
	<b>TOTAL</b>	<b>17</b>			

*Senior*

BIB	Bible Elective	3	HUM 491	Humanities Seminar	3
	General Electives	14		General Electives	13
	<b>TOTAL</b>	<b>17</b>	<b>TOTAL</b>		<b>16</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

## Bachelor of Arts in History

There is an ever-present need in our society for well-informed citizens with a thorough knowledge of historical trends and social forces which shape society. History majors are trained to understand and interpret these forces. The College offers a B.A. program in history to provide students with a Biblical approach to this field of study. Facts are examined, and conclusions are formed by students motivated by a love of learning and a love for history. Graduates from this major are prepared for graduate studies in education, political science, law, and a host of other fields. Undergraduate training in history can be a springboard to many professions where critical thinking skills and disciplined inquiry are valued.

### Course Requirements for *Bachelor of Arts in History*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	CIS 100	Introduction to Computers	3
ESS 109	Lifetime Fitness	1	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	<b>HIS 122</b>	<b>History of Civilization II</b>	<b>3</b>
<b>HIS 121</b>	<b>History of Civilization I</b>	<b>3</b>	LAN	Elem Foreign Language	3
LAN	Elem Foreign Language	3	MAT 145	Liberal Arts Math	3
MAT 130@	Intermediate Algebra	3	<b>TOTAL</b>		<b>18</b>
	<b>TOTAL</b>	<b>16</b>			

#### *Sophomore*

BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
COM 110	Fund of Communication	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
ENG	<i>ENG 211, 212, 221, or 222</i>	3	HUM 200	Introduction to Fine Arts	3
<b>HIS 201</b>	<b>United States History I</b>	<b>3</b>	<b>HIS 202</b>	<b>United States History II</b>	<b>3</b>
LAN	Interm Foreign Language	3	LAN	Interm Foreign Language	3
POS 231	American Const Government	3	SCI	Science Requirement	3
	<b>TOTAL</b>	<b>18</b>	<b>TOTAL</b>		<b>17</b>

#### *Junior*

BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
GEO 200	Survey of World Geography	3	<b>HIS**</b>	<b>History Elective (Non Western)</b>	<b>3</b>
<b>HIS**</b>	<b>History Elective (Non Western)</b>	<b>3</b>	<b>HIS 351</b>	<b>America in Nuclear Age</b>	<b>3</b>
<b>HIS 347</b>	<b>Florida History</b>	<b>3</b>		General Electives	6
PSY 210	General Psychology	3	<b>TOTAL</b>		<b>15</b>
	<b>TOTAL</b>	<b>15</b>			

#### *Senior*

BIB	Bible Elective	3	<b>HIS</b>	<b>History Elective</b>	<b>3</b>
<b>HIS</b>	<b>History Elective</b>	<b>3</b>	<b>HIS 423</b>	<b>Early National Period</b>	<b>3</b>
<b>HIS 491</b>	<b>History Seminar</b>	<b>3</b>	<b>PHI 201</b>	<b>Introduction to Philosophy</b>	<b>3</b>
	General Electives	6		General Electives	5
	<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>		<b>14</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

\*\*Non-Western History electives include *HIS 333, 343, or 353*.

## ACADEMIC PROGRAMS

### Bachelor of Arts in Humanities

The Humanities major includes study in the traditional liberal arts disciplines of history, literature, language, philosophy, Bible, fine arts, and rhetoric (speech). Our program satisfies the student whose interest is to pursue a major which does not include a special concentration in any one of these areas. Whether or not this program is followed up with an advanced degree in a specialized field of study, the major in Humanities is preparatory for many directions in life.

### Course Requirements for *Bachelor of Arts in Humanities*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	CIS 100	Introduction to Computers	3
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
LAN	Elem Foreign Language	3	LAN	Elem Foreign Language	3
MAT 130@	Intermediate Algebra	3	MAT 145	Liberal Arts Math	3
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>18</b>

#### *Sophomore*

COM 110	Fund of Communication	3	BIB	Bible Elective	3
ENG	<b>ENG 211, 212, 221, or 222</b>	<b>3</b>	ENG	<b>ENG 211, 212, 221, or 222</b>	<b>3</b>
LAN	Interm Foreign Language	3	ESS 109	Lifetime Fitness	1
PHI 201	Introduction to Philosophy	3	HUM 200	Introduction to Fine Arts	3
POS 231	American Const Government	3	LAN	Interm Foreign Language	3
PSY 210	General Psychology	3	SCI	Science Requirement	3
	<b>TOTAL</b>	<b>18</b>		<b>TOTAL</b>	<b>16</b>

#### *Junior*

BIB 206	Modern Religious Issues	2	BIB 412	Bible Doctrines II	3
BIB 411	Bible Doctrines I	3	COM	Communications Elective	3
COM 330	Oral Interpretation	3	ENG 204	Creative Writing	3
ENG 201	Expository Writing	3	MUS	Music Elective	3
ENG 332	Shakespeare	3		General Elective	3
HIS	History Elective (300-400)	3		<b>TOTAL</b>	<b>15</b>
	<b>TOTAL</b>	<b>17</b>			

#### *Senior*

BIB	Bible Elective	3	ENG	Literature Elective (300-400)	3
ENG	Literature Elective (300-400)	3	HIS	History Elective (300-400)	3
SCI	Science Elective	3	HUM 491	Humanities Seminar	3
	General Electives	6		General Electives	5
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>14</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

## Bachelor of Arts in Interdisciplinary Studies

The Interdisciplinary Studies major offers students with special interests or abilities the opportunity to study in multiple programs. The program includes the Bible minor, the College academic core, and an additional concentration in two other disciplines that the student selects in consultation with an academic advisor. Students will be encouraged to complete upper-level course work to build a foundation for an advanced degree in a specialized field of study.

### Course Requirements for *Bachelor of Arts in Interdisciplinary Studies*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	CIS 100	Introduction to Computers	3
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
LAN	Elem Foreign Language	3	LAN	Elementary Foreign Language	3
PSY 210	General Psychology	3	MAT 145	Liberal Arts Math	3
	<b>TOTAL</b>	<b>15</b>		<b>TOTAL</b>	<b>18</b>

#### *Sophomore*

COM 110	Fund of Communication	3	BIB	Bible Elective	3
ENG	<i>ENG 211, 212, 221, or 222</i>	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
<b>LAN</b>	<b>Interm Foreign Language</b>	<b>3</b>	ESS 109	Lifetime Fitness	1
MAT 130@	Intermediate Algebra	3	HUM 200	Introduction to Fine Arts	3
<b>PHI 201</b>	<b>Introduction to Philosophy</b>	<b>3</b>	<b>LAN</b>	<b>Interm Foreign Language</b>	<b>3</b>
POS 231	American Const Government	3	SCI	Science Requirement	3
	<b>TOTAL</b>	<b>18</b>		<b>TOTAL</b>	<b>16</b>

#### *Junior*

BIB 206	Modern Religious Issues	2	BIB 412	Bible Doctrines II	3
BIB 411	Bible Doctrines I	3		<b>Principal Concentration</b>	<b>3</b>
	<b>Principal Concentration</b>	<b>3</b>		<b>Secondary Concentration</b>	<b>3</b>
	<b>Principal Concentration</b>	<b>3</b>		<b>Secondary Concentration</b>	<b>3</b>
	<b>Secondary Concentration</b>	<b>3</b>		General Elective	3
	<b>Secondary Concentration</b>	<b>3</b>		<b>TOTAL</b>	<b>15</b>
	<b>TOTAL</b>	<b>17</b>			

#### *Senior*

BIB	Bible Elective	3	HUM 491	<b>Humanities Seminar</b>	<b>3</b>
	<b>Principal Concentration</b>	<b>3</b>		<b>Principal Concentration</b>	<b>3</b>
	<b>Secondary Concentration</b>	<b>3</b>		General Electives	8
	General Electives	6		<b>TOTAL</b>	<b>14</b>
	<b>TOTAL</b>	<b>15</b>			
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

**FOR B.S. DEGREE:** Intermediate foreign language and PHI 201 may be replaced with elective coursework.

## ACADEMIC PROGRAMS

### Bachelor of Arts in Pre-Law

Pre-Law is an interdisciplinary major representing a variety of academic fields including Business, History, and English. It provides students with broad undergraduate training, which is excellent preparation for law school. Students must have a 3.50 grade point average for admission into the major.

#### Course Requirements for *Bachelor of Arts in Pre-Law*

##### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	CIS 100	Introduction to Computers	3
ESS 109	Lifetime Fitness	1	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	<b>HIS 122</b>	<b>History of Civilization II</b>	<b>3</b>
<b>HIS 121</b>	<b>History of Civilization I</b>	<b>3</b>	LAN	Elem Foreign Language	3
LAN	Elem Foreign Language	3	MAT 145	Liberal Arts Math	3
MAT 130@	Intermediate Algebra	3	<b>TOTAL</b>		<b>18</b>
<b>TOTAL</b>		<b>16</b>			

##### *Sophomore*

<b>ACC 201</b>	<b>Principles of Accounting I</b>	<b>3</b>	<b>ACC 202</b>	<b>Principles of Accounting II</b>	<b>3</b>
BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
ENG	<i>ENG 211, 212, 221, or 222</i>	3	COM 110	Fund of Communication	3
<b>HUM 200</b>	<b>Introduction to Fine Arts</b>	<b>3</b>	ENG	<i>ENG 211, 212, 221, or 222</i>	<b>3</b>
LAN	Interm Foreign Language	3	LAN	<b>Interm Foreign Language</b>	<b>3</b>
POS 231	American Const Government	3	SCI	Science Requirement	3
<b>TOTAL</b>		<b>18</b>	<b>TOTAL</b>		<b>17</b>

##### *Junior*

<b>COM 330</b>	<b>Oral Interpretation</b>	<b>3</b>	BIB	Bible Elective	3
<b>ECO 201</b>	<b>Principles of Economics I</b>	<b>3</b>	<b>CIS 250</b>	<b>Adv Microcomputer Appl</b>	<b>3</b>
<b>ENG 201</b>	<b>Expository Writing</b>	<b>3</b>	<b>ECO 202</b>	<b>Principles of Economics II</b>	<b>3</b>
<b>ENG 332</b>	<b>Shakespeare</b>	<b>3</b>	<b>ENG 204</b>	<b>Creative Writing</b>	<b>3</b>
PSY 210	General Psychology	3	<b>HIS</b>	<i>HIS 201 or 202</i>	3
<b>TOTAL</b>		<b>15</b>	<b>TOTAL</b>		<b>15</b>

##### *Senior*

BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
<b>BUS 303</b>	<b>Business Law I</b>	<b>3</b>	<b>BUS 304</b>	<b>Business Law II</b>	<b>3</b>
<b>GEO 200</b>	<b>Survey of World Geography</b>	<b>3</b>	<b>COM 310</b>	<b>Argumentation and Debate</b>	<b>3</b>
<b>PHI 201</b>	<b>Introduction to Philosophy</b>	<b>3</b>	<b>HIS</b>	<b>History Elective (300-400)</b>	<b>3</b>
	General Elective	2	<b>HUM 491</b>	<b>Humanities Seminar</b>	<b>3</b>
<b>TOTAL</b>		<b>14</b>	<b>TOTAL</b>		<b>15</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra*.

## MINORS IN THE DIVISION OF HUMANITIES

### Course Requirements for *Minor in English*

ENG 101/102	English Composition I and II	6
ENG 201/204	Expository Writing or Creative Writing	3
ENG 211/212	American Literature I and II	6
ENG 221/222	English Literature I or II	3
ENG 321	Advanced Grammar	3
	<b>TOTAL</b>	<b>21</b>

### Course Requirements for *Minor in History*

HIS 121/122	History of Civilization I and II	6
POS 231	American Constitutional Government	3
HIS 201/202	United States History I or II	3
HIS	<i>History Elective (300-400 level)</i>	6
	<b>TOTAL</b>	<b>18</b>

## ACADEMIC PROGRAMS

### DIVISION OF SCIENCE

#### Faculty

Dr. Jonathan Henry, *Chair*

Dr. Wayne Deckert

Dr. Vickie Denny

Miss Kristin DeWitt

Miss Sandra Draper

Dr. Ray Head

Mr. Matthew Kellogg

Mr. Daryl Mullholand

Dr. David Richter

Dr. Jill Ring

Mrs. Linda Wiggins

Mr. Del Wubbena

#### Degrees and Majors

Biology (B.S.)

Exercise and Sport Sciences (B.S.)

Mathematics (B.S.)

Pre-Med (B.S.)

Psychology (B.A. or B.S.)

#### Academic Minors

Biology

Chemistry

Coaching

Mathematics

Psychology

#### Purpose

The purpose of the Division of Science is to help students understand the magnificence and meaning of God's creation through the study of the natural sciences.

The basic courses in this division are a part of general education courses required for all students. The division teaches the contrast between data and opinion, as well as the difference between data and the interpretation of data. It also teaches the student to apply the sciences to practical problems.

#### Description of Division of Science

The programs include the natural sciences, the mathematical sciences, and the exercise and sport sciences which form a department around their respective major fields of study. Bachelor of Science programs do not require a foreign language. The major in Psychology offers the option of a B.A. or B.S. degree, depending upon the student's needs and interests.

## Bachelor of Science in Biology

The Bachelor of Science in Biology includes a depth of lecture, library, laboratory, and field work in a breadth of science courses designed to prepare students for advanced training and careers in such high impact fields as health and environmental sciences. There is continual reference throughout our science programs to the relationship between God's world and God's Word.

### Course Requirements for *Bachelor of Science in Biology*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
GNS 101	Freshman Seminar	0	ESS 109	Lifetime Fitness	1
MAT 140@	College Algebra	3	MAT 150	Probability and Statistics	3
<b>SCI 104</b>	<b>General Biology I</b>	<b>3</b>	<b>SCI 105</b>	<b>General Biology II</b>	<b>3</b>
<b>SCI 194</b>	<b>General Biology I Lab</b>	<b>1</b>	<b>SCI 195</b>	<b>General Biology II Lab</b>	<b>1</b>
<b>SCI 251</b>	<b>General Chemistry I</b>	<b>4</b>	<b>SCI 252</b>	<b>General Chemistry II</b>	<b>4</b>
	<b>TOTAL</b>	<b>17</b>		<b>TOTAL</b>	<b>18</b>

#### *Sophomore*

CIS 100	Introduction to Computers	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
COM 110	Fund of Communication	3	HIS 122	History of Civilization II	3
ENG	<i>ENG 211, 212, 221, or 222</i>	3	<b>SCI 107</b>	<b>Earth Science</b>	<b>3</b>
HIS 121	History of Civilization I	3	<b>SCI 205</b>	<b>Anatomy &amp; Physiology II</b>	<b>4</b>
<b>SCI 204</b>	<b>Anatomy &amp; Physiology I</b>	<b>4</b>	<b>SCI 210</b>	<b>History/Philosophy Science</b>	<b>3</b>
	<b>TOTAL</b>	<b>16</b>	<b>SCI 279</b>	<b>Science Seminar</b>	<b>1</b>
				<b>TOTAL</b>	<b>17</b>

#### *Junior*

BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
POS 231	American Const Government	3	HUM 200	Introduction to Fine Arts	3
<b>SCI 304</b>	<b>Botany</b>	<b>4</b>	PSY 210	General Psychology	3
	General Electives	4	<b>SCI 320</b>	<b>Ecology</b>	<b>3</b>
	<b>TOTAL</b>	<b>14</b>	<b>SCI 330</b>	<b>Microbiology</b>	<b>4</b>
				<b>TOTAL</b>	<b>15</b>

#### *Senior*

BIB 411	Bible Doctrines I	3	BIB	Bible Elective	3
<b>SCI 402</b>	<b>Cell Biology</b>	<b>3</b>	BIB 412	Bible Doctrines II	3
<b>SCI 410</b>	<b>Genetics</b>	<b>4</b>	<b>SCI 305</b>	<b>Invertebrate Zoology</b>	<b>4</b>
<b>SCI 491</b>	<b>Origins Seminar</b>	<b>1</b>		General Electives	6
	General Electives	4		<b>TOTAL</b>	<b>16</b>
	<b>TOTAL</b>	<b>15</b>			

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

**Health Care Emphasis:** substitute any two PHE 271, PHE 304, PHE 378, PHE 478 or PSY 340 for SCI 107, SCI 304, SCI 320, or SCI 402 and PHE 305 for SCI 304.

**Research Emphasis:** substitute SCI 201, SCI 202 and SCI 480 for SCI 320 and seven hours of electives; GPA of 3.00 is required.

## ACADEMIC PROGRAMS

### Bachelor of Science in Exercise and Sport Science

The major in Exercise and Sport Science is designed to prepare students for various careers in the exercise science and sport fields. Possible career options include opportunities in fitness, athletics, recreation, camp and sports outreach ministries and sports medicine clinics. All majors are required to take thirty-nine (39) hours of core courses along with six ESS elective hours.

#### Course Requirements for *Bachelor of Science in Exercise and Sport Science*

##### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	COM 110	Fund of Communication	3
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
HIS 121	History of Civilization I	3	<b>ESS 151</b>	<b>Intro Exercise/Sport Science</b>	<b>2</b>
MAT 140@	College Algebra	3	HIS 122	History of Civilization II	3
<b>SCI 104</b>	<b>General Biology I</b>	<b>3</b>	MAT 150	Probability and Statistics	3
<b>SCI 194</b>	<b>General Biology I Lab</b>	<b>1</b>	<b>TOTAL</b>		<b>17</b>
	<b>TOTAL</b>	<b>16</b>			

##### *Sophomore*

BIB	Bible Elective	3	CIS 100	Introduction to Computers	3
BIB 206	Modern Religious Issues	2	ENG	<i>ENG 211, 212, 221, 222</i>	3
ENG	<i>ENG 211, 212, 221, or 222</i>	3	<b>ESS 280</b>	<b>Exer/Sport Sci Pre-Practicum</b>	<b>0</b>
<b>ESS 271</b>	<b>Prevent/Care Athl Injuries</b>	<b>3</b>	HUM 200	Introduction to Fine Arts	3
<b>ESS 279</b>	<b>Exer/Sport Sci Pre-Practicum</b>	<b>0</b>	PSY 210	General Psychology	3
<b>SCI 204</b>	<b>Anatomy &amp; Physiology I</b>	<b>4</b>	<b>SCI 205</b>	<b>Anatomy &amp; Physiology II</b>	<b>4</b>
	<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>		<b>17</b>

##### *Junior*

BIB 411	Bible Doctrines I	3	<b>ESS</b>	<b>ESS Elective</b>	<b>3</b>
<b>ESS</b>	<b>ESS Elective</b>	<b>3</b>	<b>ESS 304</b>	<b>Conditioning and Fitness</b>	<b>3</b>
<b>ESS 379</b>	<b>Exer/Sport Sci Pre-Practicum</b>	<b>1</b>	<b>ESS 340</b>	<b>Motor Learning</b>	<b>3</b>
POS 231	American Const Government	3	<b>ESS 378</b>	<b>Kinesiology</b>	<b>3</b>
	General Electives	6	<b>ESS 380</b>	<b>Exer/Sport Sci Pre-Practicum</b>	<b>1</b>
	<b>TOTAL</b>	<b>16</b>		General Elective	3
			<b>TOTAL</b>		<b>16</b>

##### *Senior*

BIB	Bible Elective	3	BIB 412	Bible Doctrines II	3
<b>ESS 478</b>	<b>Exercise Physiology</b>	<b>3</b>	<b>ESS 470</b>	<b>Psychology of Exer/Sport</b>	<b>3</b>
<b>ESS 479</b>	<b>Exer/Sport Sci Practicum I</b>	<b>2</b>	<b>ESS 480</b>	<b>Exer/Sport Sci Practicum II</b>	<b>4</b>
	General Electives	7	<b>ESS 485</b>	<b>Exer/Sport Science Seminar</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>		General Elective	3
			<b>TOTAL</b>		<b>16</b>
			<b>TOTAL PROGRAM HOURS</b>		<b>128</b>

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

## ACADEMIC PROGRAMS

In addition to the core courses, all exercise and sport science majors must select six ESS elective hours from the following courses:

ESS 211	Teaching Team Sports	2
ESS 212	Teaching Individual and Dual Sports	2
ESS 305	Nutrition	3
ESS 311-319	Theory and Practice in Coaching Sports	2
ESS 371	Advanced Athletic Training	3
ESS 472	Organization and Administration of PE and Athletics	2

Research Emphasis: Students interested in graduate study in Exercise Science should take the following courses:

MAT 161	Calculus I	3
SCI 105	General Biology II	3
SCI 151	Medical Terminology	1
SCI 251	General Chemistry I with Lab	4



ACADEMIC PROGRAMS

Bachelor of Science in Mathematics

The purpose of the mathematics major is to offer courses which provide a solid foundation in mathematical science consistent with a Christian world view. The major in mathematics seeks to acquaint the student with the principles and techniques of mathematics and to encourage the development of logical thinking through the student's use of these techniques. This major provides the mathematical background for students preparing for graduate school in a mathematical discipline, a career in engineering, economics, statistics, or actuarial science.

Course Requirements for *Bachelor of Science in Mathematics*

*Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
CIS 201	Application Programming	3	COM 110	Fund of Communication	3
ENG 101*	English Composition I	3	ENG 102	English Composition II	3
ESS 109	Lifetime Fitness	1	HIS 122	History of Civilization II	3
GNS 101	Freshman Seminar	0	<b>MAT 162</b>	<b>Calculus II</b>	<b>3</b>
HIS 121	History of Civilization I	3	<b>TOTAL</b>		<b>15</b>
<b>MAT 161*</b>	<b>Calculus I</b>	<b>3</b>			
	<b>TOTAL</b>	<b>16</b>			

*Sophomore*

BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
<b>MAT 261</b>	<b>Calculus III</b>	<b>3</b>	HUM 200	Introduction to Fine Arts	3
PSY 210	General Psychology	3	<b>MAT 320</b>	<b>Foundations of Geometry</b>	<b>3</b>
<b>SCI 201</b>	<b>General Physics I</b>	<b>4</b>	<b>MAT 380</b>	<b>Differential Equations</b>	<b>3</b>
	General Elective	3	POS 231	American Const Government	3
	<b>TOTAL</b>	<b>16</b>	<b>SCI 202</b>	<b>General Physics II</b>	<b>4</b>
			<b>TOTAL</b>		<b>18</b>

*Junior*

BIB 411	Bible Doctrines I	3	BIB 412	Bible Doctrines II	3
ENG	<i>ENG 211, 212, 221, or 222</i>	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
<b>MAT/CIS</b>	<b>MAT**/CIS Elective</b>	<b>3</b>	<b>MAT 370</b>	<b>Linear Algebra</b>	<b>3</b>
<b>MAT/CIS</b>	<b>MAT**/CIS Elective</b>	<b>3</b>	<b>MAT 430</b>	<b>Mathematical Statistics</b>	<b>3</b>
<b>MAT 340</b>	<b>History of Mathematics</b>	<b>3</b>	<b>MAT 390</b>	<b>Introductory Number Theory</b>	<b>3</b>
<b>MAT 360</b>	<b>Discrete Mathematics</b>	<b>3</b>	<b>TOTAL</b>		<b>15</b>
	<b>TOTAL</b>	<b>18</b>			

*Senior*

BIB	Bible Elective	3	<b>MAT 475</b>	<b>Advanced Topics in Math</b>	<b>3</b>
<b>MAT 480</b>	<b>Mathematical Computation</b>	<b>3</b>		General Electives	11
<b>MAT 490</b>	<b>Advanced Calculus</b>	<b>3</b>	<b>TOTAL</b>		<b>14</b>
<b>MAT 491</b>	<b>Mathematics Seminar</b>	<b>3</b>			
	General Electives	4			
	<b>TOTAL</b>	<b>16</b>			

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

\*\*Students may select MAT 460 *Abstract Algebra* or MAT 470 *Topology* as math electives pending instructor approval.

## Bachelor of Science in Pre-Medicine

Pre-medicine is an interdisciplinary major including those courses in biology, chemistry, physics, and mathematics which are usually expected of applicants to medical schools and which are tested on the Medical College Admissions Test. High school students anticipating a pre-med major should complete high school trigonometry, physics, and chemistry. The major is suitable for those preparing for para-medical careers (medical technology, nursing, physician's assistants, etc.) and offers excellent preparation for masters and doctoral programs in the life sciences. Students must have a 3.50 GPA for admission into the major in pre-med and throughout their program.

### Course Requirements for *Bachelor of Science in Pre-Medicine*

#### *Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
CIS 100	Introduction to Computers	3	ENG 102	English Composition II	3
ENG 101*	English Composition	3	ESS 109	Lifetime Fitness	1
GNS 101	Freshman Seminar	0	<b>SCI 105</b>	<b>General Biology II</b>	<b>3</b>
<b>SCI 104</b>	<b>General Biology I</b>	<b>3</b>	<b>SCI 195</b>	<b>General Biology II Lab</b>	<b>1</b>
<b>SCI 194</b>	<b>General Biology I Lab</b>	<b>1</b>	<b>SCI 252</b>	<b>General Chemistry II</b>	<b>4</b>
<b>SCI 251</b>	<b>General Chemistry I</b>	<b>4</b>	<b>TOTAL</b>		<b>15</b>
	<b>TOTAL</b>	<b>17</b>			

#### *Sophomore*

ENG	<i>ENG 211, 212, 221, or 222</i>	3	ENG	<i>ENG 211, 212, 221, or 222</i>	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
<b>MAT 161</b>	<b>Calculus I</b>	<b>3</b>	<b>MAT 162</b>	<b>Calculus II</b>	<b>3</b>
<b>SCI 201</b>	<b>Physics I</b>	<b>4</b>	<b>SCI 202</b>	<b>Physics II</b>	<b>4</b>
<b>SCI 204</b>	<b>Anatomy &amp; Physiology I</b>	<b>4</b>	<b>SCI 205</b>	<b>Anatomy &amp; Physiology II</b>	<b>4</b>
	<b>TOTAL</b>	<b>17</b>	<b>SCI 279</b>	<b>Science Seminar</b>	<b>1</b>
			<b>TOTAL</b>		<b>18</b>

#### *Junior*

BIB	Bible Elective	3	<b>SCI 210</b>	<b>History/Philosophy Science</b>	<b>3</b>
BIB 206	Modern Religious Issues	2	<b>SCI 307</b>	<b>Organic Chemistry II</b>	<b>4</b>
COM 110	Fund of Communication	3	<b>SCI 330</b>	<b>Microbiology</b>	<b>4</b>
HUM 200	Introduction to Fine Arts	3	<b>SCI 420</b>	<b>Biochemistry</b>	<b>3</b>
<b>SCI 306</b>	<b>Organic Chemistry I</b>	<b>4</b>	<b>TOTAL</b>		<b>14</b>
	<b>TOTAL</b>	<b>15</b>			

#### *Senior*

BIB 411	Bible Doctrines I	3	BIB	Bible Elective	3
PSY 210	General Psychology	3	BIB 412	Bible Doctrines II	3
<b>SCI 402</b>	<b>Cell Biology</b>	<b>3</b>	POS 231	American Const Government	3
<b>SCI 410</b>	<b>Genetics</b>	<b>4</b>	<b>SCI 480</b>	<b>Senior Research</b>	<b>2</b>
<b>SCI 491</b>	<b>Origins Seminar</b>	<b>1</b>		General Electives	4
	General Elective	3	<b>TOTAL</b>		<b>15</b>
	<b>TOTAL</b>	<b>17</b>			

**TOTAL PROGRAM HOURS** **128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam or entrance test scores.

**NOTE:** SCI 151 *Medical Terminology* is recommended for those planning a para-medical career.

ACADEMIC PROGRAMS

Bachelor of Science in Psychology

Psychology studies the inner part of man. God also examines the inner part of man and calls him into accountability. Therefore, God’s people must study psychology on the basis of His Word. This major examines scientific research in psychology from the Scriptural perspective and refutes humanistic philosophy which is typically imposed upon this evidence. The psychology program provides students who choose to pursue graduate studies with a broad and sound foundation in psychology. Students called to both local and foreign ministries will find psychology courses valuable in many situations.

Course Requirements for *Bachelor of Science in Psychology*

*Freshman*

BIB 101	Old Testament Survey	3	BIB 103	New Testament Survey	3
ENG 101*	English Composition I	3	CIS 100	Introduction to Computers	3
ESS 109	Lifetime Fitness	1	COM 110	Fund of Communication	3
GNS 101	Freshman Seminar	0	ENG 102	English Composition II	3
MAT 140@	College Algebra	3	MAT 150	Probability and Statistics	3
<b>PSY 210</b>	<b>General Psychology</b>	<b>3</b>	<b>PSY 220</b>	<b>Biblical Counseling Training</b>	<b>3</b>
<b>SCI 104</b>	<b>General Biology I</b>	<b>3</b>	<b>TOTAL</b>		<b>18</b>
<b>SCI 194</b>	<b>General Biology I Lab</b>	<b>1</b>			
	<b>TOTAL</b>	<b>17</b>			

*Sophomore*

BIB	Bible Elective	3	BIB 206	Modern Religious Issues	2
ENG	ENG 211, 212, 221, or 222	3	ENG	ENG 211, 212, 221, or 222	3
HIS 121	History of Civilization I	3	HIS 122	History of Civilization II	3
<b>PSY</b>	<b>PSY 230 or 472</b>	<b>3</b>	<b>PSY 250</b>	<b>Marriage and Family</b>	<b>3</b>
<b>PSY 215</b>	<b>Intermediate Psychology</b>	<b>3</b>	<b>SCI 210</b>	<b>History/Philosophy Science</b>	<b>3</b>
<b>PSY 240</b>	<b>Adolescent Psychology</b>	<b>3</b>	<b>TOTAL</b>		<b>14</b>
	<b>TOTAL</b>	<b>18</b>			

*Junior*

HUM 200	Introduction to Fine Arts	3	<b>COM 320</b>	<b>Communication and Cognition</b>	<b>3</b>
POS 231	American Const Government	3	<b>PSY 330</b>	<b>Clinical/Counseling Psychology</b>	<b>3</b>
<b>PSY 260</b>	<b>Child Psychology</b>	<b>3</b>	<b>PSY 340</b>	<b>Neurophysiology</b>	<b>3</b>
<b>PSY 460</b>	<b>Experimental Psychology</b>	<b>3</b>	<b>PSY 350</b>	<b>Abnormal Psychology</b>	<b>3</b>
<b>PSY 470</b>	<b>Personality Theory</b>	<b>3</b>	<b>PSY 465</b>	<b>Social Psychology</b>	<b>3</b>
	<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>		<b>15</b>

*Senior*

BIB	Bible Elective	3	BIB 412	Bible Doctrines II	3
BIB 411	Bible Doctrines I	3	<b>PSY</b>	<b>PSY 450 or 472/473/474</b>	<b>3</b>
<b>EDU 404</b>	<b>Tests and Measurements</b>	<b>3</b>		General Electives	9
<b>PSY 491</b>	<b>Psychology Seminar</b>	<b>3</b>	<b>TOTAL</b>		<b>15</b>
	General Electives	4			
	<b>TOTAL</b>	<b>16</b>			

**TOTAL PROGRAM HOURS 128**

Major requirements are in bold print and require a minimum grade of C- to satisfy program.

\* Entry level courses are determined by a placement exam.

@ Students who need remediation in algebra begin with MAT 099 *Basic Algebra* or MAT 130 *Intermediate Algebra*.

**FOR B.A. DEGREE:** Substitute 6 hours of Elementary Foreign Language for general electives, 6 hours of Intermediate Foreign Language for EDU 404 and PSY 230/PSY 472, and PHI 201 *Introduction to Philosophy* for SCI 210.

## MINORS IN THE DIVISION OF SCIENCE

### Course Requirements for *Minor in Biology*

SCI 104/194	General Biology I/Biology I Lab	4
SCI 105/195	General Biology II/Biology II Lab	4
SCI 321/322	Field Biology	2
<i>The above courses and two of the courses listed below:</i>		
SCI 204	Anatomy & Physiology I	8
SCI 205	Anatomy & Physiology II	
SCI 304	Botany	
SCI 305	Invertebrate Zoology	
SCI 410	Genetics	
	<b>TOTAL</b>	<b>18</b>

### Course Requirements for *Minor in Chemistry*

SCI 251/252	General Chemistry I and II with Labs	8
SCI 306/307	Organic Chemistry I and II with Labs	8
SCI 420	Biochemistry	3
	<b>TOTAL</b>	<b>19</b>

### Course Requirements for *Minor in Coaching*

The coaching minor prepares the student for various sport coaching opportunities. The minor involves 18 semester hours. This minor **does not** prepare the student to teach physical education within the school setting. Students interested in teaching should follow the requirements for a major in physical education (See Division of Education).

ESS 311-319	Theory and Practice in Coaching Sports ( <i>four of five</i> )	8
ESS 271	Prevention and Care of Athletic Injuries	3
ESS 304	Conditioning and Fitness	3
ESS 320	Coaching Practicum	2
ESS 472	Organization and Administration of PE and Athletics	2
	<b>TOTAL</b>	<b>18</b>

### Course Requirements for *Minor in Mathematics*

MAT 140	College Algebra	3
MAT 148	Pre-Calculus	3
MAT 150	Probability and Statistics	3
MAT 161	Calculus I	3
<i>The above courses and two of the courses listed below:</i>		
MAT 162	Calculus II	6
MAT 261	Calculus III	
MAT 320	Foundations of Geometry	
MAT 360	Discrete Mathematics	
MAT 370	Linear Algebra	
MAT 390	Introductory Number Theory	
	<b>TOTAL</b>	<b>18</b>

### Course Requirements for *Minor in Psychology*

PSY 210	General Psychology	3
PSY 215	Intermediate Psychology	3
PSY 220	Biblical Counseling Training	3
PSY 240	Adolescent Psychology	3
PSY 250	Marriage & Family	3
PSY	<i>Psychology Elective</i>	3
	<b>TOTAL</b>	<b>18</b>



*course Descriptions*



**he** following section includes the descriptions of the courses offered in our academic curriculum. Courses are listed alphabetically by department, then by course number. Each listing includes the title, applicable prerequisites, a brief description of the course content, number of credit hours awarded for successful completion, and course fees, if any. Clearwater Christian College regularly reviews the appropriateness of each course offered in our curriculum as it relates to the academic objectives for each major and the spiritual objectives of the institution.

COURSE DESCRIPTIONS

We have assigned an appropriate course prefix for each academic discipline offered as follows:

<u>COURSE PREFIX, Discipline</u>	<u>Page</u>
<b>ACC</b> , Accounting .....	123
<b>AFR</b> , Air Force ROTC .....	125
<b>ARM</b> , Army ROTC .....	126
<b>BIB</b> , Bible .....	128
<b>BUS</b> , Business .....	130
<b>CHU</b> , Church Ministries .....	131
<b>CIS</b> , Computer Information Systems .....	132
<b>COM</b> , Communication Arts .....	133
<b>ECO</b> , Economics .....	136
<b>EDU</b> , Education .....	137
<b>ENG</b> , English .....	140
<b>ESS</b> , Exercise and Sport Science .....	143
<b>FIN</b> , Finance .....	145
<b>GEO</b> , Geography .....	146
<b>GNS</b> , General Studies .....	146
<b>HIS</b> , History .....	146
<b>HUM</b> , Humanities .....	148
<b>ISM</b> , Information System Management .....	149
<b>LAN</b> , Languages .....	150
<b>MAT</b> , Mathematics .....	151
<b>MIS</b> , Missions .....	153
<b>MUA</b> , Music-Applied .....	154
<b>MUS</b> , Music .....	156
<b>NSC</b> , Navy ROTC .....	160
<b>PHI</b> , Philosophy .....	162
<b>POS</b> , Political Science .....	162
<b>PSY</b> , Psychology .....	162
<b>SCI</b> , Science .....	164
<b>SEC</b> , Secretarial Science .....	167
<b>SED</b> , Special Education .....	168

## *Courses in Accounting*

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**ACC 200 SURVEY OF ACCOUNTING**

An overview of the basic topics in financial and managerial accounting. Emphasis on how accounting and accounting reports are used by managers and organization stakeholders. Credit will not be given for this course taken by business or accounting majors. **3 credits.**

**ACC 201 PRINCIPLES OF ACCOUNTING I**

An introduction to fundamental accounting procedures. The accounting cycle is studied including journalizing and posting transactions, managing payroll, accounting for sales and purchases, and preparing worksheets and financial statements. **3 credits.**

**ACC 202 PRINCIPLES OF ACCOUNTING II**

*Prerequisite:* ACC 201. Continued studies in accounting concepts and procedures with emphasis on accounting for corporations and partnerships and managerial accounting including financial reporting and financial statement analysis. **3 credits.**

**ACC 305 COST AND MANAGERIAL ACCOUNTING**

*Prerequisite:* ACC 202. An in-depth study of the role of the modern management accountant and the application of traditional and activity-based cost analysis to diverse industries and manufacturing operations. Characteristics of business costs are analyzed and the principles of various cost systems are examined. Emphasis is given to the use of cost systems and data in strategic and managerial decision making. **3 credits.**

**ACC 307 FINANCIAL ACCOUNTING AND REPORTING I**

*Prerequisite:* ACC 201, 202. An in-depth study of financial statement preparation, accounting theory, and accounting practice for current assets and non-current assets, and related income effects. The application of generally accepted accounting principles in financial accounting and reporting. **4 credits.**

**ACC 308 FINANCIAL ACCOUNTING AND REPORTING II**

*Prerequisite:* ACC 307. Continuation of ACC 307 with emphasis on accounting theory and practice for long term liabilities and shareholder equity accounts, and related income effects. **4 credits.**

**ACC 405 ADVANCED COST ACCOUNTING**

*Prerequisites:* ACC 305. Builds on the material studied in Cost and Managerial Accounting, ACC 305. This course is a more in-depth look at specialized topics such as joint products and byproducts, job order costing, transfer pricing, and quantitative methods applied to cost accounting such as linear programming, regression analysis, and other statistical tools. **3 credits.**

**ACC 410 FEDERAL TAX ACCOUNTING**

*Prerequisites:* ACC 201, 202. Introduction to the federal income tax structure. Concepts and methods of determining the taxable income of individuals, allowed deductions, credits, and property transactions; the interpretation and application of the IRS Code and regulation; tax computations and filing. **3 credits.**

## COURSE DESCRIPTIONS

### **ACC 411 ADVANCED TAXATION**

*Prerequisite:* ACC 410. Taxation of corporations. Special problems in the taxation of corporations, individuals, partnerships, fiduciaries, estate and gift taxes. Tax research techniques. Includes special topics. **3 credits.**

### **ACC 414 AUDITING**

*Prerequisite:* ACC 308. The legal and professional responsibilities of accountants as auditors. Includes the theory of auditing and audit program development; generally accepted auditing standards of evidence, review, and controls. Review of internal controls, audit procedures, and development of audit programs for various types of businesses; consideration of the auditor's professional and ethical standards. **3 credits.**

### **ACC 415 ADVANCED AUDITING**

*Prerequisite:* ACC 414. Builds on Auditing, ACC 414, to develop and integrate advanced auditing subjects and developments in current practices. Special audit examination topics and audit technique issues are presented together with a discussion of current issues in the profession. **3 credits.**

### **ACC 420 ADVANCED ACCOUNTING**

*Prerequisite:* ACC 308. Accounting theory and practice for business combinations, consolidation, intercompany transactions, foreign operations, statements of cash flow, and other selected topics. **3 credits.**

### **ACC 422 ACCOUNTING INFORMATION SYSTEMS**

*Prerequisites:* ACC 308. Problems and issues related to computer-based accounting information systems. Presents fundamental principles of systems development for performing general financial accounting and management accounting functions with emphasis on internal control. **3 credits.**

### **ACC 425 ACCOUNTING FOR GOVERNMENT AND NOT-FOR-PROFIT ENTITIES**

*Prerequisite:* ACC 308. An introduction to fund accounting and the reporting requirements for not-for-profit/government entities. **3 credits.**

### **ACC 441 ADVANCED ACCOUNTING THEORY AND PRINCIPLES**

*Prerequisites:* ACC 414, 415, BUS 303, Senior status. Comprehensive review of the application of accounting theory and principles using specific problems and the development of approaches to problem solving. **3 credits.**

### **ACC 460 ACCOUNTING INTERNSHIP**

*Prerequisites:* Senior status, division approval. A semester of direct work experience in a local organization or CPA firm. The student is under the supervision of the business faculty of the College as well as the immediate supervisor within the participating organization. See BUS 460 for a description of the purposes and supervision of these activities. **3 credits.**

## *Courses in Air Force ROTC*

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### **AFR 110 THE FOUNDATIONS OF THE UNITED STATES AIR FORCE**

*Co-requisites: AFR 200, 201.* Introduction to the Air Force Reserve Officer Training Corps (AFROTC) and the United States Air Force (USAF) including lessons in officership and professionalism as well as an introduction to communication. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **1 credit.**

### **AFR 112 THE FOUNDATIONS OF THE UNITED STATES AIR FORCE**

*Co-requisites: AFR 200, 201.* Introduction to the Air Force Reserve Officer Training Corps (AFROTC) and the United States Air Force (USAF) including lessons in officership and professionalism as well as an introduction to communication. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **1 credit.**

### **AFR 200 ENHANCED PHYSICAL FITNESS TRAINING**

*Required of all students.* It meets twice per week for one and 1/4 hours. Concentrates on motivational physical fitness, healthy lifestyle, and cadet esprit. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **0 credit.**

### **AFR 201 AIR FORCE ROTC LEADERSHIP LABORATORY**

*Leadership Laboratory is required for each of the Aerospace Studies courses.* It meets one hour and 45 minutes per week. Instruction is conducted within the framework of an organized cadet corps with a progression of experiences designed to develop each student's leadership potential. Leadership Laboratory involves a study of Air Force customs and courtesies; drill and ceremonies; career opportunities in the Air Force; and the life and work of an Air Force junior officer. Students develop their leadership potential in a practical laboratory, which typically includes field trips to Air Force installations. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **0 credit.**

### **AFR 213 THE HISTORY OF AIR AND SPACE POWER PART I**

*Co-requisites: AFR 200, 201.* A study of air power from balloons and dirigibles to the space-age global positioning systems in the Persian Gulf War. Emphasis is on the employment of air power in WWI and WWII and how it affected the evolution of air power concepts and doctrine. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **1 credit.**

### **AFR 214 THE HISTORY OF AIR AND SPACE POWER PART II**

*Co-requisites: AFR 200, 201.* Historical review of air power employment in military and non-military operations in support of national objectives. Emphasis is on the period from post WWII to present. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **1 credit.**

### **AFR 294 BASIC AEROSPACE INTERNSHIP**

This internship is granted ONLY to AFROTC students who participated in the 6-week field training encampment. Those students receive academic instruction equal to AFR 110, 112, 213, and 214. Internship certified by the Professor of Aerospace Studies. **4 credits.**

## COURSE DESCRIPTIONS

### **AFR 322 AIR FORCE LEADERSHIP AND MANAGEMENT I**

*Co-requisites:* AFR 200, 201. An integrated management course, emphasizing the individual as a manager in an Air Force environment. The individual motivational and behavioral processes, leadership, communication, and group dynamics are covered to provide a foundation for the development of the junior officer's professional skills. The basic managerial processes involving decision making, utilization of analytic aids in planning, organizing, and controlling in a changing environment are emphasized as necessary professional concepts. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **3 credits.**

### **AFR 323 AIR FORCE LEADERSHIP AND MANAGEMENT II**

*Co-requisites:* AFR 200, 201. A continuation of the study of Air Force advancement and leadership. Concentration is on advanced leadership topics, organizational and personal values, and military ethics. Actual Air Force scenarios are used to enhance the learning and communication processes. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **3 credits.**

### **AFR 420 NATIONAL SECURITY AFFAIRS AND PREPARATION FOR ACTIVE DUTY PART I**

*Co-requisites:* AFR 200, 201. A study of the Armed Forces as an integral element of society, with an emphasis on American civil-military relations and context in which U.S. defense policy is formulated and implemented. Special themes include: societal attitudes toward the military and the role of the professional military leader-manager in a democratic society. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **3 credits.**

### **AFR 421 NATIONAL SECURITY AFFAIRS AND PREPARATION FOR ACTIVE DUTY PART II**

*Co-requisites:* AFR 200, 201. A continuation of the study of the Armed Forces in contemporary American society. Concentration is on the requisites for maintaining adequate national security forces; political, economic, and social constraints on the national defense structure; the impact of technological and international developments on strategic preparedness; the variables involved in the formulation and implementation of national security policy; and military justice and its relationship to civilian law. A minimum of 80 percent attendance in scheduled classes is required for a passing grade. **3 credits.**

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## *Courses in Army ROTC*

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### **ARM 101C FOUNDATIONS OF OFFICERSHIP**

Examines the unique duties and responsibilities of officers, organization and role of the Army, review skills pertaining to fitness and communication, analyze Army values and expected ethical behavior. Lec-Lab. **2 credits.**

### **ARM 102C BASIC LEADERSHIP**

Presents fundamental leadership concepts and doctrine, practice basic skills that underlie effective problem solving, examine the officer experience. Lec-Lab. **2 credits.**

**ARM 211C INDIVIDUAL LEADERSHIP STUDIES**

Develops knowledge of self, self-confidence, and individual leadership skills, develop problem solving and critical thinking skills, apply communication, feedback, and conflict resolution skills. Lec-Lab. **2 credits.**

**ARM 212C LEADERSHIP AND TEAMWORK**

Focuses on self-development guided by knowledge of self and group processes, challenges current beliefs, knowledge, and skills. **2 credits.**

**ARM 290 ARMY PHYSICAL READINESS**

This course will train students in the unique role of Army physical readiness in sustaining military operations. It will also prepare students to plan, prepare, and conduct military fitness training. Repeatable for 8 semesters, but only 4 credit hours will be counted toward the program. **1 credit.**

**ARM 291 BASIC LEADER TRAINING**

*Prerequisite:* CI. A 35-day internship at Fort Knox, Kentucky that incorporates a wide range of military subjects designed to develop/evaluate leadership and officer potential. The course is intentionally stressful and designed to build individual confidence through the accomplishment of tough and demanding training. Students completing the course may qualify for entry into the ROTC Advanced Course. **4 credits.**

**ARM 321C LEADERSHIP AND PROBLEM SOLVING**

Examines skills that underlie effective problem solving, analyze military missions and plan military operations, execute squad battle drills. **3 credits.**

**ARM 322C LEADERSHIP AND ETHICS**

Probes leader responsibilities that foster an ethical command climate, develop cadet leadership competencies, apply principles and techniques of effective written and oral communication. **3 credits.**

**ARM 431C LEADERSHIP AND MANAGEMENT**

Discuss staff organization, functions, and processes, analyze counseling responsibilities and methods, and apply leadership and problem solving principles to a complex case study/simulation. **3 credits.**

**ARM 432C OFFICERSHIP**

Capstone course to explore topics relevant to second lieutenants entering the Army, describe legal aspects of decision making and leadership, analyze Army organization from tactical to strategic level. **3 credits.**

**ARM 493 ADVANCED DIRECTED STUDY AND RESEARCH**

*Prerequisite:* CI and permission of Professor of Military Science. Intensive individual study in a particular aspect of military science that is not covered in regular course offerings. Request for enrollment must be made prior to registration in the form of a written proposal. **1-3 credits.**

## COURSE DESCRIPTIONS

### *Courses in Bible*

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**BIB 101 OLD TESTAMENT SURVEY**

A brief summary and introduction to each book of the Old Testament, tracing the chronological development of the nation of Israel. **3 credits.**

**BIB 103 NEW TESTAMENT SURVEY**

A foundational survey of the world as it existed in the New Testament times. Primary focus is on the content of the New Testament with emphasis on the special characteristics and the key passages of each book. **3 credits.**

**BIB 201 LIFE OF CHRIST**

A harmonistic chronological study of the significant events in the earthly life and ministry of Jesus Christ from His incarnation to His ascension. **3 credits.**

**BIB 206 MODERN RELIGIOUS ISSUES**

*Prerequisites: BIB 101, 103.* Analysis of the ecumenical movement, its history, leaders (past and present), and projected effect on fundamentalism. **2 credits.**

**BIB 221 ACTS**

*Prerequisite: BIB 103.* A historical and topical study of the life and message of the early church as recorded in the book of Acts. Particular attention is given to the conversion of the Apostle Paul and his missionary outreach. **3 credits.**

**BIB 254 PAULINE EPISTLES I**

*Prerequisite: BIB 103.* A study of the major themes and doctrines of Galatians, I & II Corinthians, and I & II Thessalonians. Special emphasis on Law and Grace, spiritual gifts, and the Second Coming. **3 credits.**

**BIB 255 PAULINE EPISTLES II**

*Prerequisite: BIB 103.* A study of the major themes and doctrines of the Prison and Pastoral Epistles. Special emphasis on the believer's position in Christ and the unique ministry of the local pastor. **3 credits.**

**BIB 301 BIBLICAL INTRODUCTION - OLD TESTAMENT**

*Prerequisite: BIB 101.* A survey of the inspiration, canon, text, and versions of the Old Testament. Includes a general introduction to the Old Testament and a special consideration of each book relative to questions of date and authorship. Some emphasis is given to the issues raised by the destructive claims of higher criticism, and answers are given based on the conservative position. **3 credits.**

**BIB 302 BIBLICAL INTRODUCTION - NEW TESTAMENT**

*Prerequisite: BIB 103.* A survey of the development and characteristics of the language, canon, and text of the New Testament as well as the authorship, date, place of writing, original recipients, occasions, purpose, and special problems of the individual books. **3 credits.**

**BIB 307 COMPARATIVE RELIGIONS**

A comparative study of the world's major religions, their origins, histories, beliefs, and practices. Special emphasis is placed on their contrast with Christianity. **3 credits.**

## COURSE DESCRIPTIONS

### **BIB 308 CULTS**

A survey of the major cults, including new groups, their origins, histories, doctrines, and practices. Contrasts with Christianity are also included. **3 credits.**

### **BIB 332 MAJOR PROPHETS**

*Prerequisite:* BIB 101. An analytical study of the historical backgrounds and major prophetic messages of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. **3 credits.**

### **BIB 406 METHODS OF BIBLE STUDY AND TEACHING**

*Prerequisites:* BIB 101, 103. A study of the principles used in the interpretation of the Scriptures and the objectives and methods to be used in creative Bible teaching. Illustrations from both the Old and New Testaments are used in the study. **3 credits.**

### **BIB 411, 412 BIBLE DOCTRINES I & II**

*Prerequisites:* BIB 101, 103. A systematic study of the doctrines of the Christian faith, including Bibliology, Theology, Christology, Pneumatology, Anthropology, Hamartiology, Soteriology, Ecclesiology, Angelology, and Eschatology. **3 credits each.**

### **BIB 430 APOLOGETICS**

The course focuses on the material and means by which Christians can answer the most common arguments against Christianity. Topics include some history of the field, different apologetic methods, confronting contemporary culture, forming a Biblical worldview, understanding opposing worldviews, science and faith, the problems of evil and suffering, etc. **3 credits.**

### **BIB 452 ROMANS**

*Prerequisite:* BIB 103. A contextual study of the book of Romans. Emphasis is placed on justification, sanctification, and Christian responsibilities. **3 credits.**

### **BIB 456 HEBREWS**

*Prerequisite:* BIB 103. A contextual study of the book of Hebrews with emphasis on the superiority of Christ, His high priestly work, and the warnings and encouragements concerning Christian behavior. **3 credits.**

### **BIB 471-473 ADVANCED DIRECTED STUDY AND RESEARCH**

*Prerequisite:* Senior standing and permission of department. Intensive individual study in a particular area of the Bible or theology that is not covered in the regular course offerings. Request for enrollment must be made prior to registration in the form of a written proposal. **471 = 1 credit; 472 = 2 credits; 473 = 3 credits.**

### **BIB 491-492 BIBLE SEMINAR I & II**

A capstone course for all Bible, Pastoral Studies, and Church Ministries majors designed to summarize and review the main material covered by the Bible Department over four years of study. Class time both semesters will also be made available to visiting pastors, missionaries, and evangelists who can provide insight into Christian ministry through their unique experiences. **1 credit each.**

## COURSE DESCRIPTIONS

### *Courses in Business*

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#### **BUS 201 MANAGEMENT PRINCIPLES**

Addresses the nature of management work, management theories, the organization system, and managing for high performance. Emphasis is placed on the three basic management skills: goal setting, decision making, and interpersonal relations. **3 credits.**

#### **BUS 203 BUSINESS COMMUNICATIONS**

*Prerequisites: ENG 101, 102, COM 110.* Designed to teach the mechanics and principles of effective business correspondence: memorandums, letters, and reports; letterhead design; persuasive speeches; group participation; and international and cultural barriers to communication. **3 credits.**

#### **BUS 302 MARKETING PRINCIPLES**

*Prerequisites: ACC 202, BUS 201, BUS 311, ECO 201.* An introduction to global marketing and the strategic concept of marketing. This study focuses on three vital and essential areas of principles of marketing—customer value and the purpose and task of marketing; competitive or differential advantage as the reality of marketing; and focus as the means for achieving customer value and competitive advantage. **3 credits.**

#### **BUS 303 BUSINESS LAW**

*Prerequisite: Junior status.* A study of the nature, classification, and characteristics of law, with an introduction to the legal system and the legal environment of business. Examines contract rights and remedies, sales, property, bailments, and commercial paper. **3 credits.**

#### **BUS 304 ADVANCED BUSINESS LAW**

*Prerequisite: BUS 303.* Builds on Business Law, BUS 303, in the further study of agency and employment law, corporations, partnerships, risk-bearing and transference devices, property, creditor and debtor rights, and remedies. **3 credits.**

#### **BUS 305 ORGANIZATIONAL BEHAVIOR**

*Prerequisite: BUS 201.* Organizational structure and functioning, behavior effects of power and autonomy, formal organization, leadership, motivation, communication, team building, recruitment and hiring, performance evaluation. **3 credits.**

#### **BUS 311 BUSINESS STATISTICS**

Introduction to statistics, probability distributions, the binomial and normal distributions, sampling, estimation and tests of hypotheses, regression and correlation, and Bayesian decision theory. **3 credits.**

#### **BUS 406 INNOVATION AND ENTREPRENEURSHIP**

*Prerequisites: ACC 202.* This course introduces students to the role of innovation in the venture creation process. The relative importance of innovation in launching new entrepreneurial businesses is studied. Students prepare original research studies to identify commercial innovations in successful entrepreneurship ventures and examine the innovative processes and conditions leading to the successful introduction of new products and services in the market place. **3 credits.**

**BUS 421 BUSINESS STRATEGY AND POLICY**

*Prerequisite:* Senior status. A capstone course structured to synthesize concepts, principles, and skills learned in individual business courses. This course concerns strategic direction—the long-term vision for an organization. The primary focus is on managers and their responsibility to make long-term decisions affecting the future performance of an organization. Strategic management is not taught as analysis or planning but rather the determination of purpose and setting corporate direction. Contemporary business issues concerning the strategic process and implementation of policies are examined from secular and Biblical viewpoints primarily through the use of case studies. This course includes a simulated business game competition. **3 credits.**

**BUS 451 AOM INTERNSHIP**

*Prerequisites:* Senior status, division approval, required of all AOM majors. Fourteen 40-hour weeks of practical training and direct work experience in a local organization. The student is under the supervision of the business faculty of the College as well as the immediate supervisor within the participating organization. The value of working in a practical, hands-on business environment is of utmost importance in putting theory into practice. Students will be required to submit a paper describing what they learn through their work experience. The employer will be asked to submit a report on the student's job performance. **12 credits.**

**BUS 460 BUSINESS INTERNSHIP**

*Prerequisites:* Senior status, division approval. A semester of work experience in a local organization under the supervision of the College Business faculty and a supervisor within the participating organization. The value of working in an actual business environment is of utmost importance in applying theory to practice. Student work reports are required to document and review their learning experiences. Employers also report on the student's job performance. **3 credits.**

**BUS 490 ADMINISTRATIVE OFFICE MANAGEMENT**

*Prerequisites:* Junior/Senior status, professor approval. A capstone course designed to study duties and responsibilities of the administrative office manager in business and professional offices. Focus is given to job analysis, staffing, appraisals, motivation, human relations, equipment, and facility design. **3 credits.**

## *Courses in Church Ministries*

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**CHU 121 INTRODUCTION TO CHRISTIAN CAMPING**

A program designed to introduce students to camping fundamentals through a combination of classroom sessions and field experience gained through eight (8) weeks of summer camp experience. Only those camps previously approved by Clearwater Christian College will be acceptable for the field experience. **3 credits.**

**CHU 201 INTRODUCTION TO CHURCH MINISTRIES**

This course is the foundation for the major. It covers the fundamental principles of Christian education including objectives, development, principles, problems, methods, materials, and programs. **3 credits.**

## COURSE DESCRIPTIONS

### **CHU 230 THE CHRISTIAN HOME**

Passages of Scripture that provide the Biblical basis for the traits of a healthy Christian home are examined. The various traits examined will be the commitment, communication, calendar, charm, confidence, celebration and composure of the Christian home. **3 credits.**

### **CHU 302 HOMILETICS**

*Prerequisite: COM 110.* An introductory study of the preparation and delivery of sermons, with special emphasis on kinds, content, and sources of material for sermons. Attention will be given to the actual practice of the things presented in class. **2 credits.**

### **CHU 303 PASTORAL CARE**

This course is designed to deal with the practical aspects of the ministry, such as the call to the ministry, ordination, home and hospital visitation, weddings, funerals, and setting up special services. In addition, the minister's role in personal counseling will be studied. **2 credits.**

### **CHU 304 COUNSELING FOR CHRISTIAN WORKERS**

This course covers Biblical counseling techniques which may be used in training Christian workers for effective counseling. Emphasis will be placed on Scripture as the authority for helping people to cope with real-life problems. The course will also stress the integration of counseling as a part of the discipleship ministry of the local church. **3 credits.**

### **CHU 321 CHRISTIAN EDUCATION OF YOUTH**

This course examines the characteristics and needs of youth. Spiritual objectives, methods and materials to be used in local church work will be presented. **2 credits.**

### **CHU 401, 402 PASTORAL PRACTICUM**

Senior Pastoral Studies majors will be assigned a local church in which to intern both first and second semesters. This is to provide valuable on-the-job training to the future pastor. The student will be under the leadership of the local pastor to be trained in such areas as visitation, preaching, administration, and leadership. **0 credit each.**

### **CHU 411 CHURCH ADMINISTRATION**

The focus of this course will be on the structural organization and administration of the church as seen in its constitutions, boards, finances, and other responsibilities. Special attention will be given to the duties of the individuals who work in these different capacities. **3 credits.**

### **CHU 421 SUNDAY SCHOOL ADMINISTRATION**

This course is designed to plan and implement a well-ordered Sunday school program. Planning, implementation, teaching, materials, and leadership are considered. **2 credits.**

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## *Courses in Computer Information Systems*

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### **CIS 100 INTRODUCTION TO COMPUTER INFORMATION SYSTEMS**

An introduction to computers and data processing taught as a general education course for all students. Students will be screened for entry level proficiency. Prerequisite for all other computer courses. Course fee: \$40. **3 credits.**

## COURSE DESCRIPTIONS

### **CIS 201 APPLICATION PROGRAMMING I**

*Prerequisite:* CIS 100. A computer programming course using structured design techniques. Course fee: \$40. **3 credits.**

### **CIS 202 APPLICATION PROGRAMMING II**

*Prerequisites:* CIS 100, 201. This course seeks to improve the student's ability to design and develop software using the methods of an object-oriented, event-driven language. Course fee: \$40. **3 credits.**

### **CIS 250 ADVANCED MICROCOMPUTER APPLICATIONS**

*Prerequisite:* CIS 100. This course involves word processing, electronic mail, electronic spread sheets, graphics packages, file handling, and other office automation concepts. Course fee: \$40. **3 credits.**

### **CIS 300 DATABASE DESIGN CONCEPTS I**

*Prerequisites:* CIS 100, 201, 250. A course emphasizing database design and programming in a database environment. Course fee: \$40. **3 credits.**

### **CIS 301 DATABASE DESIGN CONCEPTS II**

*Prerequisites:* CIS 100, 201, 250, 300. This course is a continuation of the CIS 300 course, further developing the student's ability to design and develop complex databases. Course fee: \$40. **3 credits.**

### **CIS 320 STRUCTURED PROGRAMMING IN OBJECT-ORIENTED LANGUAGES**

*Prerequisites:* CIS 100, 201 and CIS 202 or MAT 360. This course provides structured programming in object-oriented languages, including data structures and algorithms with their properties and methods, functions, inheritance, abstract datatypes, and polymorphism. Course fee: \$40. **3 credits.**

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## *Courses in Communication Arts*

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### **COM 110 FUNDAMENTALS OF COMMUNICATION**

Consideration of the basic principles of human communication, including composition and delivery of public speeches, verbal and nonverbal communication elements, audience analysis and adaptation, interpersonal, small group and mass communication. Preparation and presentation of various types of speeches. **3 credits.**

### **COM 121-126 NEWSPAPER PRODUCTION**

*Prerequisite:* Consent of instructor. Workshop in publication of student newspaper. Staff assignments in reporting, editing, photography, advertising. Minimum of 15 hours work with the student newspaper per semester required for one hour credit. May be repeated for a total of six credits. A maximum of six hours of COM 121-126 or COM 410-412 credit may be applied toward production major requirements; maximum of three hours credit toward production minor requirements. **1 credit each.**

## COURSE DESCRIPTIONS

### **COM 215 MASS COMMUNICATION**

*Prerequisite:* COM 110. A study of the contemporary mass media in our society. Focus on the nature, role, and influence of radio, television, films, newspapers, magazines, books, and the internet. **3 credits.**

### **COM 220 INTERPERSONAL COMMUNICATION**

*Prerequisite:* COM 110. Concentrates on the building of interpersonal relationships by developing knowledge and skills in self-concept, perception, emotions, language, non-verbal communication, listening, relationship initiation and management, and conflict resolution. Provides theory instruction, experience analysis, and practical exercises. **3 credits.**

### **COM 235 VOICE AND ARTICULATION**

*Prerequisite:* COM 110. Voice improvement through knowledge of anatomical and physiological bases of the normal voice. Emphasis on breathing, projection, articulation, and pronunciation through class discussion and structured practice drills. **3 credits.**

### **COM 240 ACTING I**

*Prerequisite:* COM 110. Focuses on an understanding of acting techniques with emphasis on movement, discipline, concentration, and projection. Students investigate the creation of a character in preparation for acting in the classroom. **3 credits.**

### **COM 241 ACTING II**

*Prerequisites:* COM 110, 240, or consent of instructor. The study and application of the acting process to period works, including Greek tragedy, Shakespeare, comedy, and realism. **3 credits.**

### **COM 255 COMMUNICATION THEORY**

*Prerequisite:* COM 110. Introduction to speech communication theory. Examination of history and theoretical issues as a basis for understanding applied communication areas. **3 credits.**

### **COM 260 DRAMATIC PRODUCTION I**

*Prerequisite:* COM 110. An introduction to the backstage crafts of play production, intended to give the student a broad understanding of the basic principles and technical procedures used in the design of scenery, lighting, and sound. **3 credits.**

### **COM 261 DRAMATIC PRODUCTION II**

*Prerequisites:* COM 110, 260. An introduction to the backstage crafts of play production, intended to give the student a broad understanding of the basic principles and technical procedures used in costumes and makeup. **3 credits.**

### **COM 310 ARGUMENTATION AND DEBATE**

*Prerequisite:* COM 110. An examination of the principles of analysis, reasoning, evidence, organization, and logical structure in oral and written discourse with special attention given to fallacies and tests of evidence. Emphasis is placed on the methodology of demonstrating and defending a position before an audience. **3 credits.**

**COM 315 WRITING FOR MEDIA**

*Prerequisites:* COM 110, 215 or consent of instructor. Experience in writing in media formats, including print, radio, and television. Develops critical awareness and analytical attitude toward mass media writing, and stresses imagination and creative writing skills. Frequent written assignments in and out of class. **3 credits.**

**COM 320 COMMUNICATION AND COGNITION**

*Prerequisite:* COM 110 or consent of instructor. A study of language, communication, and thought focusing on the relation of mental constructs (i.e., the sensory register, pattern recognition, attention, encoding, semantic processing and conceptualization) to language development, production, processing, and communication skills acquisition. **3 credits.**

**COM 325 PLAY DIRECTING**

*Prerequisite:* COM 110, 240 and ENG 312 or consent of instructor. Study of the principles of play direction including play selection, analysis, and patterning of auditory and visual elements of production, culminating in the direction of a one-act play. **3 credits.**

**COM 330 ORAL INTERPRETATION OF PROSE**

*Prerequisite:* COM 110. Focuses on the development of techniques involved in the performance of literature (prose, fiction, non-fiction, and Biblical texts) including controlling voice quality, using facial expression and body movement to enhance literature performance and practicing effective characterization. **3 credits.**

**COM 331 ORAL INTERPRETATION OF POETRY AND DRAMA**

*Prerequisites:* COM 110. Focuses on the development of techniques involved in the performance of poetic and dramatic literature including effective characterization through voice and body and appropriate use of rhyme and rhythm. **3 credits.**

**COM 335 GROUP INTERPRETATION**

*Prerequisite:* COM 330. A study of criteria employed in the selection and adaptation of prose, poetry, and drama for group performance, using oral interpretation skills. Includes practical training in preparation and performance. **3 credits.**

**COM 340 NONVERBAL COMMUNICATION**

*Prerequisite:* COM 220 or consent of instructor. Study of nonverbal factors that influence communicative interaction (i.e., facial expression, eye contact, gestures and posture, use of space, touch, and vocal qualities). Emphasis is placed on the importance of non-verbal cues in impression formation and management, persuasion, intercultural and gender communication and various other contexts. **3 credits.**

**COM 410-412 DRAMA PERFORMANCE ACTIVITY**

Practicum for support of major college productions in all areas, including acting and technical crews. A maximum of six hours of COM 121-126 or COM 410-412 credit may be applied toward production major requirements; maximum of three hours credit toward production minor requirements. **410 = 1 credit; 411 = 2 credits; 412 = 3 credits.**

**COM 430 PLAYWRITING I**

*Prerequisites:* COM 240 and ENG 312 for majors, or consent of instructor. A study of the principles of dramatic construction and practice in the writing of two one-act plays. May be repeated for credit one time for writing a full-length play. **3 credits.**

## COURSE DESCRIPTIONS

### **COM 440 COMMUNICATION ARTS FIELD STUDY**

*Prerequisite:* COM 110. Off-campus study trips to various communication arts sites. **3 credits.**

### **COM 460 COMMUNICATION ARTS INTERNSHIP**

*Prerequisites:* Junior or Senior status; department approval. A semester working under field conditions for 150 hours in a communication-related industry (i.e., public relations, radio and television broadcasting, advertising, print media, or journalism). **3 credits.**

### **COM 491 COMMUNICATION ARTS SEMINAR**

*Prerequisite:* Senior standing. Capstone course providing interaction of faculty with advanced students in areas of communication arts. **3 credits.**

### **COM 495 COMMUNICATION ARTS RECITAL I**

Senior communication arts recital. Students are graded on an S/U basis. Recital fee: \$100. **1 credit.**

### **COM 496 COMMUNICATION ARTS RECITAL II**

Preparation and delivery of senior communication arts recital. Recital fee: \$100. **1 credit.**

**NOTE:** All recital lessons have a \$440 course fee per semester.

## *Courses in Economics*

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### **ECO 200 ECONOMIC CONCEPTS**

This course is designed to provide an introduction to the study of macroeconomics, with particular emphasis on the fundamentals of macroeconomic theory, the practical application of macroeconomic theory to current issues, and the relationship between economic science and other social sciences. **3 credits.**

### **ECO 201 PRINCIPLES OF ECONOMICS I**

This course is designed to provide a rigorous introduction to the study of macroeconomics, with particular emphasis on the fundamentals of macroeconomic theory, the basics of macroeconomic policy, and the practical application of macroeconomic theory to current issues. **3 credits.**

### **ECO 202 PRINCIPLES OF ECONOMICS II**

This course is designed to provide a rigorous introduction to the study of microeconomics, with particular emphasis on the fundamentals of microeconomic theory, the basics of microeconomic policy, and the practical application of microeconomic theory to current issues. **3 credits.**

### **ECO 302 MANAGERIAL ECONOMICS**

This course develops the art of abstracting cause and effect “irrefutables” from human actions. Content includes a strong emphasis on case studies and the uniquely developed power of marginal analysis. **3 credits.**

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## *Courses in Education*

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**EDU 103 HISTORY AND PHILOSOPHY OF EDUCATION**

A beginning level survey required of all education majors which serves as a prerequisite for all other education courses. Explores the history and principles of Western and American education. Surveys the program and function of all levels of education from preschool through higher education. Studies various philosophies of education and their relation to the Christian world-view. Applications of the Christian philosophy to learning and teaching methodology. **3 credits.**

**EDU 145 TEACHING DIVERSE POPULATIONS**

This course will examine the demographic revolution in American society and its implications for the classroom. Students will be introduced to culture, diversity, multicultural education, and pluralism from a Biblical worldview. **3 credits.**

**EDU 202 CURRICULUM AND INSTRUCTION**

Principles of developing curriculum and an analysis of the content and construction of curricula available in various grade levels and subject areas. Emphasis in classroom methods, materials, and development of lesson plans are included. Students will develop their philosophy for teaching in this course. **3 credits.**

**EDU 210 INTRODUCTION TO ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)**

*Prerequisite: EDU 145, 202.* An anchor course to provide students with an overview of the following five state mandated areas: Methods of Teaching ESOL, ESOL Curriculum and Materials Development, Cross-Cultural Communication and Understanding, Applied Linguistics, and Testing and Evaluation of ESOL and having an understanding of the 25 ESOL Performance Standards. Some field experience is required. **3 credits.**

**EDU 235 TECHNOLOGY IN EDUCATION**

Introduction to computer technology and its role in the teaching and learning processes. Topics include educational software, ethical and social issues, hardware, interactive multimedia, models for integrating technology into instruction, productivity tools, and telecommunications. Having personal access to a computer is strongly recommended. **3 credits.**

**EDU 272 EDUCATIONAL PSYCHOLOGY**

*Prerequisite: PSY 210.* Introduces concepts, principles, and research methods of the teaching-learning process. Includes areas of learning and motivation, teaching methods, practices and styles, student characteristics, and cultural differences as related to behavior in the classroom. **3 credits.**

**EDU 307 LITERATURE IN EARLY CHILDHOOD EDUCATION**

*Prerequisite: Junior standing.* This course develops knowledge of literature for younger children (0-8 years) and methodologies and strategies for utilizing literature to teach literacy in content areas of the early childhood curriculum. Emphasis on thematic units and incorporating children's literature throughout the curriculum. **3 credits.**

## COURSE DESCRIPTIONS

### **EDU 310 CHILDREN'S LITERATURE**

*Prerequisite:* EDU 202. Evaluation and review of children's literature. Critical analysis of format and illustrations in light of purpose and philosophy of the author. Teaching techniques and uses of literature in the elementary classroom. **3 credits.**

### **EDU 311 HEALTH AND PHYSICAL EDUCATION FOR THE ELEMENTARY SCHOOL CHILD**

*Prerequisite:* EDU 202. A study of the importance of health and physical activity for the elementary school student. Knowledge, attitudes and behaviors necessary for a healthy lifestyle will be covered. **2 credits.**

### **EDU 312 TEACHING READING IN THE SCHOOL**

*Prerequisites:* EDU 202, 272. Examination of methods and materials in the most widely used reading curriculums with a critical analysis of their strengths and weaknesses. Application of the techniques of teaching reading in the elementary classroom. **3 credits.**

### **EDU 313 ELEMENTARY MUSIC METHODS**

*Prerequisites:* EDU 202, 272. Techniques, materials, organization, and assessment of instruction in K-6 grade music for the **music education major**. Orff and Kodály methods are emphasized. **3 credits.**

### **EDU 314 METHODS OF TEACHING ELEMENTARY LANGUAGE ARTS**

*Prerequisites:* EDU 202. Materials, methods, and techniques of instruction in elementary language arts including oral and written communication and developing visual representing skills. **3 credits.**

### **EDU 315 SOCIAL STUDIES FOR ELEMENTARY EDUCATION**

*Prerequisite:* EDU 103, 272. Materials, methods, and techniques of instruction in elementary social studies. **3 credits.**

### **EDU 316 METHODS OF TEACHING ELEMENTARY MATHEMATICS**

*Prerequisites:* EDU 103, 272. Materials, methods, and techniques of instruction in elementary mathematics, and sequential developmental skills to include the real number system and problem solving. **3 credits.**

### **EDU 318 METHODS OF TEACHING ELEMENTARY SCIENCE**

*Prerequisites:* EDU 272. Materials, methods, and techniques of instruction in elementary science. **3 credits.**

### **EDU 320 METHODS OF TEACHING ELEMENTARY MUSIC AND ART**

*Prerequisite:* EDU 202. Materials, methods, and techniques of instruction in elementary art and music. Includes music literature and teaching aids for students regarding singing, rhythmic, creative, instrumental, and listening experiences, and their presentation. Includes methods and materials for integrating art throughout the elementary curriculum. Course fee: \$40. **3 credits.**

- EDU 321 METHODS OF TEACHING MIDDLE AND SECONDARY ENGLISH**  
*Prerequisites:* EDU 202, 272. Procedures, materials, organization, and assessment for teaching middle and secondary level English courses are investigated. The use of computers in the classroom and in assessment are also explored. This course will provide on-campus clinical teaching experiences at the middle and secondary levels. **3 credits.**
- EDU 322 METHODS OF TEACHING SECONDARY MUSIC**  
*Prerequisites:* EDU 202, 272. Special methods in teaching music on the secondary school level. Junior and senior high school general music class curriculum, as well as organization of band, string, and vocal programs of instruction are emphasized. **3 credits.**
- EDU 323 METHODS OF TEACHING MIDDLE AND SECONDARY SOCIAL STUDIES**  
*Prerequisites:* EDU 202, 272. Materials, methods, and techniques for social studies courses on the middle and secondary school level. This course will provide on-campus clinical teaching experiences at the middle and secondary levels. **3 credits.**
- EDU 324 METHODS OF TEACHING PHYSICAL EDUCATION**  
*Prerequisites:* EDU 202, 272. Analyzes the strategies of proper teaching of secondary physical education. Discussion includes curriculum, discipline, and classroom management procedures for a well-developed program. **3 credits.**
- EDU 325 METHODS OF TEACHING MIDDLE AND SECONDARY SCIENCE**  
*Prerequisites:* EDU 202, 272. Materials, methods, and techniques of instruction for science courses on the middle and secondary school level. This course will provide on-campus clinical teaching experiences at the middle and secondary levels. **3 credits.**
- EDU 328 METHODS OF TEACHING MIDDLE AND SECONDARY MATHEMATICS**  
*Prerequisites:* EDU 202, 272. Materials, methods, and techniques of instruction for mathematics courses on the middle and secondary school level. This course will provide on-campus clinical teaching experiences at the middle and secondary levels. **3 credits.**
- EDU 332 TEACHING READING IN MIDDLE AND SECONDARY SCHOOLS**  
*Prerequisites:* EDU 202, 272. An introduction to determining signs of middle and secondary students' progress with the reading process followed by practice with appropriate measures for improving students' reading performance. Included in the study are issues of assessment, vocabulary, comprehension, writing, study skills, and cultural aspects of learning. **3 credits.**
- EDU 362, 363 FIELD EXPERIENCE PRACTICUM I & II**  
*Prerequisites:* Junior status. To be taken in conjunction with education methods classes. An intensive prescribed clinical field experience program for education majors; provides opportunities to field test pedagogical learnings, while assisting cooperating teachers in a variety of ways, including tutoring, working with small groups, teaching, grading papers, and other appropriate activities. Students in EDU 363 will be expected to demonstrate greater initiative and proficiency in classroom related tasks. Students are graded on a S/U basis. S grades are required in order to qualify for EDU 460. **0 credit each.**

## COURSE DESCRIPTIONS

### **EDU 404 TESTS & MEASUREMENTS**

*Prerequisites:* EDU 202, 272, Senior status. A study of available standardized psychological and education tests and measurements and the interpretation of test results. Attention is given to the construction of classroom tests and quizzes. **3 credits.**

### **EDU 410 APPLIED LINGUISTICS**

*Prerequisite:* Senior Status, EDU 210. A capstone course providing a framework and a practical/theoretical basis for synthesizing all five ESOL state mandates. Completion of an ESOL Performance Standards Portfolio is required. **3 credits.**

### **EDU 419 DIAGNOSTIC AND PRESCRIPTIVE PROCEDURES IN READING**

*Prerequisite:* EDU 312. *Corequisite:* EDU 363. This course will examine methods for teaching reading to students including the use of diagnostic and descriptive procedures using individual and group reading instruction. The course will examine the study and procedures currently used in the field and the factors related to the diagnosis, assessment, and remediation of reading difficulties. **3 credits.**

### **EDU 420 CLASSROOM MANAGEMENT**

*Prerequisite:* Senior status. This course integrates classroom management, school safety, professional ethics, and educational law. The students will develop a classroom management plan and their portfolio to reflect the demonstration of the twelve accomplished practices. **3 credits.**

### **EDU 460 STUDENT TEACHING INTERNSHIP**

*Prerequisites:* Senior status, division approval. Fourteen weeks of observation and direct teaching experience in a local school. The student is under the supervision of the education faculty of the College as well as the administrator and directing teacher within the participating school. The value of working under the supervision of a master teacher in a self-contained or departmentalized classroom is of utmost importance in putting theory into practice. Course fee: \$175. **12 credits.**

**For courses in EXERCISE AND SPORT SCIENCE, see ESS.**

**For courses in SPECIAL EDUCATION, see SED.**

## *Courses in English*

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### **ENG 099 BASIC ENGLISH GRAMMAR**

A course designed to cover the principles of grammar. Entrance is determined by scores from a recent administration of the ACT or SAT and College placement decisions. A minimum grade of C- is required for satisfactory completion. Not applicable toward graduation requirements. **3 hours.**

### **ENG 101 ENGLISH COMPOSITION I**

The student writes a variety of compositions. The course covers basic competencies tested by CLAST in the writing and essay subtest areas. Entrance is determined by scores from a recent administration of the ACT or SAT and College placement decisions or satisfactory completion of ENG 099. A minimum grade of C- is required for satisfactory completion. **3 credits.**

**ENG 102 ENGLISH COMPOSITION II**

*Prerequisite:* ENG 101. Research techniques leading to the preparation of a term paper are investigated and applied. Critical writing skills are practiced and evaluated. A minimum grade of C- is required for satisfactory completion. This course is a prerequisite for all 300- and 400-level courses. **3 credits.**

**ENG 201 EXPOSITORY WRITING**

*Prerequisites:* ENG 101, 102. Specialized seminar for practice in literary exposition. Designed to sharpen critical thinking and writing skills by reading thought-provoking essays and by practicing different expository forms. **3 credits.**

**ENG 204 CREATIVE WRITING**

*Prerequisites:* ENG 101, 102. A critical study of literary forms for creative writing. Emphasis on writing various types of original compositions. **3 credits.**

**ENG 211, 212 AMERICAN LITERATURE I & II**

*Prerequisites:* ENG 101, 102. An intensive study of several major works of American literature which are representative of their periods and genres. Each course should enable the student to develop his ability to read discerningly and to understand the cultural basis for the literature. **3 credits each.**

**ENG 221, 222 BRITISH LITERATURE I & II**

*Prerequisites:* ENG 101, 102. An intensive study of works representative of periods and development in British literature. Each course should aid the student in understanding the cultural development of the time and in forming his own ideas and judgments in relation to these major works. Emphasis is placed on the influence of the Bible upon British literature. **3 credits each.**

**ENG 291 WESTERN LITERATURE STUDY ABROAD**

Escorted 14-day study tour of western European countries (specific destinations will be selected each time offered) to visit historic and literary sites including theater productions. Cost includes air, hotels and local transportation. Pre-tour reading and post-tour papers will be assigned. Course fees apply in addition to tuition. **3 credits.**

**ENG 301 STUDIES IN AMERICAN LITERATURE**

*Prerequisites:* ENG 101, 102, 211, and 212. A detailed study of a principal period, author, work, or subject in American literature. The course will examine the writings of American authors in context with the development of American thought and culture. **3 credits.**

**ENG 311 ADOLESCENT LITERATURE**

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. Surveys appropriate literature for junior and senior high school students which will help them better understand their world, their peers, and themselves in light of God's Word. **3 credits.**

**ENG 312 DRAMATIC LITERATURE**

*Prerequisites:* ENG 101, 102, and two of the following: ENG 211, 212, 221, 222. A study of specific dramatic pieces, beginning with Greek tragedy and comedy through French seventeenth and eighteenth century British and American plays, nineteenth and twentieth century British and American plays. Specifically, this course will examine play construction and criticism to reveal the elements of tragic and comic writing for the theater. **3 credits.**

## COURSE DESCRIPTIONS

### ENG 321 ADVANCED GRAMMAR

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. A detailed study of English grammar for the upper level student who plans to teach English or who seeks a higher proficiency in English skills than that attained in freshman English composition. **3 credits.**

### ENG 324 ENGLISH LITERATURE OF THE SEVENTEENTH AND EIGHTEENTH CENTURIES

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. A study of the representative literature of the late Renaissance, Restoration, and Neo-classical eras including such writers as Donne, Herbert, Jonson, Milton, Dryden, Bunyan, Swift, Pope, and Johnson. **3 credits.**

### ENG 331 WORLD LITERATURE

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. A wide-ranging study of world literature. Representative selections from the ancient period up through the twentieth century are included, with a broad spectrum of countries represented. Attention is given to the historical, cultural, and philosophical contexts of the literature. **3 credits.**

### ENG 332 SHAKESPEARE

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. An in-depth study of Shakespeare's plays, assigned sonnets, and early seventeenth century culture. **3 credits.**

### ENG 334 MILTON

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. A study of Milton's poetical works (mainly *Paradise Lost*), selected prose, and the author's philosophy in relation to his historical setting. **3 credits.**

### ENG 391 ENGLISH STUDY ABROAD

Escorted 14-day study tour to the United Kingdom to visit historic and literary sites and attend their theater productions at the New Globe Theater in London and the Royal Shakespeare Theater in Stratford. Pre-tour readings and post-tour papers will be assigned. Substantial course fees apply in addition to tuition. **3 credits.**

### ENG 430 THE NOVEL

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. A study of the novel in English, its history, elements, and criticism, including British and American novels from early fictional literature to the present. Students will read and study at least six novels representative of the genre. **3 credits.**

### ENG 431 CHAUCER

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. A study of Chaucer's major works and other major works of the medieval period of English literature. Much is read in Middle English in order to familiarize the student with an important stage in the development of the English language. **3 credits.**

**ENG 436 BRITISH LITERATURE OF THE NINETEENTH CENTURY**

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. Selections from Romantic and Victorian poetry and prose including the novel. Emphasis is placed on the major poetry of Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Browning, and Arnold as well as selections from their critical prose. Representative novels by the major writers from Jane Austen to Thomas Hardy are also studied. **3 credits.**

**ENG 441 CONTEMPORARY LITERATURE**

*Prerequisites:* ENG 211, 212, 221, 222. Students will evaluate works of Christian and secular philosophy as well as contemporary fiction in order to understand current thought and its translation into narrative. Critical research is conducted and reviews analyzed to understand contemporary criticism and to prepare students for ENG 491. Some off-campus work may be necessary. **3 credits.**

**ENG 490 LITERARY CRITICISM**

*Prerequisites:* ENG 101, 102 and two of the following: ENG 211, 212, 221, 222. Investigation of various literary movements and approaches through examination of the most influential critics and theorists from Plato and Aristotle to the twentieth century, evaluating them from a Christian perspective. **3 credits.**

**ENG 491 LITERATURE SEMINAR**

*Prerequisites:* Senior status, department approval. A capstone course requiring the student to draw together his college courses and experience and to consider God's plan for post-baccalaureate directions. Students will research and write a major paper, including a review of criticism and biographical analysis on a single work of narration. Some research will need to be conducted off campus. *The Art of Literary Research* will be read and discussed. **3 credits.**

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### *Courses in Exercise and Sport Science*

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**ESS 109 CONCEPTS OF LIFETIME FITNESS (M/W)**

Required of all students. This course is designed to prepare the student to evaluate, develop, and maintain a personal level of health-related fitness. Special emphasis is placed upon participation in aerobic activities. **1 credit.**

**ESS 151 INTRODUCTION TO EXERCISE AND SPORT SCIENCE**

An introduction to the area of exercise and sport sciences with an overview of the various fields of study and career options available. **2 credits.**

**ESS 211 TEACHING TEAM SPORTS**

This course enables the student to analyze the mechanics, develop teaching cues, and provide for error detection and correction of team sport skills. This course is reserved for the physical education major. **2 credits.**

**ESS 212 TEACHING INDIVIDUAL AND DUAL SPORTS**

This course enables the student to analyze the mechanics, develop teaching cues, and provide for error detection and correction of individual and dual sport skills. This course is reserved for the physical education major. **2 credits.**

## COURSE DESCRIPTIONS

### **ESS 271 PREVENTION & CARE OF ATHLETIC INJURIES**

Studies the principles and procedures for the immediate and long-term prevention, treatment, and care of athletic-related injuries. Red Cross certification is given. Course fee: \$40. **3 credits.**

### **ESS 279-280 EXERCISE AND SPORT SCIENCE PRE-PRACTICUM**

These pre-practicums are designed to provide the student with practical experience on campus in the exercise and sport science areas. The student will assist with health and fitness activities, sport teams, athletic events, athletic training, etc. **0 credit.**

### **ESS 304 CONDITIONING AND FITNESS**

Methods of instruction are given in the area of nutrition, conditioning, and fitness. Emphasis is placed on the role of exercises and personal fitness. Evaluation of physical fitness is analyzed and studied. Limited to Exercise and Sport Science and Physical Education majors only. **3 credits.**

### **ESS 305 NUTRITION**

A study of the nutrients; their sources, functions, and utilization; their relationship to health and development. Examines the need for reliable nutrition information, education, and dietetics. **3 credits.**

### **ESS 311-319 THEORY AND PRACTICE IN COACHING SPORTS**

Discussions of positions, strategy of offense, defense, and team play. Emphasis on developing Christian character in student athletes. **2 credits each.**

311 Volleyball	317 Baseball
313 Basketball	319 Softball
315 Soccer	

### **ESS 320 COACHING PRACTICUM**

A field experience assisting with a college or high school sports team. Advanced departmental approval is required. Graded on a credit/no credit basis. **2 credits.**

### **ESS 340 MOTOR LEARNING AND DEVELOPMENT**

An overview of motor development along with the study of theories, principles, and concepts that increase the capability of a person in performing a motor or sport skill. The student will be involved in lectures and laboratory experiences in motor learning and performance. **3 credits.**

### **ESS 371 ADVANCED ATHLETIC TRAINING**

*Prerequisite:* ESS 271. Care and prevention of athletic injuries. Advanced analysis and practiced application of the principles of sports medicine and athletic injuries. An in-depth study of the role and techniques of the athletic trainer. Course fee: \$40. **3 credits.**

### **ESS 378 KINESIOLOGY**

*Prerequisites:* SCI 104, 204. Examines the anatomical origins, insertions, and innervations of muscles. Specific emphasis is on anatomical development and muscle physiology. **3 credits.**

## COURSE DESCRIPTIONS

- ESS 379-380 EXERCISE AND SPORT SCIENCE PRE-PRACTICUM**  
These pre-practicums are designed to provide the student with practical experience on campus in the exercise and sport science areas. The student will supervise health and fitness activities, sport teams, athletic events, athletic training, etc. **1 credit.**
- ESS 472 ORGANIZATION AND ADMINISTRATION OF PHYSICAL EDUCATION AND ATHLETICS**  
*Prerequisite: ESS 151.* Studies of the organizational and administrative duties and problems related to physical education and athletic programs in the school. **2 credits.**
- ESS 470 PSYCHOLOGY OF EXERCISE AND SPORT**  
*Prerequisites: ESS 151, PSY 210.* A study of psychological principles that apply to the areas of exercise and sport. Emphasis is given to practical applications of these principles in the exercise and/or sport setting. **3 credits.**
- ESS 478 EXERCISE PHYSIOLOGY**  
*Prerequisites: SCI 104, 204.* Studies acute and chronic adaptations of various bodily systems to exercise. **3 credits.**
- ESS 479 EXERCISE AND SPORT SCIENCE PRACTICUM I**  
*Prerequisite: Departmental approval required.* A field experience where the student is introduced to an area of exercise and sport science. **2 credits.**
- ESS 480 EXERCISE AND SPORT SCIENCE PRACTICUM II**  
*Prerequisite: Departmental approval required.* A field experience where the student gains knowledge and practical experience in an area of exercise and sport science. **4 credits.**
- ESS 485 EXERCISE AND SPORT SCIENCE SEMINAR**  
*Prerequisites: ESS 151, 271, 304, 340, 378, 470, 478, 479; must have already taken the Graduate Record Examination (GRE).* A capstone course that reviews the major areas of study within the sport and exercise science field, evaluating the student's knowledge of major concepts in their field of study. **3 credits.**

## *Courses in Finance*

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- FIN 301 FINANCIAL MANAGEMENT OF THE FIRM**  
*Prerequisites: ACC 202, MAT 350 or BUS 311.* A study of the principles of finance and the value creation process. Major topics of study include cash flow and financial statement analysis, concepts and methods of financial planning, capital budgeting, capital structure, long-term financing, cost of capital, and working capital management—all with an international perspective. **3 credits.**
- FIN 305 VALUATION OF BUSINESS WEALTH**  
*Prerequisite: FIN 301.* An advanced course for finance and accounting majors focusing on the methods and analytical techniques of valuing business wealth. Subjects include concepts of value, value in use and value in exchange, valuing intangibles, applying valuation theory and practice to shareholder value strategies, mergers, acquisitions, LBO's, reorganizations, workouts, turnaround and bankruptcy problems. **3 credits.**

## COURSE DESCRIPTIONS

### **FIN 320 SECURITIES AND INVESTMENTS**

*Prerequisite:* FIN 301. A definitive study of securities instruments used in financial markets and the risk characteristics and features appropriate for investor return requirements and risk aversion. Emphasis is given to the fundamentals of securities investing and contemporary finanion in global financial markets. As in most finance courses, this course uses computer network services for on-line, real time analysis. **3 credits.**

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### *Courses in Geography*

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### **GEO 200 SURVEY OF WORLD GEOGRAPHY**

A thematic study of the world's geographic realms with particular emphasis on physical, political, and economic geography while noting social, cultural, and environmental concerns. **3 credits.**

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### *Courses in General Studies*

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### **GNS 101 FRESHMAN SEMINAR**

This course assists students in establishing a good foundation for college life. Areas included are campus life, spiritual growth, Christian service, academics, library skills, etiquette, internet skills, and the procedures specific to this college. **Required for all freshmen and other new students; encouraged for new and returning students on academic probation.** Graded on a P/F basis. **0 credit.**

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### *Courses in History*

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### **HIS 121, 122 HISTORY OF CIVILIZATION I & II**

A survey of civilization from the beginning of writing to the present time. Special emphasis is given to the political, social, cultural, and religious developments in the history of mankind. **3 credits.**

### **HIS 201, 202 UNITED STATES HISTORY I & II**

History of the United States from the earliest explorations to the present. Special attention is paid to the political, economic, cultural, and religious growth of the United States. **3 credits.**

### **HIS 311 BRITISH HISTORY**

History of England from the time of the Roman occupation until the present time. Special attention is given to the development of the British Empire, and the role of Great Britain in the modern world. **3 credits.**

### **HIS 318 RECENT EUROPEAN HISTORY**

Political and Cultural development in twentieth century Europe. Special emphasis is given to World War I, the rise of Communism, Fascism, and Nazism; the inter-war period; World War II; and the various plans for European cooperation. **3 credits.**

## COURSE DESCRIPTIONS

- HIS 321 MODERN SUB-SAHARIAN AFRICAN HISTORY—POST 1500**  
An overview of African civilization and culture from 1500 A.D. - 2000. The course will also examine the impact of European Imperialism upon the economic, political and cultural life of subsaharian Africa. **3 credits.**
- HIS 331 SPANISH HISTORY**  
This course traces Spain's history from Roman colonization through contemporary events in the Post-Franco democratic period. This includes an overview of the Musselman invasion, reconquist, Catholic Kings, the epoch of the Emperor Charles the Fifth, the 18<sup>th</sup> Century War of Independence, Restoration, social and economic problems leading to the Spanish Civil War, and the Franco Regime. Special attention will be drawn to various events in Spanish history as the tour visits places of historical significance. **3 credits.**
- HIS 333 LATIN AMERICAN HISTORY**  
A study of Latin American history covering the pre-colonial era, the colonial era, and the post-colonial era with a special emphasis upon the Third World character of the region. **3 credits.**
- HIS 341 RUSSIAN HISTORY**  
A study of Russia from national beginnings through the Soviet state. Analysis will be made of Tzardom, the Revolution, and the changing Soviet state and its international relations in the modern world. **3 credits.**
- HIS 343 ASIAN/AMERICAN HISTORY**  
A study of American international relations with Asian nations from the opening of Japan to American trade by Commodore Perry through the modern period. **3 credits.**
- HIS 347 FLORIDA HISTORY**  
A study of Florida history beginning with the original Indian tribes, the Spanish and British occupations, the acquisition of the Floridas from Spain, the territorial period, the Seminole Wars, and statehood through the present. **3 credits.**
- HIS 349 HISTORY OF U.S. PRESIDENTIAL ELECTIONS**  
This course is a study of American political history from 1789 to the present with particular emphasis on the quadrennial presidential campaigns of major parties and selected third parties. It will examine the nominating system, party conventions, electioneering, the Electoral College, debates and the impact of the media in more recent years on the election of the President of the United States. **3 credits.**
- HIS 351 AMERICA IN THE NUCLEAR AGE**  
A study of critical trends and events in American history from World War II through the present day. This course will include an examination of the Cold War and American foreign policy, the Civil Rights movement, and American domestic policy, the influence of popular culture and the media, and the increasing role of technology in our society. **3 credits.**
- HIS 353 MIDDLE EAST HISTORY**  
A study of the political, religious, ethnic, and economic development of the Middle East from 538 BC to the present with particular emphasis on the state of Israel and the rise of Islamic nationalism. **3 credits.**

## COURSE DESCRIPTIONS

### **HIS 401, 402 CHURCH HISTORY I & II**

First semester: the Christian church from its beginning to the Reformation. Second semester: the Reformation and Counter-Reformation, the reformers, the persecution, and developments of post-Reformation denominations and their effects on governments and culture. **3 credits each.**

### **HIS 409 COLONIAL ERA**

A seminar course with directed readings and discussion covering the Colonial Period of American history from the European discovery of America through the American War of Independence with comprehensive study of the economic, ethnic, and social culture of the developing American society. **3 credits.**

### **HIS 423 EARLY NATIONAL PERIOD**

A study of the political, economic and social development of the United States from 1800-1860, with particular emphasis on the Industrial Revolution and the rise of sectionalism. **3 credits.**

### **HIS 425 CIVIL WAR & RECONSTRUCTION**

An in-depth study of the factors of sectionalism and states' rights which led to the Civil War. Heavy emphasis is placed on military campaigns and the post-war Reconstruction. **3 credits.**

### **HIS 427 HISTORICAL BIOGRAPHY**

A seminar consisting of directed readings in the biographies of individuals whose lives and deeds have impacted our national life and focuses. **3 credits.**

### **HIS 491 HISTORY SEMINAR**

Selected problems in history and an examination of historiography and philosophies of history. **3 credits.**

## *Courses in Humanities*

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### **HUM 200 INTRODUCTION TO THE FINE ARTS**

*Prerequisite: ENG 102.* A general survey of music and the visual arts with a focus on the elements of art and music in general and in relation to specific forms and works of art and music. The purpose of the course is appreciation and understanding of all of the arts and of the artists and composers who created them, with emphasis on the development of intelligent listening, observation, and understanding. **3 credits.**

### **HUM 491 HUMANITIES SEMINAR**

*Prerequisite: Senior status.* A capstone course designed to integrate and summarize the ideas and concepts presented in the courses leading to a B.A. in Humanities. The student researches and writes about topics geared to his/her interests and purposes and makes some evaluation about past achievements and future possibilities. **3 credits.**

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## *Courses in Information System Management*

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**ISM 300 DATABASE DESIGN CONCEPTS I**

See CIS 300. **3 credits.**

**ISM 301 DATABASE DESIGN CONCEPTS II**

See CIS 301. **3 credits.**

**ISM 310 INTRODUCTION TO INFORMATION SYSTEMS MANAGEMENT**

*Prerequisites:* CIS 100, 250. An introduction to the use of technology in managing the creation and flow of information through a business. Topics include management of information systems, hardware and software considerations, networks, and data communications. Course fee: \$20. **3 credits.**

**ISM 320 E-COMMERCE**

*Prerequisites:* CIS 201, 250, ISM 310. E-Commerce explores the new world of electronic commerce and its impact on business practices. The course explores electronic commerce opportunities, issues, alternatives and techniques to support the development of an e-commerce business and a web site that supports the plan. The impact on members of the supply chain may also be evaluated. The issue of understanding customer's needs and concerns will be addressed. E-commerce marketing tools will be investigated. Students will evaluate alternative e-commerce Internet web sites and plan a site that meets marketing objectives. They will look at how to promote the site to target audiences. Course fee: \$40. **3 credits.**

**ISM 430 DATA COMMUNICATIONS AND NETWORKS**

*Prerequisite:* ISM 310. Examines the concepts and methods of telecommunications and network architecture. Students study the fundamentals of networking, transmission standards, and communication protocols. Course fee: \$40. **3 credits.**

**ISM 450 WEB APPLICATION DEVELOPMENT**

*Prerequisite:* CIS 201. A survey of languages and tools used in client-side and server-side web development. These include HTML, JAVA, XML, ASP.NET, .NET Languages, and various scripting languages. Course fee: \$40. **3 credits.**

**ISM 460 INFORMATION SYSTEMS INTERNSHIP**

*Prerequisites:* CIS 201, ISM 300, 310, 430, senior status, division approval. Student will work with a system administrator or software developer to gain relevant experience and application of course concepts. **3 credits.**

**ISM 470 SYSTEMS ANALYSIS AND DESIGN**

*Prerequisites:* CIS 100, 201, 250, ISM 300, 310, 330. An overview of systems development using the life cycle methodology with emphasis on use of analytical tools, development of selection criteria, and development of comprehensive system documentation. **3 credits.**

## COURSE DESCRIPTIONS

### *Courses in Languages*

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- LAN 101, 102 ELEMENTARY GREEK I & II**  
*Prerequisite: ENG 102.* A foundational study of the grammar, vocabulary, and syntax of New Testament Greek with the goal of preparing the student to translate in the Greek New Testament. **3 credits each.**
- LAN 105 ELEMENTARY SPANISH I**  
Development of basic skills in listening, reading, comprehension, speaking, and writing of Spanish. **3 credits.**
- LAN 106 ELEMENTARY SPANISH II**  
Continued development of basic skills in listening, reading, comprehension, speaking, and writing of Spanish. **3 credits.**
- LAN 109 ELEMENTARY FRENCH I**  
Development of basic skills in listening, reading, comprehension, speaking, and writing of French. **3 credits.**
- LAN 110 ELEMENTARY FRENCH II**  
Continued development of basic skills in listening, reading, comprehension, speaking, and writing of French. **3 credits.**
- LAN 201, 202 INTERMEDIATE GREEK I & II**  
*Prerequisite: LAN 102.* A study of advanced grammar, vocabulary based on word frequency lists, and methodology for word studies with the goal of preparing the student to write simple exegetical commentary. Translation of varied portions of the Greek New Testament. **3 credits each.**
- LAN 205 INTERMEDIATE SPANISH I**  
*Prerequisite: LAN 106 or equivalent.* Readings in Spanish on the intermediate level. A review of the basic structure of spoken and written Spanish, and exploration of present day Hispanic culture. **3 credits.**
- LAN 206 INTERMEDIATE SPANISH II**  
Continued readings in Spanish on the intermediate level. Continued review of the basic structure of spoken and written Spanish and exploration of present day Hispanic culture. **3 credits.**
- LAN 209 INTERMEDIATE FRENCH I**  
*Prerequisite: LAN 110 or equivalent.* Readings in French on the intermediate level. A review of the basic structure of spoken and written French and exploration of present day French culture. **3 credits.**
- LAN 210 INTERMEDIATE FRENCH II**  
Continued readings in French on the intermediate level. Continued review of the basic structure of spoken and written French and exploration of present day French culture. **3 credits.**

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## *Courses in Mathematics*

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**MAT 099 BASIC ALGEBRA**

A course designed to cover basic algebraic concepts. Entrance is determined by scores from a recent administration of the ACT or SAT and college placement decisions. A minimum grade of C- is required for satisfactory completion. Not applicable toward graduation requirements. **3 credits.**

**MAT 130 INTERMEDIATE ALGEBRA**

*Prerequisite:* MAT 099 or an appropriate score on the mathematics placement test. Major topics include factoring, algebraic fractions, radicals and rational exponents, complex numbers, quadratic equations, rational equations, linear equations and inequalities, absolute value equations, and an introduction to functions and their applications. A TI-83 calculator is recommended for this course. **3 credits.**

**MAT 140 COLLEGE ALGEBRA**

A study of sets, properties of real numbers, algebraic expressions and polynomials, solving equations and inequalities, various relations, and functions and their graphs. Entrance is determined by scores from a recent administration of the ACT or SAT and College placement decisions or satisfactory completion of MAT 130. A TI-83 calculator is required for this course. **3 credits.**

**MAT 145 LIBERAL ARTS MATHEMATICS**

This course will include topics related to mathematical logic, sets and systematic counting, probability, statistics, and geometry. The history of mathematics, critical thinking skills, problem solving and appropriate use of technology will be incorporated throughout the course. At least one-third of the course will be devoted to geometry. **3 credits.**

**MAT 148 PRECALCULUS MATHEMATICS**

*Prerequisites:* MAT 130 or an appropriate score on the mathematics placement test. This course is designed to prepare the student for Calculus I. It includes a study of functions and their graphs, exponential and log functions, the trigonometric functions and their graphs, trigonometric identities, solving trigonometric equations, the Law of Sines and Law of Cosines, rational functions, and solving polynomial equations. A TI-83 calculator is recommended for this course. **3 credits.**

**MAT 150 PROBABILITY AND STATISTICS**

Descriptive statistics, introductory probability theory, random variables, discrete and continuous probability distributions, sampling distributions, confidence intervals, and hypotheses testing. A TI-83 calculator is required for this course. **3 credits.**

**MAT 161 CALCULUS I**

*Prerequisite:* MAT 148 or test equivalent. A study of functions and limits, differentiation of single variable, and associated applications. Entrance is determined by scores from a recent administration of ACT or SAT and College placement decisions. **3 credits.**

**MAT 162 CALCULUS II**

*Prerequisite:* MAT 161. Methods of integration and differentiation, sequences and series, Taylor series and polar coordinates. **3 credits.**

## COURSE DESCRIPTIONS

### **MAT 261 CALCULUS III**

*Prerequisite:* MAT 162. Functions of more than one variable, multiple integrals and partial differentiation, non-rectangular coordinate systems, line integrals, and vector calculus. **3 credits.**

### **MAT 320 FOUNDATIONS OF GEOMETRY**

*Prerequisite:* MAT 140. An introduction to the theory of Euclidean and non-Euclidean geometry. Appropriate for prospective teachers. **3 credits.**

### **MAT 340 HISTORY OF MATHEMATICS**

*Prerequisites:* MAT 161, 162. Chronological study of the evolution of mathematical thought from primitive counting to modern ideas of the twentieth century. **3 credits.**

### **MAT 360 DISCRETE MATHEMATICS**

*Prerequisite:* MAT 140. An introduction to finite mathematics and discrete models, logic, algorithms, inductions, combinations, Boolean algebra. Emphasis on discrete rather than continuous aspects. **3 credits.**

### **MAT 370 LINEAR ALGEBRA**

*Prerequisites:* MAT 162. A study of systems of linear equations, matrices, and vector spaces with their properties. **3 credits.**

### **MAT 380 DIFFERENTIAL EQUATIONS**

*Prerequisites:* MAT 261. A study of first order linear and non-linear differential equations, higher order linear equations and applications. **3 credits.**

### **MAT 390 INTRODUCTORY NUMBER THEORY**

An investigation of properties of the integers, including the Euclidean and division algorithms, prime factorization, Diophantine equations, congruences, and classical theorems of number theory. **3 credits.**

### **MAT 430 MATHEMATICAL STATISTICS**

*Prerequisites:* MAT 161, 162. A Calculus-based study of probability and statistics. Probability density functions, conditional probability and independence, special probability distributions. Sampling distributions, estimations, and hypotheses testing. **3 credits.**

### **MAT 460 ABSTRACT ALGEBRA**

An introduction to abstract algebraic structures including groups, rings, integral domains, and fields, and their applications. **3 credits.**

### **MAT 470 TOPOLOGY**

An introduction to topological spaces and their structure with emphasis on separation axioms, continuity, metric spaces, and homology. **3 credits.**

### **MAT 475 ADVANCED TOPICS IN MATHEMATICS**

*Prerequisite:* MAT 380. The department will choose topics to be covered which will best prepare students to begin graduate studies in mathematics. Possible topics include topology, abstract algebra, partial differential equations, differential geometry, group theory, measure theory and probability, computation and logic, and mathematical computation. **3 credits.**

**MAT 480 MATHEMATICAL COMPUTATION**

A survey of technology and procedures being used to aid computation in a number of mathematical fields such as calculus, algebra, differential equations, linear algebra, geometry, numerical analysis, statistics, number theory, and mathematical programming. **3 credits.**

**MAT 490 ADVANCED CALCULUS**

*Prerequisite:* MAT 261. The theory behind the differential and integral calculus in real Euclidian spaces and an introduction to complex variables and the differentiation and integration of complex valued functions. **3 credits.**

**MAT 491 MATHEMATICS SEMINAR**

Interaction of faculty with advanced students in areas of mathematical study. Required of all Mathematics majors. **3 credits.**

### *Courses in Missions*

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**MIS 101 PERSONAL EVANGELISM**

Scriptural methods of witnessing and leading souls to a personal acceptance of Christ as Savior and of basic teaching needed in the discipleship of new believers. A program of Scripture memorization, reading of biographies of personal workers, and opportunities for practical experiences in personal work are included. **2 credits.**

**MIS 201 HISTORY AND PHILOSOPHY OF MISSIONS**

An introduction to the Biblical basis for missions. The course includes a study of the missionary call, qualifications, of and preparation for missionary life and activity, the lives of key missionary pioneers, a study of the origin, history, progress, and fields of service in the world. **3 credits.**

**MIS 301 MISSION PRINCIPLES, POLICIES & PRACTICES**

A survey of mission principles, policies, and practices in relation to the local church, the mission agency, and fellow missionaries/nationals on the field. A look at the practical concerns that arise during all stages of the missionary/mission endeavor. **3 credits.**

**MIS 320 CROSS CULTURAL ISSUES**

An examination of cross cultural issues including, but not limited to culture shock, ethnocentrism, and stereotypes as well as deep and surface culture. This course is designed to promote an understanding of and sensitivity to cultural differences for individuals who intend to pursue careers as Christian teachers, missionaries, and other workers who desire to serve in this country and abroad. Applications and awareness of these concepts in the multicultural classroom are addressed in the course. **3 credits.**

**MIS 401 MISSIONARY FIELD EXPERIENCE**

*Prerequisite:* Faculty approval. A minimum three-week experience on a selected mission field under the direction of a qualified missionary field director in co-ordination with a fundamental mission agency. Fee dependent on approved experience. **3 credits.**

## COURSE DESCRIPTIONS

### *Courses in Applied Music*

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#### **MUA 000, PIANO, VOICE PERFORMANCE 001**

Group instruction and performance for all applied music students in piano or voice required each semester. Piano = 000; Voice = 001. Failure to attend performance class will result in a lowered applied music grade for the semester. **0 credit.**

#### **APPLIED MUSIC - PRINCIPAL PROFICIENCY\***

The principal applied music proficiency field is designed for music majors and considered the student's major concentration. The student is required to study and perform representative repertoire from the Baroque, Classical, Romantic, and Modern periods. A proficiency jury is required at the end of the first semester. A freshman assessment test is required at the end of the second semester. A sophomore platform test is required at the end of the student's second year to determine admission into the major. For the junior and senior years, a proficiency jury is held at the end of each semester. In addition, a recital is required of the student during the junior and senior years. **Each course awards one semester credit for successful completion.** Course numbers below are assigned for the various types of instruction available.

Bassoon: *MUA 145*

Cello: *MUA 181*

Clarinet: *MUA 141*

Composition: *MUA 197*

Flute: *MUA 133*

French Horn: *MUA 161*

Guitar: *MUA 189*

Harp: *MUA 163*

Oboe: *MUA 137*

Organ: *MUA 125*

Percussion: *MUA 193*

Piano: *MUA 115*

Saxophone: *MUA 149*

String Bass: *MUA 185*

Trombone: *MUA 157*

Trumpet: *MUA 153*

Tuba: *MUA 169*

Viola: *MUA 177*

Violin: *MUA 173*

Voice: *MUA 105*

**NOTE:** All principal proficiency lessons have a \$440 course fee per lesson (50-minute lesson).

**APPLIED MUSIC - SECONDARY PROFICIENCY\***

The secondary applied music proficiency field is designed for music majors and is taken in conjunction with the student's principal proficiency. Minimum proficiency is required and proven through examination. Piano principals are required to study secondary voice or an orchestral instrument. Vocal and all other instrumental principals are required to study secondary piano. **Each course awards one semester credit for successful completion.** Course numbers below are assigned for the various types of instruction available.

Piano: *MUA 113*

Voice: *MUA 103*

**NOTE:** All secondary proficiency lessons have a \$220 course fee per lesson (25-minute lesson).

**APPLIED MUSIC - NON-MUSIC MAJOR\***

These applied courses are designed for the non-music major who is interested solely in developing skill for personal enrichment. Instruction is tailored to take students from their level of entry to a designated level of improvement. **Each course awards one semester credit for successful completion.** Course numbers below are assigned for the various types of instruction.

Bassoon: *MUA 143*

Cello: *MUA 179*

Clarinet: *MUA 139*

Composition: *MUA 195*

Flute: *MUA 131*

French Horn: *MUA 159*

Guitar: *MUA 187*

Harp: *MUA 165*

Hymnplaying: *MUA 117*

Oboe: *MUA 135*

Organ: *MUA 121*

Percussion: *MUA 191*

Piano: *MUA 111*

Saxophone: *MUA 147*

String Bass: *MUA 183*

Trombone: *MUA 155*

Trumpet: *MUA 151*

Tuba: *MUA 167*

Viola: *MUA 175*

Violin: *MUA 171*

Voice: *MUA 101*

**NOTE:** All non-music major lessons have a \$220 course fee per lesson (25-minute lesson).

\*Students enrolling in any applied music course are required to enroll in the appropriate performance class. Performance classes meet regularly as announced by the music department.

## COURSE DESCRIPTIONS

### *Courses in Music*

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All entering music majors and minors and transfer students will take a music theory placement test prior to or during the first scheduled meeting of MUS 123 or 125. The result of this test will determine whether they may enroll in MUS 123 or whether they must enroll in MUS 098.

- MUS 098, 099 BASIC MUSIC**  
Covers rudiments of music pertaining to notation, intervals, keys, scales, sight-singing, and ear-training. Entrance is determined by score on Theory Placement Test. A minimum grade of C- is required for satisfactory completion. Not applicable toward graduation requirements. **1 credit each.**
- MUS 123, 124 MUSIC THEORY I & II**  
Fundamentals of music and basic harmony. Some instrumental or vocal background desirable. **2 credits each.**
- MUS 125, 126 AURAL THEORY I & II**  
Sight-singing and ear training, including rhythmic, melodic, and harmonic dictation and elementary keyboard harmony. Must be taken concurrently with MUS 123, 124. **1 credit each.**
- MUS 160 CONCERT CHOIR**  
Open audition to all who love to sing serious music. The choir presents major choral works, periodically ministers in Sunday church services, and occasionally takes an extended tour. Extra time commitment is expected. Choir fee: \$30. **1 credit.**
- MUS 170 CHORALE**  
A select mixed ensemble chosen by audition. Represents the college through performances in high school assemblies, local churches, civic organizations, and college productions. **1 credit.**
- MUS 190 PEP BAND**  
The Pep Band stirs up the crowd at the home basketball games. It meets once a week for one hour just a few weeks before basketball season and will perform all season long. Individuals are selected by audition. A minimum of ten students must register for credit in order for the course to be offered. **1 credit.**
- MUS 223, 224 MUSIC THEORY III & IV**  
*Prerequisites:* MUS 124, 126. Advanced harmony including secondary dominants and augmented sixth chords. **2 credits each.**
- MUS 225, 226 AURAL THEORY III & IV**  
Advanced sight-singing and ear training with increased emphasis on harmonic dictation in addition to more advanced rhythmic and melodic dictation and keyboard harmony. Must be taken concurrently with MUS 223, 224. **1 credit each.**

## COURSE DESCRIPTIONS

### **MUS 230 DICTION FOR SINGERS**

These courses should be taken concurrently with the first semester of voice study. Pronunciation improvement through study of the International Phonetic Alphabet (IPA). Emphasis on Latin, Italian, German, French, and English pronunciation through class discussion, practice drills, and song preparation. May be repeated one time. **1 credit.**

### **MUS 250 WOODWIND ENSEMBLE**

Group practice and performance of selected music in chapel, in recital, and in local churches. Individuals are selected by audition. **1 credit.**

### **MUS 255 BRASS ENSEMBLE**

Group practice and performance of selected music in chapel, in recital, and in local churches. Individuals are selected by audition. **1 credit.**

### **MUS 260 STRING ENSEMBLE**

Group practice and performance of selected music in chapel, in recital, and in local churches. Individuals are selected by audition. **1 credit.**

### **MUS 265 WIND ENSEMBLE**

Group practice and performance of selected music in chapel, in recital, and in local churches. Individuals are selected by audition. **1 credit.**

### **MUS 270 ORCHESTRA**

Group practice and performance of various orchestral literature, primarily for annual Christmas concerts and spring musical productions. **1 credit.**

### **MUS 275 FLUTE CHOIR**

Group practice and performance of selected music in chapel, in recital, and in local churches. Individuals are selected by audition. A minimum of ten students must register for credit in order for the course to be offered. **1 credit.**

### **MUS 313, 314 MUSIC HISTORY I & II**

*Prerequisites:* MUS 124, 126, HUM 200. A survey of the historical development of musical styles and the literature representative of those styles including listening and score study. MUS 313 covers medieval, renaissance, and baroque styles and MUS 314 covers classic, romantic, and modern styles. **3 credits each.**

### **MUS 323 FORM & ANALYSIS**

*Prerequisites:* MUS 224, 226. A study of the development of form in music beginning with simple two-part forms, 16th-century counterpoint, and concluding with sonata-allegro form. Most of the class work consists of music analysis by the student. **2 credits.**

### **MUS 324 ORCHESTRATION & ARRANGING**

*Prerequisites:* MUS 124, 126. Basics of instrumentation including transpositions, ranges, and technical limitations of orchestral instruments. Principles of arranging apply primarily to choral arrangements of hymns. **2 credits.**

## COURSE DESCRIPTIONS

### **MUS 332 PIANO PEDAGOGY AND LITERATURE**

*Prerequisites:* MUS 124, 126. A study of the methods, techniques, and basic literature for teaching piano. Required of all piano principal students. **2 credits.**

### **MUS 334 VOCAL PEDAGOGY AND LITERATURE**

*Prerequisite:* MUS 124, 126. A study of the methods, techniques, and basic literature for teaching voice. Required of all voice principal students. **2 credits.**

### **MUS 341 BRASS TECHNIQUES**

*Prerequisites:* MUS 124, 126. Basic class instruction in brass instrument pedagogy. **1 credit.**

### **MUS 342 PERCUSSION TECHNIQUES**

*Prerequisites:* MUS 124, 126. Basic class instruction in percussion instrument pedagogy. **1 credit.**

### **MUS 351 ELEMENTS OF CONDUCTING**

*Prerequisites:* MUS 124, 126. Basic time-beating gestures and patterns, both traditional and modern. Basic baton techniques and expressive gestures; cues, fermatas, cut-offs, tempo changes; conducting terminology; and basic score reading. **1 credit.**

### **MUS 352 CHORAL CONDUCTING**

*Prerequisites:* MUS 124, 126, 351. Application of basic conducting techniques specifically to choral music and to interpreting the choral score. Conducting recitative; choral style; consonants and vowels; breathing; tone quality and intonation; balance; attack and release; seating charts; and basic choral score reading. **1 credit.**

### **MUS 353 INSTRUMENTAL CONDUCTING**

*Prerequisites:* MUS 124, 126, MUS 351. Application of basic conducting techniques specifically to instrumental music and to interpreting band and orchestral scores. Problems of intonation, balance, attack, and release and of string, woodwind, brass and percussion instruments. The instruments in the score; clefs; bowings; instrument ranges; seating charts; and basic score reading. **1 credit.**

### **MUS 354 CHORAL LITERATURE**

*Prerequisites:* MUS 124, 126, HUM 202. A survey of choral literature through all the style periods of music history. Major emphasis is the examination of shorter and longer forms of sacred choral works. **2 credits.**

### **MUS 356 CHURCH MUSIC ADMINISTRATION**

*Prerequisites:* HUM 202, instructor's approval. Philosophies of music in worship based on the Scriptures and our Christian heritage; organizing and administering a church music program; the responsibilities of the minister of music. **2 credits.**

### **MUS 358 EVANGELISTIC SONGLEADING**

Fundamentals of basic conducting as it applies to leading congregational singing. **1 credit.**

**MUS 364 HYMNOLOGY**

*Prerequisites:* MUS 124, 126, HUM 202. A survey of hymn history and development of hymnody from Biblical times to the present day. **2 credits.**

**MUS 395 JUNIOR RECITAL**

Junior Music recital. Students are graded on an S/U basis. **0 credit.**

**MUS 401 CHURCH MUSIC PRACTICUM**

*Prerequisite:* Senior status. Senior Church Music majors will be assigned a local church in which to serve as assistant minister of music under the supervision of a music faculty member. This is to provide valuable on-the-job training to the future church music director in the areas of worship leadership, song leading, choir directing, and possibly orchestra directing and piano and/or organ playing. **0 credit.**

**MUS 423 COUNTERPOINT**

*Prerequisites:* MUS 224, 226. The study of composition for examples and principles of counterpoint with particular emphasis on counterpoint techniques represented in Bach's works. Emphasizes fundamental principles of tonal functions, voice leading, harmonic formulae, and compositional devices to create original examples of two- and three-part counterpoint and canon. **2 credits.**

**MUS 431 ADVANCED STYLISTIC ANALYSIS**

*Prerequisites:* MUS 224, 225. An in-depth study of the stylistic analysis of music ranging from Medieval to twentieth century combined with a study of the analysis systems of Hindemith, Schenker, Schoenberg, Serialism and Set theory. An elective course that prepares students for graduate studies in music. **3 credits.**

**MUS 441 STRING TECHNIQUES**

*Prerequisites:* MUS 124, 126. Basic class instruction in string instrument pedagogy. **1 credit.**

**MUS 442 WOODWIND TECHNIQUES**

*Prerequisites:* MUS 124, 126. Basic class instruction in woodwind instrument pedagogy. **1 credit.**

**MUS 451, 452 MUSICAL COMPOSITION I AND II**

*Prerequisites:* MUS 224, 226. Designed to train the student to compose in two, three and four voices with emphasis on the melody. One requirement will be to compose a church hymn. The student will also learn to apply harmony learned in previous courses by harmonizing original melodies. How to make the most out of the music cell, the row, and other creative melodic devices. Group and individual lessons. **1 credit each.**

**MUS 492 MUSIC SEMINAR**

*Prerequisites:* MUS 224, 226, 314, HUM 200. Capstone course reviewing major areas of music study. Required of all senior music majors. Interaction of faculty with advanced students in an area of musical study. Requires formulation of a written personal philosophy of music. **2 credits.**

**MUS 495 SENIOR RECITAL**

Senior Music recital. Students are graded on an S/U basis. Recital fee: \$150. **0 credit.**

## COURSE DESCRIPTIONS

### *Courses in Navy ROTC*

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**NSC 110L NAVAL SCIENCE LABORATORY**

A weekly two-hour laboratory covering professional and military subject matter. Attendance is mandatory for all midshipmen. **0 credit.**

**NSC 111 INTRODUCTION TO NAVAL SCIENCE**

Emphasis on the mission, organization, regulations and components of the Navy and Marine Corps. **3 credits.**

**NSC 114 SEAPOWER AND MARITIME AFFAIRS**

This course deals with the importance of seapower in historical events, including emphasis on worldwide political-military confrontations following the cold war. **3 credits.**

**NSC 212 NAVAL SHIPS SYSTEMS**

Types, structures and purpose of naval ships. Hydrodynamic forces, stability, compartmentalization, electrical, and auxiliary systems. Theory of design and operation of steam, gas turbine, and nuclear propulsion. Shipboard safety and firefighting. **3 credits.**

**NSC 221C NAVIGATION/NAVAL OPERATIONS I: NAVIGATION**

Piloting and celestial navigation theory, principles, and procedures. Tides, currents, weather, use of navigation instruments and equipment, and practicum. Laboratory required. **3 credits.**

**NSC 222 EVOLUTION OF WARFARE**

A survey of military history emphasizing principles of warfare, strategy and tactics, and significant military leaders and organizations. **3 credits.**

**NSC 223 PRINCIPLES OF NAVAL MANAGEMENT I**

Theory and principles of management, focusing on the officer-manager as an organizational decision maker. Includes interpersonal skills, behavior factors, and group dynamics. **3 credits.**

**NSC 293 DIRECTED STUDY IN NAVAL ROTC**

*Prerequisite: Permission of Professor of Naval Science.* Intensive individualized study in particular aspects of Naval Science that are not covered in regular course offerings. Enrollment is recommended for NROTC students who are anticipating attending the Naval Science Institute in Newport, RI, during sophomore/junior summer. Course content and title may vary from term to term. **1-3 credits.**

**NSC 312 NAVAL SHIPS SYSTEMS II**

*Prerequisite: NSC 212.* Fire control systems, weapons types, capabilities, and limitations. Physical aspects of radar and underwater sound for target acquisition, threat analysis, tracking, weapons selection, delivery, and guidance. Explosives, fusing, and Naval ordnance. **3 credits.**

## COURSE DESCRIPTIONS

### **NSC 321C NAVIGATION/NAVAL OPERATIONS II: SEAMANSHIP AND SHIP OPERATIONS**

*Prerequisite:* NSC 223. International and inland rules of the road; relative motion-vector analysis; ship handling, employment, and tactics, afloat communications; and operations analysis. Laboratory required. **3 credits.**

### **NSC 422 AMPHIBIOUS WARFARE**

History of amphibious warfare emphasizing doctrine and techniques as well as an understanding of the interrelations of political, strategic, operational, tactical, and technical levels of war from the past. **3 credits.**

### **NSC 423 PRINCIPLES OF NAVAL MANAGEMENT II (LEADERSHIP AND ETHICS)**

*Prerequisite:* NSC 223. Integration of professional competencies and qualities of effective leadership with emphasis on moral and ethical responsibilities, accountability, communications and military law for the junior officer. **3 credits.**



## COURSE DESCRIPTIONS

### *Courses in Philosophy*

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**PHI 201 INTRODUCTION TO PHILOSOPHY**

A study of the issues of philosophy centered in such classical problems as truth, knowledge, origins, values, and religious experience. Includes a survey of the leading systems of philosophy. All systems are compared and contrasted with the Christian world view based on divine revelation. **3 credits.**

### *Courses in Political Science*

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**POS 231 AMERICAN CONSTITUTIONAL GOVERNMENT**

A historical study of the origins, framing, and ratification of the U.S. Constitution with an emphasis on the structure of American government and the development of the distinctly American theory and practice of constitutionalism. **3 credits.**

**POS 349 HISTORY OF U.S. PRESIDENTIAL ELECTIONS**

See HIS 349. **3 credits.**

**POS 492 POLITICAL SCIENCE INTERNSHIP**

One semester field experience in Washington, D.C., offered in conjunction with a government agency or political organization. **6 credits.**

### *Courses in Psychology*

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**PSY 210 GENERAL PSYCHOLOGY**

*Prerequisite to all other courses in psychology.* A survey of the field including fundamentals of neurophysiology, sensation/perception, learning, memory, thinking/language/intelligence, child development, emotion, motivation, personality, and social behavior. Introduces specialized fields of psychology. **3 credits.**

**PSY 215 INTERMEDIATE PSYCHOLOGY**

*Prerequisite: PSY 210.* An intermediate study of neurophysiology, sensation, perception, cognition, learning, memory, and language, including an emphasis on the endocrine system and emotions. Through critical thinking, students will filter all content through a Scriptural frame of reference, especially in the review of theories of developmental, social, and clinical psychology. **3 credits.**

**PSY 220 BIBLICAL COUNSELING TRAINING**

*Prerequisites: PSY 210 and Psychology major or permission of professor.* Teaches how to examine one's emotions and relationships Biblically. Compares and contrasts Biblical and humanistic ways of handling life's problems. **3 credits.**

**PSY 230 INTERMEDIATE PSYCHOLOGY PRACTICUM**

*Prerequisites:* PSY 210, 220. Intermediate Practicum is an exposure to the task of Biblical counseling. This course is designed to assist the student with the development of a helping framework with a Biblical foundation. The student will develop skills needed to aid others in managing the problem situations of their lives more effectively. Opportunity will be afforded to observe and perhaps experience counseling situations through volunteering at an approved organization. **3 credits.**

**PSY 240 ADOLESCENT PSYCHOLOGY**

*Prerequisites:* PSY 210, 220. Studies the emotional and interpersonal dynamics of human beings between the developmental characteristics of childhood dependency and adult commitments, such as marriage and career. **3 credits.**

**PSY 250 MARRIAGE AND THE FAMILY**

*Prerequisites:* PSY 210, 220, 240. Examines the characteristics which foster commitments for a lifetime and the foundations for raising strong, healthy children. **3 credits.**

**PSY 260 CHILD PSYCHOLOGY**

*Prerequisites:* PSY 210, 220, 240, 250. Studies the physical, spiritual, cognitive, emotional, and social development of human life from birth through late childhood. **3 credits.**

**PSY 272 EDUCATIONAL PSYCHOLOGY**

See EDU 272. **3 credits.**

**PSY 330 CLINICAL AND COUNSELING PSYCHOLOGY**

*Prerequisites:* PSY 210-250. The principal approaches to counseling are considered. Methods in group and individual counseling; theories and procedures used in clinical and counseling psychology. **3 credits.**

**PSY 340 NEUROPHYSIOLOGY**

*Prerequisites:* PSY 210-250. Studies the historical roots and methods of neurophysiology; neurons, synapses, neurotransmitters; as well as the anatomy of the nervous system—including the visual, auditory, olfactory, vestibular, and somesthetic systems. **3 credits.**

**PSY 350 ABNORMAL PSYCHOLOGY**

*Prerequisites:* PSY 210-250. Studies the cause of personality disorganization including neurotic and psychotic behavior and their origin, classification, and symptoms. Surveys diagnosis, therapy, and prevention. **3 credits.**

**PSY 450 PSYCHOLOGY PRACTICUM**

*Prerequisite:* Senior standing in the psychology department; departmental approval. The student gains practical experience in a specialty area by doing volunteer work in an approved organization. This knowledge will be reinforced with classroom sharing and instruction one to three hours per week and supervised field work a minimum of five hours per week. **3 credits.**

## COURSE DESCRIPTIONS

### **PSY 460 EXPERIMENTAL PSYCHOLOGY**

*Prerequisites:* PSY 210-250. An introduction to the research process including the basic nature of research, simple research designs, and statistics for the behavioral sciences, with an emphasis on laboratory skills and reporting. Required for graduate work in psychology. Lab fee: \$35. **3 credits.**

### **PSY 465 SOCIAL PSYCHOLOGY**

*Prerequisites:* PSY 210-250. A scientific study of how people think about, influence, and relate to one another, with an emphasis on attitudes and beliefs. **3 credits.**

### **PSY 470 PERSONALITY THEORY**

*Prerequisites:* PSY 210-250. Studies the organization, classification, and dynamics of personality. **3 credits.**

### **PSY 471-474 DIRECTED STUDY IN PSYCHOLOGY**

*Prerequisite:* Approval by Department Chairman. This course is tailored to fit the special needs of the students involved. Course descriptions may vary with the course needs. **471 = 1 credit; 472-474 = 2 credits each.**

### **PSY 491 PSYCHOLOGY SEMINAR**

*Prerequisites:* PSY 210-470. Reviews major areas of study within the field of psychology, evaluating the student's knowledge of major concepts throughout the field. **3 credits.**

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## *Courses in Science*

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### **SCI 104 GENERAL BIOLOGY I**

An introduction, with laboratory experiences and Christian-creationist perspective, to the major concepts in life science that affect our society and concept of self: DNA and chemical effects on living cells; reproduction and life before birth; disease, aging, and death; ecology; origin and history of life on earth; understanding the scientific enterprise. **3 credits.**

### **SCI 105 GENERAL BIOLOGY II**

*Prerequisite:* SCI 104. A continuation of SCI 104. Laboratory SCI 195 required. **3 credits.**

### **SCI 106 PHYSICAL SCIENCE**

An introduction to the fundamentals of matter and energy, emphasizing the Biblical teaching of a literal six-day creation for interpreting scientific data. This course is designed for non-science and elementary education majors with a laboratory component incorporated into the course. **3 credits.**

### **SCI 107 EARTH SCIENCE**

An introduction to the fundamentals of geology and astronomy, emphasizing the Biblical teaching of a literal six-day creation and a universal Flood for interpreting scientific data. **3 credits.**

## COURSE DESCRIPTIONS

### SCI 151 MEDICAL TERMINOLOGY

Introduction to biomedical terminology through the study of prefixes, suffixes, and root words. **1 credit.**

### SCI 194 BIOLOGY I LAB

Lab work in biology. Lab fee: \$40. **1 credit.**

### SCI 195 BIOLOGY II LAB

Lab work in biology. Lab fee: \$40. **1 credit.**

### SCI 201 GENERAL PHYSICS I WITH LAB

*Prerequisite:* MAT 140 or equivalent. Basic principles and laboratory work. Topics include force balances, Newton's laws of motion, conservation of momentum, properties of fluids, phase changes, and gas laws. Laboratory required. Lab fee: \$40. **4 credits each.**

### SCI 202 GENERAL PHYSICS II WITH LAB

*Prerequisite:* SCI 201 or equivalent. A continuation of General Physics I (SCI 201). Topics include acoustics, electricity and magnetism, electromagnetic radiation, optics, and radioactivity. Laboratory required. Lab fee: \$40. **4 credits.**

### SCI 204 ANATOMY AND PHYSIOLOGY I WITH LAB

*Prerequisite:* SCI 104. This course consists of a study of the structures and functions of the human body. This semester covers cells, tissues, the integument, skeletal system, muscular system, nervous system, and endocrine system. Laboratory required. Lab fee: \$40. **4 credits.**

### SCI 205 ANATOMY AND PHYSIOLOGY II WITH LAB

*Prerequisite:* SCI 204. A continuation of SCI 204. Covers digestion, the respiratory system, circulatory system, urinary system, reproduction, and development. Laboratory required. Lab fee: \$40. **4 credits.**

### SCI 210 HISTORY AND PHILOSOPHY OF SCIENCE

*Prerequisites:* SCI 104, 106 or 107. The history of science beginning with the earliest human history recorded in Genesis chapter 1; the divine mandate for science (Genesis 1:28) and the philosophical underpinnings of secular and Biblically-based science are emphasized. **3 credits.**

### SCI 251 GENERAL CHEMISTRY I WITH LAB

*Prerequisite:* High school Algebra II or MAT 140 may be taken concurrently. Basic principles and laboratory work. Topics include the mole concept, stoichiometry, solutions, gas laws, thermochemistry, quantum theory, and chemical bonding. Laboratory required. Lab fee: \$40. **4 credits.**

### SCI 252 GENERAL CHEMISTRY II WITH LAB

*Prerequisite:* SCI 251 or equivalent. A continuation of General Chemistry I (SCI 251). Topics include chemical equilibrium, acids and bases, reaction equilibrium and reaction rates, electrochemistry, nuclear chemistry, and introductory organic chemistry. Laboratory required. Lab fee: \$40. **4 credits.**

## COURSE DESCRIPTIONS

### **SCI 279 SCIENCE SEMINAR**

Special topics and content review in the science programs. **1 credit.**

### **SCI 304 BOTANY WITH LAB**

*Prerequisite:* SCI 104. Anatomy and physiology of seed plants and a systematic survey of all major plant groups, living and fossil, including laboratory and field work. Laboratory required. Lab fee: \$40. **4 credits.**

### **SCI 305 INVERTEBRATE ZOOLOGY WITH LAB**

*Prerequisite:* SCI 105. A systematic survey, with extensive laboratory and field work, of the major invertebrate groups, contrasting creationist and evolutionist concepts of phylogeny and the meaning of the taxonomic hierarchy. Laboratory required. Lab fee: \$40. **4 credits.**

### **SCI 306 ORGANIC CHEMISTRY I WITH LAB**

*Prerequisite:* SCI 252 or equivalent. Nomenclature, structure, physical properties, reactions, and preparation of carbon compounds. Laboratory required. Lab fee: \$40. **4 credits.**

### **SCI 307 ORGANIC CHEMISTRY II WITH LAB**

*Prerequisite:* SCI 306. A continuation of Organic Chemistry I (SCI 306) with special emphasis on compounds of biological importance. Laboratory required. Lab fee: \$40. **4 credits.**

### **SCI 320 ECOLOGY**

*Prerequisite:* SCI 104. A study of ecology emphasizing the interrelationships of various systems and man's stewardship of the earth's resources. **3 credits.**

### **SCI 321-322 FIELD BIOLOGY**

Field study emphasizing the biology and related geology of selected sites in the United States. Course fee: includes travel and camping expenses; varies with the location of the site. **2 credits each.**

### **SCI 329 MARINE BIOLOGY**

*Prerequisites:* SCI 105, 305. A study of marine life in natural environments with emphasis on ecological factors and relationships. Course fee: \$125 plus scuba option. **3 credits.**

### **SCI 330 MICROBIOLOGY WITH LAB**

*Prerequisites:* SCI 104, 194. The study of microbes, especially bacteria, with emphasis on laboratory skills broadly useful in medical and environmental sciences. Laboratory required. Lab fee: \$40. **4 credits.**

### **SCI 340 IMMUNOLOGY**

*Prerequisites:* SCI 204, 205. An introduction to the immune system including the production and structure of immunoglobulins, the immune response, development of immunity to infection, autoimmunity, and rejection of transplants. **3 credits.**

### **SCI 375 PALEONTOLOGY**

*Prerequisites:* SCI 105, 106, 305. The study of fossils including an extended field trip, with emphasis on field collection techniques, identification, and biosystematic relationships. Course fee: \$75. **3 credits.**

**SCI 402 CELL BIOLOGY**

*Prerequisite:* SCI 105, 252. This course will integrate molecular biology, DNA structure, RNA structure and activity into cell biology. This will include cell morphology as well as physiology. These areas will include distribution of proteins, membrane structure, activities of mitochondria, microtubule and genetic inheritance. Other topics may be introduced as time permits. **3 credits.**

**SCI 410 GENETICS WITH LAB**

*Prerequisite:* SCI 105. Molecular, neo-Mendelian, and population genetics, including DNA, meiosis, and problem solving, concluding with a discussion of the limits of hereditary variability and the nature and origin of species. Laboratory required. Lab fee: \$40. **4 credits.**

**SCI 420 BIOCHEMISTRY**

*Prerequisite:* SCI 104, 105, 205, 251, 252. The study of the chemical and physical properties of the major constituents of cells and body fluids. This includes the mechanisms and utilization of amino acids, carbohydrates, lipids, proteins, and nucleic acids. Also included are enzymes, bioenergetics, and nutrition. **3 credits.**

**SCI 480 SENIOR RESEARCH**

*Prerequisite:* five laboratory courses and approval of cooperating faculty, GPA of 3.00. Research culminating in a written scientific report. Laboratory required. Lab fee: \$40. **2 credits.**

**SCI 481-482 DIRECTED STUDY IN SCIENCE**

*Prerequisite:* department approval. This course is tailored to fit the special needs of the students involved. Course descriptions may vary with the course needs. **3 credits each.**

**SCI 491 ORIGINS SEMINAR**

*Prerequisites:* Senior status. Capstone course. Topics in origins research from a creationist perspective. **1 credit.**

## *Courses in Secretarial Science*

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**SEC 101 OFFICE PROCEDURES**

Students develop ability and skill in a variety of office responsibilities. Covers duties expected of a secretary in the normal operations of a business office including the use of modern office equipment. Course fee: \$10. **3 credits.**

**SEC 107 KEYBOARDING/WORDPROCESSING I**

Students learn the touch system of keyboarding and develop accuracy, rhythm, and speed. Presents form, arrangement, and style of business letters and other business documents. Course fee: \$40. **3 credits.**

**SEC 108 KEYBOARDING/WORDPROCESSING II**

*Prerequisite:* SEC 107. Experience in typing a wide variety of cards, envelopes, reports, manuscripts, forms, and general correspondence. Course fee: \$40. **3 credits.**

## COURSE DESCRIPTIONS

### **SEC 210 OFFICE TECHNOLOGY**

*Prerequisites:* SEC 107, 108. The operation of standard and newly emerging business equipment found in modern offices, including technology associated with reproductions, storage and retrieval, data distribution such as transcriptions equipment, word processors, electronic calculators, and computer-related functions such as specialized software, telephone, video conferencing, electronic mail, FAX, photocopiers. Course fee: \$20. **3 credits.**

### **SEC 300 MEDICAL TRANSCRIPTION**

*Prerequisites:* SEC 107, 210. An overview of common medical office terminology, documents, and procedures. Course fee: \$12. **2 credits.**

### **SEC 310 RECORDS MANAGEMENT**

*Prerequisite:* SEC 108. An introduction to the comprehensive field of records management, emphasizing the principles and practices of effective records management for manual and automated records systems. **2 credits.**

### **SEC 315 LEGAL TRANSCRIPTION**

*Prerequisites:* SEC 107, 108, 210. An overview of common legal office terminology, documents, and procedures. Course fee: \$12. **2 credits.**

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## *Courses in Special Education*

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### **SED 200 INTRODUCTION TO EXCEPTIONAL STUDENTS**

Examines the foundations of special education, including historical perspectives, current trends and issues, and service delivery models. It provides elementary and special education majors with recommended procedures for teaching children who have learning disabilities, behavior disorders, hearing impairments, visual impairments, mental retardation, physical challenges, and those who are gifted and talented. **3 credits.**

### **SED 331 STRATEGIES FOR TEACHING STUDENTS WITH SPECIFIC LEARNING DISABILITIES**

*Prerequisite:* SED 200. Instructional strategies will be analyzed for teaching students with specific learning disabilities. Topics include teaching basic skills, the adaptation of existing curriculum, and principles in the development, implementation, and evaluation of the individualized educational plan (IEP). **3 credits.**

### **SED 341 STRATEGIES FOR TEACHING STUDENTS WITH MENTAL RETARDATION**

*Prerequisite:* SED 200. Instructional strategies for teaching children with mental handicaps will be discussed. Topics include special approaches to teaching academic, adaptive, and social skills, key principles in the development, implementation, and evaluation of the individualized educational plan (IEP). Students will have experiences with adaptive and assistive technologies. **3 credits.**

## COURSE DESCRIPTIONS

### **SED 410 TESTS & MEASUREMENTS OF EXCEPTIONAL STUDENTS**

*Prerequisite:* SED 200. Investigation of formal and informal evaluation techniques and the interpretation, application, and communication of results. Emphasis is placed on the use of assessment information for educational programming and individualization of instruction. **3 credits.**

### **SED 420 BEHAVIOR AND EDUCATIONAL MANAGEMENT OF EXCEPTIONAL STUDENTS**

*Prerequisite:* SED 200. Provides an analysis of classroom organization, behavior management, and consultation skills. Emphasis is placed on spiritual principles of nurturance, child training, and discipline. **3 credits.**

### **SED 421 STRATEGIES FOR TEACHING STUDENTS WITH BEHAVIOR DISORDERS AND EMOTIONAL HANDICAPS**

*Prerequisite:* SED 200. Instructional strategies will be explored for teaching children and youth with emotional or behavioral disorders. Topics include the development and implementation and evaluation of the individualized education plan (IEP), motivational strategies, technology, and Biblical models for self-discipline. **3 credits.**

### **SED 430 PERSONAL DEVELOPMENT OF EXCEPTIONAL STUDENTS**

*Prerequisite:* SED 200. Students will learn methods of teaching social and personal skills to exceptional students. Topics include interpersonal relationships, goal setting, individual responsibility, interest inventories, career awareness, vocational training, and transition planning for adult living. **3 credits.**



*personnel*



**Learwater** Christian College is committed to employing qualified, dedicated personnel to achieve the goal of training men and women who are academically and spiritually prepared for the vocations God has for their lives.

The College Board of Directors is comprised of professionals and leaders in full-time Christian ministries and in businesses. The College president is responsible to implement Board policies and for the overall operation of the College. The National Advisory Board, a group of pastors and Christian laymen, is a non-voting entity that provides additional support from the Christian community. College administrators are responsible to lead their respective departments under the direction of the president. Faculty provide the instructional program and share the responsibility of implementing the educational and spiritual objectives of the College. Staff members serve in an academic support capacity to see that administrative and instructional goals are achieved. All personnel are selected on the basis of their personal relationship with Jesus Christ, their qualifications, and their unique vocational or ministerial experiences.

PERSONNEL

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## ADMINISTRATION

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Benjamin J. Puckett, M.Ed. ....	Dean of Enrollment Services

## ADMINISTRATION AND STAFF

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Richard A. Stratton .....	President
Lynn Smith .....	Confidential Assistant to the President; Office Manager

### Office of Administrative Services

Philip E. Larsen .....	Vice President for Administrative Affairs
Gwendoleen Hull .....	Confidential Assistant to the Vice President for Administrative Affairs
Sandy Lockhart .....	Cathcart Hall Receptionist
Roy Squires .....	Director of Campus Plant
Mike McHugh .....	Maintenance Staff
Joanne McHugh .....	Director of Custodial Services
Justin Kauffman .....	Maintenance Staff
Ron Edson .....	Maintenance Staff
Art Olsen .....	Grounds Service
Richard Schlosser .....	Chief of Campus Security
Stephen Milton .....	Security Officer
Reva Munro .....	Director of Campus Services
Kevin Gault .....	Computer Systems Specialist; Network Manager
Daniel List .....	Assistant Network Manager
Cheryl Gault .....	Web Manager
Beth Kerr .....	Director of Food Service
Joel Yeater .....	Assistant to Director of Food Service
Anthony Rendina .....	Food Service Staff
Donnia Watson .....	Food Service Worker
Linda Grieves .....	Food Service Worker
Joe Valentin .....	Director of Ancillary Services
Debbie Colwell .....	Manager of Centre Court Café
Ruth Deckert .....	Co-Manager of Campus Store
Elvin Knight .....	Postmaster

PERSONNEL

Office of Financial Affairs

Randy T. Livingston .....	Vice President for Financial Affairs
Karin Puckett .....	Assistant Accountant
Ryan McClure .....	Bursar
Vicki Livingston .....	Accounts Payable
Ruth Strum .....	Director of Financial Aid
Sarah Stewart .....	Financial Aid Counselor

Office of Academic Affairs

Mary C. Draper .....	Vice President for Academic Affairs
Beth Darby .....	Confidential Assistant to the Vice President for Academic Affairs
Keith Hutchison .....	Director of Academic Advising
Debbie Edson .....	Assistant to the Director of Academic Advising
Roger C. Bradley .....	Registrar
Bonnie Valentin .....	Secretary to Registrar
Carol Lovegrove .....	Dambach Hall Receptionist
Maresa Shelburne .....	Music Department Accompanist
Daniel Ebert .....	Chair, Division of Biblical Studies
Dwight McEntire .....	Chair, Division of Business Studies
Gary Smith .....	Chair, Division of Education
Craig Ralston .....	Chair, Division of Fine Arts
Lexie Wiggins .....	Chair, Division of Humanities
Jonathan Henry .....	Chair, Division of Science
Elizabeth Werner .....	Associate Librarian
Debra Dexter .....	Associate Librarian
Michael Clater .....	Assistant Librarian
Betty Knight .....	Library Technical Assistant
Sue Olsen .....	Library Technical Assistant
John Kruhmin .....	Library Technical Assistant

Office of Student Affairs

Kenneth H. Hess, Jr. ....	Vice President for Student Affairs
Karen Johnson .....	Confidential Assistant to the Vice President for Student Affairs
Rebecca L. Lemon .....	Dean of Women
S. Mark Bates .....	Dean of Men
Anthony Abell .....	Director of Christian Service
Don Lovegrove .....	Assistant to the Director of Christian Service
Linda Wiggins .....	Director of Guidance/Career Services
Del Wubben .....	Director of Athletics
Nathan Davies .....	Merritts Hall Resident Advisor
Tyararr Jones .....	Steele Hall Resident Advisor
Amanda Gross .....	Paden Hall Resident Advisor
Melanie Bennett .....	Dorm Counselor
Karin Lovik .....	Student Affairs Technical Assistant

## Office of Institutional Advancement

Terry D. Wild .....	Vice President for Institutional Advancement
Darlene Hurst .....	Confidential Assistant to the Vice President for Institutional Advancement
Benjamin J. Puckett .....	Dean of Enrollment Services
Donna Bates .....	Admissions Receptionist
Brian Johnson .....	Assistant Dean of Enrollment Services
Phillip Dennis .....	Director of Graphic Services
Amy Clater .....	Admissions Counselor
David Drury .....	Admissions Field Representative, Director of Alumni
Elaine Johnson .....	Ensemble Coordinator
Ralph Hayes .....	Director of Planned Giving
Angela Keifer .....	Field Representative
John Keifer .....	Field Representative
William Hopewell .....	Field Representative
Bryan Jones .....	Field Representative

## Faculty

*The date given in bold at the conclusion of their educational background indicates the year the individual joined our faculty.*

**Anthony Abell**, Assistant Professor of Bible

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B.A. University of North Carolina—Chapel Hill, 1978, Sociology and Psychology; M.S. University of North Carolina—Chapel Hill, 1980, Rehabilitation Counseling; J.D. North Carolina Central University—Durham, 1991. **2004**

**Catherine Anthony**, Associate Professor of English and Literature

B.A. Bob Jones University, 1957, English; M.S. University of Pennsylvania, 1960, Education/English. **1995**

**Roger Bradley**, Associate Professor of Economics

B.S. Bob Jones University, 1987, Social Studies Education; M.Ed. Bob Jones University, 1989, Teaching History; Ph.D. Clemson University, 1995, Applied Economics. **1998**

**Nancy Byers\***, Instructor of Special Education

B.S. Clearwater Christian College, 1993, Elementary Education; M.A. University of South Florida, 2000, Special Education—SLD. **2004**

**Robert Carver**, Associate Professor of Greek and Bible

B.A. Shelton College, 1965, Hebrew and Hellenistics; M.Div. Faith Theological Seminary, 1968, Theology; Th.M. Biblical Theological Seminary, 2001, New Testament. **1977**

**Pattye Casarow**, Associate Professor of Music

B.S. Grand Canyon University, 1989, Music Education; M.M. Arizona State University, 1997, Choral Music; D.M.A. Arizona State University, 2002, Music (Choral Conducting). **2002**

**Stephen Casarow**, Assistant Professor of Business

B.B.A. Georgia State University, 1982, Business Administration; M.B.A. University of Phoenix, 1996, Business Administration. **2002**

## PERSONNEL

**Michael Clater**, Assistant Librarian

B.A. Clearwater Christian College, 1999, Humanities; M.A. University of South Florida, 2001, Library and Information Science. **1999**

**Robert Cundiff**, Professor of Communication; Chair, Department of Communication Arts

B.A. Pillsbury College, 1967, Bible; M.Div. Central Baptist Theological Seminary, 1972, Pastorals Studies; M.A. Bob Jones University, 1974, Dramatic Production; Ph.D. Southern Illinois University, 1989, Theatre, Speech Communication. **1996**

**Wayne Deckert**, Professor of Natural Science

B.S. Minot State University, 1961, Natural Science; M.S. University of Nebraska Omaha, 1963, Biology; D.A. University of North Dakota, 1995, Biology. **1996**

**Robert Delnay\***, Professor of Bible and Greek

A.B. Michigan State University, 1947, Speech; B.D. (M.Div.) Northern Baptist Theological Seminary, 1950, Theology; Th.M. Grace Theological Seminary, 1953, Theology; Th.D. Dallas Theological Seminary, 1963, Historical Theology. **1997**

**Vickie Denny**, Professor of Physical Education; Chair, Department of Exercise and Sport Sciences

B.S. Bob Jones University, 1978, Health and Physical Education; M.S. University of Illinois, 1982, Physical Education; Ph.D. Florida State University, 1992, Physical Education/Teacher Education. **1989**

**Kristin DeWitt**, Associate Professor of Psychology

B.S. Clearwater Christian College, 1987, Physical Education; M.A. Liberty University, 1992, Biblical Counseling. **1992**

**Debra Dexter\***, Associate Librarian

B.A. University of Florida, 1980, Communication Processes; M.A. University of South Florida, 1996, Library and Information Science. **1998**

**George Dollar, Jr.**, Associate Professor of Business and Computers

B.A. Pillsbury Baptist Bible College, 1979, Bible; M.B.A. Liberty University, 1990, Business Management. **1990**

**Mary Draper**, Associate Professor of Education

B.S. Tennessee Temple University, 1971, Elementary Education; M.S. Tennessee Temple University, 1991, Administration and Supervision; Ph.D. University of South Florida, 1998, Instruction and Curriculum. **2003**

**Sandra Draper**, Instructor of Mathematics

B.S. Clearwater Christian College, 1995, Mathematics; 30 graduate hours in mathematics, University of South Florida, Mathematics. **2003**

**Ian Duncan**, Associate Professor of Accounting and Business

B.Sc. York University, 1972, Mathematics and Computer Science; M.B.A. York University, 1974, Business Administration; C.M.A. Society of Management Accountants, 1978, Certified Management Accountant. **1991**

**Daniel Ebert**, Professor of Bible; Chair, Division of Biblical Studies

B.A. Clearwater Christian College, 1976, Bible; M.Div. Asian Theological Seminary, 1984, Theological Studies; M.Th. Biblical Theological Seminary, 1986, Sacred Theology, Ph.D. Trinity Evangelical Divinity School, 1998, Theological Studies. **1999**

**David Filer\***, Assistant Professor of Information System Management

B.S. University of South Florida, 1993, Finance; M.B.A. University of South Florida, 1998, Business Administration. **2000**

**David Fitzgerald**, Assistant Professor of Communication Arts

B.A. Tabor College, 1996, Business Management/Development; M.A. Wichita State University, 2000, Communication. **2003**

**Melissa Frame**, Associate Professor of Speech Communication

B.A. Clearwater Christian College, 1993, Psychology; M.A. Purdue University, 1997, Communication; Ph.D. University of South Florida, 2001, Communication. **1997**

**Ralph Hayes**, Professor of Education

B.A. Bryan College, 1959, Bible; M.R.E. Grace Theological Seminary, 1963, Religious Education; M.S. St. Francis College, 1965, Elementary Education; Ed.S. Butler University, 1980, Educational Administration; Ed.D. Ball State University, 1984, Educational Administration. **1988**

**Richard Head**, Associate Professor of Mathematics and Computer Information Systems

B.A. Hendrix College, 1969, Mathematics; M.S. University of Arkansas, 1971, Mathematics; Ph.D. University of Arkansas, 1977, Mathematics. **1993**

**Jonathan Henry**, Professor of Natural Science; Chair, Division of Science

B.S. University of Alabama, 1974, Chemistry; M.S.Ch.E. University of Alabama, 1977, Chemical Engineering; Ph.D. University of Kentucky, 1982, Chemical Engineering. **1995**

**Jennifer Herban**, Assistant Professor of English

B.A. Clearwater Christian College, 1999, English; M.A. University of South Florida, 2003, English. **2003**

**Susan Hermes**, Associate Professor of English and Fine Arts

B.L.S. Viterbo College, 1982, English, Religious Studies, Psychology; M.L.A. University of South Florida, 1992, Liberal Studies. **1991**

**Gina Hess**, Associate Professor of Education

B.S. Bob Jones University, 1979, Elementary Education; M.A. Furman University, 1988, Education/Reading Specialist. **1995**

**Kenneth Hess**, Associate Professor of Business Education

B.S. Bob Jones University, 1980, Business Education; M.Ed. University of Georgia, 1988, Business Education. **1995**

**Daniel Hurst**, Professor of English; Chair, Department of English

B.S. Bob Jones University, 1977, English Education; M.A. Clemson University, 1983, English; Ph.D. The Ohio State University, 1990, English. **1998**

**N. Luanne Hurst\***, Associate Professor of English

B.S. Bob Jones University, 1976, French Education; M.A. Clemson University, 1982, English; Ph.D. The Ohio State University, 1992, English. **1998**

**Keith Hutchison**, Associate Professor of English

B.A. Bob Jones University, 1974, History; M.A. Bob Jones University, 1975, Educational Administration; Ed.D. Bob Jones University, 1993, Educational Administration; M.L.S. Indiana University, 1998, Liberal Studies. **1997**

**Matthew Kellogg**, Associate Professor of Mathematics

B.S. Bob Jones University, 1988, Mathematics Education; M.Ed. DeSales College, 1998, Mathematics Education. **2000**

**Philip Larsen**, Associate Professor of Education

B.S. Bob Jones University, 1976, Physical Education; M.A. Bob Jones University, 1978, Education Administration; Ed.S. Bob Jones University, 1984, Education Administration; Ph.D. The Ohio State University, 1996, Education Theory and Practice. **1991**

## PERSONNEL

**Jean Macfarlane**, Emeritus Professor of English and Literature

B.A. University of South Florida, 1969, English Education; M.A. University of South Florida, 1970, Humanities Education; Ph.D. University of Florida, 1980, English. **1970**

**Howard Mattice**, Professor of Education and History

B.A. The Kings College, 1960, History; M.A. Long Island University, 1965, History; M.A. New York University, 1969, Social Studies Education; 6<sup>th</sup> Year Certificate, Richmond College, CUNY, 1972, Secondary School Administration; Ed.D. New York University, 1978, Social Studies Education. **1990**

**J. Dwight McEntire\***, Professor of Accounting and Business; Chair, Division of Business Studies

B.B.A. University of Michigan, 1967, Accounting; M.B.A. University of Hawaii, 1970, Management; CPA States of Michigan and Ohio, 1974; J.D. University of Toledo, 1981, Law. **1996**

**Roger Miller\***, Librarian

B.S. Shippensburg University, 1959; M.L.S. Rutgers University, 1965, Library Science. **1989**

**Daryl Mullholand**, Associate Professor of Physical Education

B.S. Bryan College, 1987, Physical Education; M.A. University of South Florida, 1989, Physical Education. **1994**

**Richard Nichols**, Associate Professor of Music

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**Edward Oliver\***, Associate Professor of Philosophy

B.A. Shelton College, 1958, Social Studies; M.Div. Faith Theological Seminary, 1962, Theology; D.D. Shelton College, 1968. **1977**

**Frank Partridge**, Associate Professor of History

B.S. Clearwater Christian College, 1989, History Education; M.A. University of South Florida, 1995, History. **1995**

**Benjamin Puckett**, Associate Professor of Education

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B.A. State University of New York, 1987, Music; M.S. Baptist Bible College, 1994, Education; Ed.S. University of Sarasota, 2001, Curriculum and Instruction; Ed.D. University of Sarasota, 2001, Curriculum and Instruction. **1999**

**David Richter**, Professor of Psychology; Chair, Department of Psychology

B.A. Warren Wilson College, 1969, Sociology; M.A. University of Cincinnati, 1980, Psychology; Ph.D. University of Cincinnati, 1987, Psychology. **1987**

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**Arthur Sharron\***, Visiting Professor of Economics

B.S. City College of New York, 1939, Economics; M.A. American University, 1947, Economics; Ph.D. American University, 1958, Economics. **2001**

**Richard Shelburne**, Associate Professor of Music and French

B.M. University of Tampa, 1984, Voice and French; M.A. Florida State University, 1986, Music; M.A. University of Alabama, 1990, French Education. Student of Gail Gingery, David Clark-Isele, Larry Gerber, and Clayton Krehbiel. **1998**

**Gary Smith**, Professor of Education; Chair, Division of Education

B.A. Clearwater Christian College, 1975, Bible; 1976, Secondary Education; M.Ed. University of North Florida, 1979, Secondary Education; Ed.D. Nova University, 1993 Educational Leadership. **1992**

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B.S. Bob Jones University, 1954, Bible; M.Div. Faith Theological Seminary, 1957, Theology; D.D. Clearwater Christian College, 1989. **1970.**

**Richard Stratton**, Professor of Business

B.S. Bob Jones University, 1981, Accounting; Ph.D. University of Georgia, 1994, Business Administration. **2002**

**Elizabeth Werner**, Associate Librarian

B.A. Mills College, 1966, Spanish; M.A. Indiana University, 1968, Spanish; M.L.S. University of Maryland, 1973, Library Science. **1975**

**A. Duane White**, Professor of Music

B.S. Bob Jones University, 1961, Music Education; M.A. Bob Jones University, 1963, Piano Performance; Ph.D. University of Wisconsin, 1971, Historical Musicology. Student of Eva Badura-Skoda, Bruce Benward, Lawrence Gushee, Gwynn McPeck, Laurence Morton, and Milos Velimirovic. **1991**

**Lexie Wiggins**, Professor of History; Chair, Division of Humanities; Chair, Department of History

B.A. Tennessee Temple University, 1964, History; B.R.E. Temple Baptist Theological Seminary, 1967, Religions Education; M.A. Middle Tennessee State University, 1972, History; Ph.D. University of Alabama, 1980, American History. **1993**

**Linda Wiggins**, Associate Professor of Psychology

B.A. Tennessee Temple University, 1966, Psychology; M.Ed. University of Tennessee at Chattanooga, 1982, Community Counseling. **1993**

**Del Wubben**, Associate Professor of Physical Education

B.S. Bob Jones University, 1965, Physical Education; M.A. Central Michigan University, 1973, Administration. **1982**

**George Youstra\***, Professor of Education

B.S. Bob Jones University, 1959, Secondary Education; M.A. Bob Jones University, 1961, Christian Education; M.A. Michigan State University, 1964, Social Science Education; Ph.D. Michigan State University, 1970, Teacher Education. **1987**

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B.S. Bob Jones University, 1959, Business Education; M.A. Michigan State University, 1970, Business Education. **1987**

\* Adjunct Faculty

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